



HUMAN RIGHTS COMMISSION

City Hall - 1st Floor
Planning Conference Room
619 16th Street, Moline, IL 61265

- Minutes -

13 May 2013

Meeting began at 4:00 p.m.

- **In Attendance**

Commission Members present:

Chair Willie Ellis, Commissioner Janet Zam, Commissioner Michael Woods, Commissioner Joe Terronez, Commissioner Larry Westbrook

Commission Members absent:

Guest(s) in attendance : Greg Masias, Candidate for the Human Rights Commission

- **Opening Discussion**

- There was a short introduction of Greg Masias and the present Commissioners. Greg Masias will be our newest Commissioner effective May 14, 2013.
- Meeting was called to order by Chair Willie Ellis at 4:00 p.m.
- Minutes of the December 10, 2012 were approved. Commissioner Larry Westbrook made motion; Commissioner Michael Woods seconded motion: motion carried. There are no minutes from the March 11, 2013 or the April 8, 2013 meeting since there was no quorum for these meetings.

- **Old Business**

- Chair Willie Ellis discussed the possibility that in the future we may have to add or change our meeting dates depending on what events the Human Rights Commission may be having. Commissioner Larry Westbrook suggested that we call a Special Meeting if necessary.
- The proposed new Mission Statement was discussed. A new draft was presented that had been approved by Human Resources Manager Alison Fleming and City Attorney Maureen Riggs of the Law Department. Commissioner Michael Woods made a motion to approve the new Mission Statement, seconded by Commissioner Joe Terronez. Motion carried. The Law Department will take this to council to be approved.
- The Open Meetings Act Training was discussed. Commissioner Larry Westbrook said he has completed the training and will send Commissioner Janet Zam a copy of the certificate and Commissioner Joe Terronez will complete the training.
- Discussion was made on what to include in the HRC Informational Flyer/Brochure.
- Discussion was made on meeting with the new Mayor Scott Raes to establish the Human Rights Commission's parameters on what our role is for the future. Commissioner Janet Zam was asked to invite the Mayor to the next Human Rights Commission meeting on August 12, 2013. Commissioner Willie Ellis will develop an action plan for the HRC to discuss with the Mayor.
- A brief discussion was made about holding an annual training event as the HRC has done in the past. Chair Willie Ellis would like to partner with the City of Moline Human Resources Department to have a training session. He asked Human Resources Manager Alison Fleming for her suggestions for the Training. They were as follows: Conflict Resolution, Harassment in the Workplace, and Four Generations in the Workplace and Cross-Cultural Communication.

- **New Business :**
- **Other Business:**
- **Adjournment:**
 - Commissioner Michael Woods made motion to adjourn at 5:10. Commissioner Joe Terronez seconded motion.
- **Next Meeting: **August 12, 2013****

Minutes respectfully submitted by,

Janet Zam

Commissioner Janet Zam
Moline Human Rights Commission (MHRC)

cc: Moline City Clerk
Mayor Scott Raes
Moline Human Rights Commissioners
Post: City of Moline Commissions/Boards website
File

Moline Human Rights Commissioners as of 13 May 2013 :

Commissioner Willie Ellis	EllisWillie@sbcglobal.net
Commissioner Joe Terronez	Joe@Terronez.net
Commissioner Larry Westbrook	larrywestbrook357@yahoo.com
Commissioner Michael D. Woods, PhD	mwoods1468@hotmail.com
Commissioner Janet Zam	jzam@moline.il.us