

Committee-of-the-Whole Minutes

Tuesday, December 1, 2015

- PRESENT:** Mayor Scott Raes (*Chair*)
Alderman David Parker, Jr. (*Ward 2*)
Alderman Mike Wendt (*Ward 3*)
Alderman John Zelnio (*Ward 4*)
Alderman Lori Turner (*Ward 5*)
Alderman Kevin Schoonmaker (*Ward 6*)
Alderman Sean Liddell (*Ward 7*)
Alderman Stephanie Acri (*Alderman At-Large*)
- ABSENT:** Alderman Quentin Rodriguez (*Ward 1*)
- STAFF:** Lew Steinbrecher, City Administrator
Maureen Riggs, City Attorney
Tracy Koranda, City Clerk
Alison Fleming, Human Resources Manager
Lori Wilson, Parks Recreation Director
Nate Scott, IT Manager
Bryon Lear, Library Coordinator
Kim Hankins, Public Safety Director
Jeff Snyder, Battalion Chief
Scott Hinton, City Engineer
Kathy Carr, Finance Director
Jeff Anderson, City Planner
Mike Waldron, Public Works Director
Shawn Christ, Land Development Manager
- OTHERS:** Joe Taylor, Quad Cities Convention & Visitors Bureau
Dan Hance, Stoney Creek Hotel & Conference Center
Dave Smith, S.J. Russell L.C.
Craig Sommers, Historic Preservation Society
Diann Moore, Historic Preservation Society
Barbara Sandberg, Historic Preservation Advisory Commission
Dick Sandberg, Resident

Mayor Raes called the meeting to order at 6:30 p.m. in Council Chambers.

Questions on the Agenda

Mayor Raes stated that item 9 on the Committee of the Whole agenda would be removed.

Agenda Items

1. **An Ordinance amending the Zoning & Land Development Ordinance of the City of Moline, Illinois, by enacting thereto an amendment of the Zoning Map, incorporated thereto as Section 35-3103. (S.J. Russell, L.C. and City of Moline, 900 block of 6th Street, west side).** Shawn Christ, Land

Development Manager, explained that the developer, S.J. Russell, L.C. is requesting preliminary and final plan approval for its Preliminary and Final Planned Unit Development and rezoning from R-4 One to Six Family Dwelling District to R-4 PUD One to Six Family Dwelling District Planned Unit Development; the Plan Commission has conditionally approved a special use permit for a group development containing more than 50 dwelling units subject to approval of the PUD by City Council. The first phase of the project is proposed for the south side of the property adjacent to Stephens Park. It will be a 135-bed facility including 65 independent living units, 52 assisted living units, and 18 memory care units located in separate wings but all under one roof. The developer plans to split the property to distinguish these wings and accommodate primary funding sources. The future use of the north side of the property is undetermined at this time but anticipated to be similar residential units and/or supporting services. Staff recommends approval of the Preliminary and Final PUD and rezoning from R-4 to R-4 PUD with three conditions:

1. The site plan revised to clarify the location of the outdoor common patio and elevation drawings corrected; and
2. The 4th Street stairway repaired or removed; and
3. The developer to accept responsibility for future maintenance of any streetscaping enhancements to remain along their property frontage.

A motion was made by Alderman Parker to approve. Seconded by Alderman Wendt. Motion passed unanimously.

- 2. A Resolution authorizing the Mayor and City Clerk to execute a Purchase Agreement with Katek Solutions for Cisco Catalyst 4507 router upgrades.** Nate Scott, Information Technology Manager, stated that the City's network "brain" is the Cisco Catalyst 4507 router in the main server room. All network traffic passes through this device. It was initially purchased in 2008 and the existing chassis has an "End of SW (software) Maintenance Releases Date" of April 15, 2016. Keeping this equipment current on software versions is critical to network security. Further, this upgrade will improve network performance for applications across the board, including backups, email, GIS, and SAN data delivery by increasing the backbone for communications between servers and to the local area network from 1GBPS (gigabytes per second) to 10GBPS. Staff budgeted \$35,000.00 for an upgrade to this asset, published Requests for Proposals for the necessary new components – chassis, 10GB blade, and supervisor module – and received three responses on September 9, 2015. Katek Solutions presented the lowest responsive and responsible proposal at a total cost of \$24,543.65. A motion was made by Alderman Parker to approve. Seconded by Alderman Liddell. Motion passed unanimously.
- 3. A Resolution authorizing the Mayor and City Clerk to enter into an agreement with PMA Management Corp (PMAMC) for Third Party Administration (TPA) services for workers' compensation claims administration for a period of one year commencing on January 1, 2016 through January 1, 2017.** Alison Fleming, Human Resources Manager, indicated that a this is actually a renewal of the agreement made in 2014, rather than Request for Proposals as was indicated in the agenda. This is at a cost of \$775 for each indemnity claim, \$135 for each medical only claim and \$40 for each incident only claim, at an approximate annual claims cost of \$21,275, plus an administration fee of \$4,500. The proposal also provides for medical bill review services for \$6.95 per bill and a 24% fee on Preferred Provider Organization (PPO) savings. A motion was made by Alderman Parker to approve. Seconded by Alderman Wendt. Motion passed unanimously.
- 4. A Resolution approving the Revenue Reciprocal Agreement on Exchange of Information between the City of Moline and the Illinois Department of Revenue to include "Exhibit A."** Kathy Carr, Finance Director, explained that Public Act 98-1058 impacts the way the Illinois Department of Revenue shares taxpayer information with local governments. All current agreements now expire annually. A new Reciprocal Agreement on Exchange of Information must be approved before January 1, 2016 to be able to continue to receive confidential sales tax information by authorized personnel from

the Illinois Department of Revenue. A motion was made by Alderman Parker to approve. Seconded by Alderman Schoonmaker. Motion passed unanimously.

5. **A Resolution amending Budget Resolution #1169-2014 by authorizing changes to various line items in the budget for FY 2015.** Kathy Carr, Finance Director, stated that budget amendments are compiled periodically throughout the fiscal year and presented to City Council for approval. These amendments are proposed to reflect recent changes to the current budget that avoid any adverse affect to the City's legal budgetary compliance. A motion was made by Alderman Parker to approve. Seconded by Alderman Zelnio. Motion passed unanimously.
6. **A Special Ordinance requesting the County Clerk not to extend 2015 taxes for payment of all principal and interest on City of Moline General Obligation Corporate Purpose Bonds.** Kathy Carr, Finance Director, indicated that annually, the City of Moline instructs the County Clerk not to extend property taxes for municipal bonds. Principal and interest on all City General Obligation Bonds are paid from other revenue sources. The 2015 abatement ordinance must be filed with the County Clerk by the last day of January 2016. A motion was made by Alderman Parker to approve. Seconded by Alderman Schoonmaker. Motion passed unanimously.
7. **A Special Ordinance setting the annual meetings schedule for 2016 and authorizing City staff to do all things necessary to notify the media of the annual meetings schedule.** Tracy Koranda, City Clerk, explained that pursuant to Ordinance, City staff is required to notify media of the 2016 City Council and Boards & Committee Meetings Schedule. This Ordinance would authorize that notification. A motion was made by Alderman Parker to approve. Seconded by Alderman Wendt. Motion passed unanimously.
8. **A Special Ordinance repealing the authority granted by Council Bill/Special Ordinance No. 4046-2012 for City staff to do all things necessary for relocation of the train depot located at 2021 River Drive, Moline, to Western Illinois University Quad Cities Campus; and authorizing the Mayor and City Clerk to execute documents necessary to sell and convey the train depot located at 2021 River Drive, Moline, to the State of Illinois Department of Transportation (IDOT) for the sum of \$500; and authorizing City staff to do all things necessary to complete the sale and conveyance of the train depot to IDOT.** Maureen Riggs, City Attorney, stated that Council Bill/Special Ordinance No. 4046-2012, adopted December 18, 2012, declared the City-owned real property located at 2021 River Drive, Moline, and the historic train depot located thereon, as surplus. The City was granted the authority to sell and convey the land to IDOT for the land's appraised value of \$140,500; the sale and conveyance did not include the transfer of the train depot (City retention value \$500). The City did not sell the train depot at that time to give those interested in saving it until the Spring of 2013 to arrange for the building's relocation. To that end, City staff was also authorized to do all things necessary to effect relocation of the train depot to the Western Illinois University Quad Cities Campus, as long as the relocation was funded solely by funds raised by the Moline Preservation Society and funds allocated by the State of Illinois. Western Illinois University subsequently advised the parties it could not proceed in accepting the depot due to estimated renovation costs. The City therefore agrees to sell and convey the depot to IDOT and IDOT agrees to purchase same from the City for the sum of \$500. Per IDOT's request, staff recommends that the closing occur by February 1, 2016. Should the Moline Preservation Society wish to salvage prior to closing, asbestos inspections and abatement would need to be completed in accordance with the IEPA regulations prior to disturbing the building. Alderman Zelnio stated that he spoke with the representatives from Miller Trucking & Excavating and it has been determined that due to the probability of the asbestos, any salvage of the clock or other structures would take place at the time of demolition, should they be chosen as the winning bidder of the project. A motion was made by Alderman Parker to approve. Seconded by Alderman Wendt. Motion passed unanimously.

Mayor Raes, adjourned the COW meeting in order to conduct a public hearing at 6:45 p.m. Mayor Raes reconvened the COW meeting at 6:49 p.m.

The meeting adjourned at 6:49 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tracy A. Koranda".

Tracy A. Koranda
City Clerk