

Committee-of-the-Whole Minutes

Tuesday, August 12, 2014

- PRESENT:** Mayor Scott Raes (*Chair*)
Alderman David Parker, Jr. (*Ward 2*)
Alderman Janet Bender (*Ward 3*)
Alderman John Zelnio (*Ward 4*)
Alderman Lori Turner (*Ward 5*)
Alderman Stephanie Acri (*Alderman At-Large*)
- ABSENT:** Alderman John Knaack (*Ward 1*)
Alderman Kevin Schoonmaker (*Ward 6*)
Alderman Sean Liddell (*Ward 7*)
- STAFF:** Lew Steinbrecher, City Administrator
Tracy Koranda, City Clerk
Ray Forsythe, Planning & Development Director
Alison Fleming, Human Resources Manager
Laura Duran, Parks Recreation Director
Nate Scott, IT Manager
Lee Ann Fisher, Library Director
Kim Hankins, Public Safety Director
Members of the Police Department
Scott Hinton, City Engineer
Keith Verbeke, Finance Manager
Jeff Anderson, City Planner
Mike Waldron, Public Works Director
J.D. Schulte, Fleet Services Manager
Todd Green, GIS Administrator
Doug House, Municipal Services General Manager
Chris Mathias, Property Management Coordinator
Shawn Christ, Land Development Manager
Vanessa Reyes, Executive Intern
- OTHERS:** Members of the Press
Ron Miller, Resident
Sandy O'Neill, Resident

Mayor Raes called the meeting to order at 6:30 p.m. in Council Chambers and welcomed Alderman Zelnio.

Presentations

Kim Hankins, Public Safety Director, presented Meritorious Achievement Awards to Detective Jeremy McAuliffe, Detective Ted Teshak, and United States Secret Service Agent William Shink in recognition of their extraordinary, tenacious and extensive investigation and coordination of an internet sexual predator case which resulted in the identification of multiple victims across the United States and Canada, and ultimately the federal prosecution and conviction of the perpetrator. The audience responded with a round of applause.

Kim Hankins, Public Safety Director, Distributed the Police and Fire Departments 2013 Annual Reports.

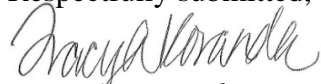
1. **Surplus Office Furniture.** Kim Hankins, Police Chief/Public Safety Director, explained that the police department has accumulated several items of used office furniture that are not being utilized. Authorization is requested to dispose of the property through the legal disposal process that is most advantageous to the City, whether sealed bid, auction, negotiation or otherwise. This item also appeared on the City Council Agenda for August 12, 2014, under “Items Not on Consent.” A motion was made by Alderman Parker to approve. Seconded by Alderman Bender. Motion passed unanimously.
2. **Hold Harmless Agreement for Use of QC Downs.** Kim Hankins, Police Chief/Public Safety Director, stated that the police department will be conducting emergency vehicle operation training drills from August 28, 2014 through October 2, 2014. The Quad City Downs has agreed to donate the use of its parking lot at 5005 Morton Drive, East Moline, Illinois, for the training exercises, provided they are held harmless against any loss and liability that might occur as a result of the training. Police in-house staff will administer the training. This item also appears on the City Council Agenda for August 12, 2014, under “Items Not on Consent.” A motion was made by Alderman Acri to approve. Seconded by Alderman Turner. Motion passed unanimously.
3. **Agreement with Quality Construction Services, Inc. for parking garage maintenance.** Chris Mathias, Property Management Coordinator, indicated that the agreement with Quality Construction Services, Inc. will expire at the end of this year. The current agreement fulfills all property management and maintenance needs for the City’s parking garages. Per the agreement, Quality provides snow plowing, daily cleaning, construction services, as well as any other activity required to keep the parking garages functioning properly. The current agreement contains language allowing an extension for an additional three years. Quality has agreed to maintain its existing prices if the agreement is renewed for three years. Staff is recommending that the agreement be extended. A motion was made by Alderman Bender to approve. Seconded by Alderman Parker. Motion passed unanimously.
4. **Agreement with HealthCheck 360 to develop and administer a comprehensive wellness program for a period of three years commencing on September 1, 2014.** Alison Fleming, Human Resources Manager, stated that a Request for Proposal was published and HealthCheck 360 provided the proposal that was most advantageous to the City and in the City’s best interest. In conjunction with Human Resources, HealthCheck 360 will develop a comprehensive wellness program and conduct wellness screenings and health coaching for City employees, retirees under 65 and their spouses, in accordance with applicable laws and regulations. A motion was made by Alderman Parker. Seconded by Alderman Bender. Motion passed unanimously.
5. **Other.** Scott Hinton, City Engineer, gave an overview of Council Bill 3015-2014 as to the request to eliminate parking on 3rd Street, on the east side, from the entrance of 4602 3rd Street, south for a distance of 100 feet.

Informational

Mike Waldron, Public Works Director, Doug House, Municipal Services General Manager, and Todd Green, GIS Administrator, gave an overview of Lean/Six Sigma. Alderman Acri expressed appreciation for the extensive work put into the presentation.

The meeting adjourned at 7:08 p.m.

Respectfully submitted,



Tracy A. Koranda
City Clerk