

**Bass Street Landing SSA #5  
Annual Board Meeting  
April 14, 2014  
2:00pm  
Quad Cities Chamber of Commerce  
1601 River Drive, Suite 310**

**Minutes**

Board Members Present:

Mike Wennekamp  
Dan Hance  
Lew Steinbrecher  
Laurie Peters

Board Members Absent:

Bryce Henderson

Staff Present:

Adam Holland  
Terri Smith

City Staff Present

Scott Hinton

The Bass Street Landing (SSA #5) Board Meeting came to order at 2:00pm. The Board met at the Quad Cities Chamber of Commerce building in Moline.

**Agenda Item 1: Approval of Minutes**

Lew Steinbrecher made a motion to approve the minutes. Mike Wennekamp seconded that motion. Motion was accepted by all members.

**Agenda Item 2: Budget**

The current budget was presented to the Board for review. There were no out-of-the ordinary expenses, although due to our harsh winter, snow removal has already exceeded this year's budget. Laurie inquired about the Chamber payout. Lew explained that the City has contracted with the Chamber to administer the SSA's and this was a partial payment to them. Dan asked about the EAV levy for this year. Lew asked that we defer this discussion until mid-summer (July or August), so that we can include Bryce/Rodney.

**Agenda Item 3: Discussion of Plaza Repair Items**

Discussion ensued regarding items that need to be repaired on The Plaza. Comments are as follows:

1. Concrete repair is needed on a majority of the colored areas on and around the Plaza.
2. The crosswalk on 17<sup>th</sup> street needs to be repaired and should be included in any bids.
3. There was some damage done on a cement pad where the Zamboni was housed during the winter months. This may have been caused by loading/unloading the machine.
4. Scott Hinton indicated that they utilize a contractor who would be able to give us a bid on the damaged areas. (They would be utilizing prevailing wages). We would need to meet with him to show him exactly what areas are in need of repair. Scott indicated that it could possibly be 6 weeks before they would be able to begin any project.
5. Any concrete work will need to be completed earlier in the year in order to be fully cured.
6. There was extensive damage done to the grassy areas in front of Riverstation. It was uncertain if this occurred during installation of the new street parking area or when equipment was brought in for the skating rink.
7. There are also deep grooves in the grassy area to the left of the stage.
8. One of the boulders/stones on the fountain is deteriorating.
9. Dan believes the fountain pumps are losing prime and that there may be an additional break in an underground line.
10. The filters in the pumps are not sand filters and should be cleaned more often. We may need to purchase a new pump.
11. The leaper jets do not work correctly. The new sliding panels that were placed on the cover plate do not allow the water to shoot through the small hole because the solenoids freeze up.
12. It was determined that we need to protect the integrity of the line between the fountain and the pump room, and was suggested that we contact a plumber to do some underground camera coverage through the water lines. This had been done in the past (2009) to determine if there was a break. Someone suggested contacting Ericksen Plumbing. Erickson was the company that completed previous work in this area.
13. Laurie stated that landscaping on the West side of the Plaza, in between the bridge and the stage, has diminished. That area needs to be addressed /improved this year.

It was concluded that Adam will obtain bids for concrete repair, fountain repair and landscaping items. These bids will be presented to the Board via email for their review and comments.

#### **Agenda Item 4 : Other Business**

Adam stated that the 2014 Thursday Night Summer Concert Series will begin June 5<sup>th</sup>. The Quad Cities Radio Group will run radio spots for these events. Lew asked about alcohol service on the Plaza. Adam stated that he is working with the City and surrounding Plaza vendors on beer licensing agreements. MCMS will receive 20% of profits from the concerts. Profits will be determined from vendor POS systems.

The 2014 Hot Rod Power Tour will be held in Bettendorf on June 12<sup>th</sup>. Adam is working with several individuals to bring some of these cars over to the Plaza area for display during our concert that evening.

Several bids were received for maintenance services in response to SSA #5 & SSA #6 RFP's. Quality Construction Service provided the lowest bid and will be recommended to Council.

Laurie Peters asked if maintenance could sweep the curb areas on 17<sup>th</sup> Street more often. Lew said he would ask Mike (Waldren) to send a machine over to the area for cleanup.

#### **Agenda Item 5 : Next Meeting**

The next Board Meeting is scheduled for May 19, 2014. The Board determined that we did not need to meet at that time, since we just met. The next scheduled meeting date is for August 18<sup>th</sup>.

Meeting was adjourned at 3:30.