

**SPECIAL SERVICE AREA NUMBER SIX
ADVISORY BOARD OF DIRECTORS**

Monday, April 27, 2015
3:00 pm

Chamber of Commerce
1601 River Drive, Suite 310
Moline, IL 61265

Minutes

BOARD MEMBERS PRESENT

Matt Sivertsen, The Planning Center, Inc.
Chris Schram, ConStruct Services, Inc.
Beth Lagomarcino, Lagomarcino's
Amy Trimble, WaterMark Corners

BOARD MEMBERS ABSENT

Erin Bruner, City of Moline
Janet Mathis, Renew Moline

STAFF MEMBERS PRESENT

Adam Holland, Moline Centre
Terri Smith, Moline Centre

The meeting was called to order at 3:00 pm.

AGENDA ITEM #1 – Approval of Minutes

Minutes for January 26, 2015 were reviewed. A motion to accept the minutes was made by Beth Lagomarcino. Matt Sivertsen seconded the motion. Motion was approved by the entire Board.

AGENDA ITEM #2 Budget Review

Adam Holland pulled up the 2015 budget for review. He pointed out that the \$1,718 figure under "Advertising/Promotions" was for an ad in the 2015 Visitor's Guide. Moline Centre partnered with Davenport and we were able to obtain a half page ad for the price of a quarter page.

Adam Holland also stated that the 2015 Annual Interest Expense figure for the streetscape loan is being budgeted at \$100,000. The actual (annual) repayment amount is \$106,099.48. This number will need to be adjusted during the 2016 budget discussion.

The Finance Department at the City of Moline has finalized the 2014 budget. Adam presented the Board with those numbers and pointed out the following items:

1. The 2014 budget did not account for a security lighting line item. As a result of this there was a negative balance of \$86.24 under “Utilities”. This line item was added to the 2015 budget.
2. Finance withdrew \$107,050.48 for the loan repayment. This was in error. The actual annual payout is \$106,099.48. Per Kathy Carr, Finance Director at The City of Moline, the overpayment of \$950.99 will be deducted from the 2015 interest repayment to correct the problem.
3. The \$2,089.20 shown on Kathy Carr’s 5-year spreadsheet, under “Revenues/Other” was money from the General Trust. Since it was not used in 2014, Kathy placed that amount in the SSA Reserve Account.
4. SSA #6 balance for 2014 is \$113,443.

Since we do have additional money for this year, Adam Holland asked the Board to come up with ideas for use of these funds. We have talked in the past about prioritizing items that need to be addressed, such as assistance with outdoor seating barricades, additional signage, shifting tiles and pavers surrounding trees, dead trees, etc. He also stated that we do not need brand new items; just get the items that are in place up to standard.

Beth Lagomarcino indicated that we need to address the 6th & 7th Avenue streetscape and we also need to look at 15th Street and 12th Street entryways. Amy Trimble suggested bringing this topic up at the Main Street Commission meeting and ask their thoughts on items that need to be tackled.

Matt Sivertsen asked what the City did to enhance the downtown area. Adam Holland spoke recently with Doug House, the Municipal Services General Manager, who indicated \$80,000 has been spent on new light posts on 19th Street, from River Drive to 7th Avenue.

Amy Trimble suggested that we set up quarterly meetings with Doug to identify where their responsibilities lie and discuss how we could work together on downtown projects. Chris Schram stated that damaged areas are not being repaired completely. Instead, the City is trying to put Band-Aids on these large items, and not actually fixing the entire problem. Chris also suggested having the City offer some type of special loan program to business owners for fixes.

Adam said that he would contact Doug House to see if he would be interested in these quarterly meetings. He may have some good suggestions for us also.

Beth Lagomarcino, along with the rest of the Board, requested that copies of the budget spreadsheets be emailed to them.

AGENDA ITEM #3 – Riverfront Comprehensive Plan Discussion

Adam announced that the second phase of the Riverfront Comprehensive Plan (from 2014) covers transportation and wayfinding. He asked the Board if they would provide their thoughts to him on ways that these areas can be improved. (The Lakota Group has set up a website for public comment also.) He cited such examples as better directions/signs to the bike path and riverfront. This seems to be a problem area.

Another item that needs to be addressed is space jumping. Many people do not understand what that term means. Adam Holland cited Davenport’s signs that simply state “No reparking on the block face within 24 hours”.

Beth Lagomarcino said that a loophole in the ordinance has been found indicating a vehicle can park for 5 hours without getting a ticket.

Someone suggested lowering ticket prices, but Amy Trimble said the City would not allow decreasing their revenue.

Additional discussion on parking ensued. Adam Holland indicated that these were all valid points and it is important to voice our concerns. He suggested we also speak to Jeff Anderson at the City to get his input. Jeff has a vast knowledge on this matter.

Adam suggested we send a letter from the SSA #6 Board and Main Street Commission to the City to address the parking issues. He made a motion to draft a letter to the City in support of addressing the loophole between surface lots and on-street parking, in addition to addressing, and defining, the space jumping issue. Beth Lagomarcino made a motion to approve writing the letter. Chris Schram seconded the motion. Motion was approved by the entire board.

AGENDA ITEM #4 – Other Business

Adam announced that Chris Lambrecht was no longer with the LeClaire Apartments because they are under new ownership. As a result, Chris will no longer be able to be a board member.

Adam asked the Board if he could reach out to the new owners and ask if they would be interested in becoming a member of this group. Board members felt this was a good idea and approved the undertaking.

Temple's Sporting Goods is under new ownership. Beth Lagomarcino stated that we should approach them also to see if they would be interested in joining this Board.

Meeting was adjourned at 4:00 p.m.

Next meeting is scheduled for July 20, 2015