

**SPECIAL SERVICE AREA NUMBER SIX  
ADVISORY BOARD OF DIRECTORS**

Wednesday, January 20, 2016  
3:00 pm

Chamber of Commerce  
1601 River Drive, Suite 310  
Moline, IL 61265

**Minutes**

**BOARD MEMBERS PRESENT**

Matt Sivertsen, The Planning Center, Inc.  
Beth Lagomarcino, Lagomarcino's  
Chris Schram, ConStruct Services, Inc.

**BOARD MEMBERS ABSENT**

Amy Trimble, WaterMark Corners  
Janet Mathis, Renew Moline  
Erin Bruner, City of Moline

**STAFF MEMBERS PRESENT**

Adam Holland, Moline Centre  
Terri Smith, Moline Centre

**AGENDA ITEM #1 – Approval of Minutes**

Minutes for July 13, 2015 were reviewed. A motion to accept the minutes was made by Beth Lagomarcino. Matt Sivertsen seconded the motion. Motion was approved by the entire Board.

**AGENDA ITEM #2 – Budget Review**

Adam Holland passed out a copy of the current budget spreadsheet. December numbers were not included because we have not received that information from Annaka at the City. The Board reviewed the numbers. There was no discussion on the budget.

**AGENDA ITEM #3 – Officer Elections**

Adam Holland thanked everyone for their continued service to this Board and pointed out that it was time for officer elections. He asked the current officials if they would like to maintain or step down from their current positions.

The office of President is currently held by Beth Lagomarcino. She stated that she would be happy to continue functioning in this role. Chris Schram made a motion to reinstate Beth Lagomarcino as President. Matt Sivertsen seconded the motion. Motion was approved by all members.

Adam Holland recommended to combine the positions of Vice President and Secretary. The by-laws specify that one person can hold two positions. Matt Sivertsen volunteered for the Vice President/Secretary title. Beth Lagomarcino made a motion to elect Matt Sivertsen as Vice President/Secretary. Chris Schram seconded the motion. Motion was approved by all members.

#### **AGENDA ITEM #4 – New Business**

Adam Holland advised the Board that he talked to the Legal Department at the City regarding last meeting's insurance inquiry. (This was in regard to the SSA paying out a claim for someone who had tripped over the Christmas light extension cords and sued the City.) The City stated that since the SSA was responsible for placing the lights, the SSA should be liable for the payout on the claim. Adam Holland stated that we are no longer placing cords on the ground.

Beth Lagomarcino stated that she was very disappointed with All Around Town's services in placing the Christmas lights this year. They were late hanging lights not only this year, but last year as well. She asked the board if we should maintain his services. Adam Holland mentioned that we received bids from other vendors and All Around Town had the lowest bid. They also had a manager that was not performing his job well and he is no longer working there. Beth Lagomarcino said that we need to get the contract updated with regards to timing for hanging lights. There needs to be a specific deadline. Adam Holland stated that he would like to have bids in early this year so that contracts can be provided to board members by the July meeting for their approval.

Beth Lagomarcino shared information with the board about the outdoor dining meeting. Only three business owners attended. The discussion was focused on assisting those who needed help with funding for the barricades and reviewing the outdoor manual. Adam Holland was going to meet with City officials to discuss their concerns.

Adam Holland announced that the Missouri Valley Conference is right around the corner. Each team in the conference will have a designated meeting location. Beth Lagomarcino asked if we had a list of the sites that each team has chosen for their meeting spot. The Quad Cities Convention & Visitor's Bureau should have that information and anyone interested should check with them. Beth Lagomarcino asked if the coupon booklet that the CVB is creating was full yet. Adam Holland said that it was not.

Adam Holland revealed that some of the trees by the JD Pavilion were cut down and backfilled with blacktop. They will be refilled this spring with pavers. The City will also rebuild pavers on 15<sup>th</sup> and 16<sup>th</sup> streets.

Beth Lagomarcino indicated that we need to reach out to people to see if they would be interested in being on this board.

#### **AGENDA ITEM #5 – Adjournment**

Matt Sivertsen made a motion to adjourn. Meeting was adjourned at 3:55 pm.

Meeting was adjourned at 3:55 p.m. Our next meeting is scheduled for April 20, 2016.

Respectfully submitted by Terri Smith