

# Committee-of-the-Whole Minutes

Tuesday, May 14, 2013

**PRESENT:** Mayor Scott Raes (*Chair*)  
Alderman John Knaack (*Ward 1*)  
Alderman David Parker, Jr. (*Ward 2*)  
Alderman Dick Brown (*Ward 4*)  
Alderman Lori Turner (*Ward 5*)  
Alderman Sean Liddell (*Ward 7*)  
Alderman Stephanie Acri (*Alderman At-Large*)

**ABSENT:** Alderman Kevin Schoonmaker (*Ward 6*)

**STAFF:** Lew Steinbrecher, City Administrator  
Maureen Riggs, City Attorney  
Tracy Koranda, City Clerk  
Ray Forsythe, Planning & Development Director  
Alison Fleming, Human Resources Manager  
Laura Duran, Parks Recreation Director  
Nate Scott, IT Manager  
Bryon Lear, Library Coordinator  
Kim Hankins, Public Safety Director  
Scott Hinton, City Engineer  
Kathy Carr, Finance Director  
Jeff Anderson, City Planner  
Mike Waldron, Public Works Director  
Greg Masias, Forester  
Arnie McCollom, Laborer  
JD Schulte, Fleet Services Manager  
Albert Griggs, Police Officer  
Members of the Moline Police Department

**OTHERS:** Paul Rumler, QC Chamber of Commerce  
Bill Martin, QC Chamber of Commerce  
Members of the Press

Mayor Raes called the meeting to order at 6:30 p.m. in Council Chambers.

## **Presentation**

- Presentation of Life Saving award to police officer A. David Griggs, Jr. (Chief Hankins)
- Presentation from Quad Cities Chamber of Commerce (Paul Rumler, QC Chamber)

## **Proclamations**

A Request from the Public Works Department of Moline to declare May 19-25, 2013 as “National Public Works Week.”

### **Mayor's Board Appointments**

Appointment of Stephanie Acri to the Project Management Team to fill the vacancy of Scott Raes. A motion was made by Alderman Knaack to approve. Seconded by Alderman Parker. Motion passed unanimously.

Appointment of Greg Masias to the Human Rights Commission to fill the unexpired term of Anthony Peoples to expire August 31, 2014. A motion was made by Alderman Knaack to approve. Seconded by Alderman Turner. Motion passed unanimously.

### **Agenda Items**

- 1. Approval of a Resolution for Improvement by Municipality Under the Illinois Highway Code for MFT Section 13-00255-00-PV, John Deere Road Widening.** Scott Hinton, City Engineer, indicated that a Resolution for Improvement is necessary to use MFT funds for the City of Moline's portion of IDOT's John Deere Road Widening project. A motion was made by Alderman Turner to approve. Seconded by Alderman Acri. Motion passed unanimously.
- 2. Approval of a Jurisdictional Transfer with the Illinois Department of Transportation to Accept Jurisdiction of 41<sup>st</sup> Drive Connector and 41<sup>st</sup> Avenue Drive.** Scott Hinton, City Engineer, explained that the Illinois Department of Transportation (IDOT) will construct two new local streets in IDOT-controlled right-of-way (ROW) as part of the John Deere Road widening project. The streets have been designated as 41<sup>st</sup> Drive Connector and 41<sup>st</sup> Avenue Drive. IDOT will transfer jurisdiction of the local streets to the City of Moline 21 days after the construction is complete and all work passes IDOT's final inspection. The new bridge over John Deere Road west of 38<sup>th</sup> Street is not included in the jurisdictional transfer and will remain under IDOT's jurisdiction. A motion was made by Alderman Knaack to approve. Seconded by Alderman Brown. Motion passed unanimously.
- 3. Approval of a Resolution Approving the Illinois Department of Transportation's Plans and Specifications for the John Deere Road Widening Project.** Scott Hinton, City Engineer, said that since a portion of the John Deere Road Widening Project will be added to the City of Moline's street system after completion of the project, the Illinois Department of Transportation (IDOT) requires that the City of Moline pass a Resolution formally approving IDOT's plans and specifications for the work. A motion was made by Alderman Parker to approve. Seconded by Alderman Acri. Motion passed unanimously.
- 4. Approval of a Resolution to Add 41<sup>st</sup> Drive Connector and 41<sup>st</sup> Avenue Drive to the City of Moline's Street System.** Scott Hinton, City Engineer, indicated that the Illinois Department of Transportation (IDOT) will construct two new local streets in IDOT-controlled right-of-way (ROW) as part of the John Deere Road widening project. The streets have been designated as 41<sup>st</sup> Drive Connector and 41<sup>st</sup> Avenue Drive. IDOT will transfer jurisdiction of the local streets to the City of Moline twenty-one days after the construction is complete and all work passes IDOT's final inspection. As part of the jurisdictional transfer agreement, IDOT requires that the City of Moline pass a Resolution formally adding 41<sup>st</sup> Drive Connector and 41<sup>st</sup> Avenue Drive to the City's public street system. A motion was made by Alderman Knaack to approve. Seconded by Alderman Parker. Motion passed unanimously.
- 5. Approval of a Sole Source Purchase from Conklin Sales for 5<sup>th</sup> Avenue Streetscaping Amenities.** Scott Hinton, City Engineer, stated that the 5<sup>th</sup> Avenue Streetscaping Plan approved by Council several years ago is being incorporated into the 5<sup>th</sup> Ave reconstruction projects. Among the streetscaping items to be included in this year's project are 11 planters, 11 benches, and 5 trash receptacles that will match similar items installed on previous 5<sup>th</sup> Avenue projects. Conklin Sales from Sterling, IL supplied the amenities for the previous projects and proposes to supply the amenities for this year's project at 2010 pricing levels. A motion was made by Alderman Liddell to approve. Seconded by Alderman Brown. Motion passed unanimously.

- 6. Approval of an Agreement for Professional Services with Missman, Inc. for MFT Section 12-00253-00-RS, Avenue of the Cities, 41<sup>st</sup> – 43<sup>rd</sup> Streets.** Scott Hinton, City Engineer, indicated that the Engineering Division is unable to provide construction inspection services for the Avenue of the Cities resurfacing project due to staffing vacancies. Missman, Inc. proposes to provide this service at standard hourly rates for the not-to-exceed price of \$60,930.00. Missman will staff the project with IDOT-approved inspectors who have received all appropriate IDOT training and hold current certifications. A motion was made by Alderman Parker to approve. Seconded by Alderman Turner. Motion passed unanimously.
- 7. Approval of an Agreement for Professional Services with Missman, Inc. for MFT Section 12-00254-00-RS, 12<sup>th</sup> Avenue, 19<sup>th</sup> – 34<sup>th</sup> Streets.** Scott Hinton, City Engineer, explained that the Engineering Division is unable to provide construction inspection services for the 12<sup>th</sup> Avenue resurfacing project due to staffing vacancies. Missman, Inc. proposes to provide this service at standard hourly rates for the not-to-exceed price of \$85,350.00. Missman will staff the project with IDOT-approved inspectors who have received all appropriate IDOT training and hold current certifications. A motion was made by Alderman Knaack to approve. Seconded by Alderman Turner. Motion passed unanimously.
- 8. Tobacco Enforcement Program Grant from IL Department of Revenue - Liquor Control Commission.** Kim Hankins, Public Safety Director, stated that the Illinois Department of Revenue (Liquor Control Commission) has awarded the police department a grant of \$5,830.00 to conduct a retail education and enforcement program with Moline tobacco retailers. The program provides for three compliance checks to be conducted during the term of the agreement, July 1, 2013 through June 30, 2014. Execution of a Contractual Agreement is required for acceptance of the grant. A motion was made by Alderman Turner to approve. Seconded by Alderman Knaack. Motion passed unanimously.
- 9. Subordination and Non-Disturbance Agreement between the City of Moline, Quad Cities Chamber of Commerce, Inc. and Kaizen Company of America, LC.** Maureen Riggs, City Attorney, explained that in 2003, the City and Kaizen Company of America, LC entered into a ground lease for Kaizen's lease of the surface property at 1601 River Drive, Moline, for the development of RiverStation at Bass Street Landing. Kaizen and the Quad Cities Chamber of Commerce recently entered into a premises lease for the Chamber's lease of approximately 5,564 square feet in the RiverStation building located at 1601 River Drive, Moline. The parties wish to execute a Subordination and Non-Disturbance Agreement to subordinate the premises lease to the ground lease and ensure the Chamber's possession and control of the premises; said execution will allow the lease to continue as a direct lease between the Chamber and the City (or either's successors and assigns) should Kaizen default under the ground lease or should the ground lease be terminated or otherwise cease to continue. A motion was made by Alderman Knaack to approve. Seconded by Alderman Parker. Motion passed unanimously.
- 10. Subordination and Non-Disturbance Agreement between the City of Moline, Goebel Family Dentistry LLC and Kaizen Company of America, LC.** Maureen Riggs, City Attorney, said that in 2003, the City and Kaizen Company of America, LC entered into a ground lease for Kaizen's lease of the surface property at 1601 River Drive, Moline, for the development of RiverStation at Bass Street Landing. Kaizen and Goebel Family Dentistry LLC recently entered into a premises lease for Goebel's lease of approximately 4,244 square feet in the RiverStation building located at 1601 River Drive, Moline. The parties wish to execute a Subordination and Non-Disturbance Agreement to subordinate the premises lease to the ground lease and ensure Goebel's possession and control of the premises; said execution will allow the lease to continue as a direct lease between Goebel and the City (or either's successors and assigns) should Kaizen default under the ground lease or should the ground lease be terminated or otherwise cease to continue. A motion was made by Alderman Turner to approve. Seconded by Alderman Knaack. Motion passed unanimously.

**11. Amendment to Sec. 24-2203, "RESIDENCY," of the Moline Code of Ordinances.** Alison Fleming, Human Resources Manager, indicated that currently, the City Administrator and all department directors are required to live in the City of Moline. All other employees are only required to live within 20 miles of Fire Central Station. The Department Director residency requirement is burdensome on those employees who are promoted from within but who do not live within the City, especially given the current status of real estate prices and the depressed housing market. This amendment would change the residency requirement for existing employees who are promoted to Department Director level positions so that they are not required to reside within the City as long as their residence was lawful under the employee's prior position with the City. The amendment will assist in the City Council goal of succession planning by encouraging employees to seek higher level positions within the City and to utilize their experience and institutional knowledge in leading various City departments. A motion was made by Alderman Knaack to approve. Seconded by Alderman Parker. Motion passed with Alderman Aciri voting nay.

The meeting adjourned at 7:03 p.m.

Respectfully submitted,



*Tracy A. Koranda*  
City Clerk