

Committee-of-the-Whole Minutes

Tuesday, February 28, 2017

- PRESENT:** Mayor Scott Raes (*Chair*)
Alderman Quentin Rodriguez (*Ward 1*)
Alderman David Parker, Jr. (*Ward 2*)
Alderman Mike Wendt (*Ward 3*)
Alderman John Zelnio (*Ward 4*)
Alderman Lori Turner (*Ward 5*)
Alderman Mike Waldron (*Ward 7*)
Alderman Stephanie Acri (*Alderman At-Large*)
- ABSENT:** Alderman Kevin Schoonmaker (*Ward 6*)
- STAFF:** J.D. Schulte, Public Works Director/Interim City Administrator
Maureen Riggs, City Attorney
Amy Saunders, Deputy City Clerk
Ray Forsythe, Planning & Development Director
Alison Fleming, Human Resources Manager
Lori Wilson, Parks Recreation Director
Nate Scott, Information Technology Manager
Bryon Lear, Library Director
Kim Hankins, Public Safety Director
Kevin Irby, Battalion Chief
Jeff Snyder, Battalion Chief
Kathy Carr, Finance Director
Jeff Anderson, City Planner
Dave Mallum, Fleet Manager
K. J. Whitley, Community Development Program Manager
Brian Vyncke, Fire Captain
Michael Luksetich, Firefighter/Paramedic
Shawn Bunce, Firefighter/Paramedic
Colin Suiter, Firefighter/Paramedic
- OTHERS:** Art Eggers, Attorney
Sonia Berg, Resident
Ron Miller, Resident
Angie Normoyle, Resident
Sandy O'Neill, Resident
Dick Potter, Resident
Greg Swanson, Resident
Anthony Watt, The Dispatch
Several City Residents
Various Members of the Press

Mayor Raes called the meeting to order at 6:30 p.m. in Council Chambers.

Oaths of Office

Oath of Office for permanent appointment as a Firefighter/Paramedic to Michael Luksetich effective February 16, 2017.

Oath of Office for permanent appointment as a Firefighter/Paramedic to Shawn Bunce effective February 28, 2017.

Oath of Office for permanent appointment as a Firefighter/Paramedic to Colin Suiter effective February 28, 2017.

Agenda Items

- 1. A Resolution supporting a grant application to the U.S. Department of Housing & Urban Development (HUD) for FY 2017 Lead-Based Paint Hazard Control Grant Program; and authorizing staff to do all things necessary to submit said grant application on behalf of the City of Moline and to work cooperatively with the City of Rock Island, City of East Moline, and the City of Silvis, Illinois; the Rock Island County Health Department and Project NOW, in accordance with the HUD application guidelines and requirements.** K.J. Whitley, Community Development Program Manager, informed that the U.S. Department of Housing and Urban Development is making competitive grant funds available to communities for the abatement of lead-based paint hazards as part of their FY 2017 grant programs. The City of Moline's last Lead-based Paint Hazard Control Grant expired summer 2016. Staff would like to reapply for a grant for 2017. A motion was made by Alderman Parker to approve. Seconded by Alderman Wendt. Motion passed unanimously.
- 2. A Resolution declaring the following City-owned vehicles as surplus property: 2001 GMC Low Pro, VIN# 1GDG6H1C61J514544; 2001 GMC Low Pro VIN# 1GDG6H1CX1J514577; 1999 GMC 5500, VIN# 1GDE6H1C8XJ507563; 2000 GMC 5500 VIN# 1GDE6H1COYJ510054; 2003 GMC Low Pro, VIN# 1GDG6J1C33F517060; 2001 GMC Low Pro VIN# 1GDG6H1C41J514607; 2003 GMC 6500 VIN# 1GDG6J1C03F506940; and 2000 GMC 5500 VIN# 1GDE6H1C2YJ526241.** Dave Mallum, Fleet Manager, indicated that Fleet Services staff has determined that the above-listed vehicles have exceeded their reliable, useful lives and are no longer necessary or in the best interest of the City. City staff is requesting that the above-listed vehicles be declared as surplus property and disposed of by the Fleet Manager through the legal disposal process that is most advantageous to the City, whether sealed bid, auction, negotiation, or otherwise. A motion was made by Alderman Parker to approve. Seconded by Alderman Turner. Motion passed unanimously.
- 3. A Resolution authorizing the purchase of a 2017 John Deere 085GXFF rubber tracked excavator from Martin Equipment for the amount of \$80,750.00.** Dave Mallum, Fleet Manager, indicated funds are budgeted to replace a 310SE back hoe that has exceeded its reliable and useful life with a rubber tracked excavator. City staff has requested quotes from John Deere using the National Joint Purchasing Contract (NJPA) and John Deere's government discount program. Martin Equipment submitted a quote in the amount of \$80,750.00 that includes a trade offer of \$17,750.00 for the John Deere 310SE back hoe currently in the City's fleet. Staff is also seeking approval to dispose of the 310SE back hoe by the method that recaptures the most capital for the City by accepting the trade offer or selling it as surplus. Additional documentation attached. A motion was made by Alderman Wendt to approve. Seconded by Alderman Acri. Motion passed unanimously.
- 4. A Resolution authorizing the purchase of a 2017 John Deere 544KBT loader from Martin Equipment for the amount of \$128,495.00.** Dave Mallum, Fleet Manager, advised that funds are budgeted to replace the current loader that has exceeded its reliable and useful life. City staff has requested quotes from John Deere using National Joint Purchasing Contract (NJPA) and John Deere's government discount program. Martin

Equipment submitted a quote in the amount of \$128,495.00 that includes a trade offer of \$20,500.00 for the loader currently in the City's fleet. Staff is also seeking approval to dispose of the old loader by the method that recaptures the most capital for the City by accepting the trade offer or selling it as surplus. Additional documentation attached. A motion was made by Alderman Parker to approve. Seconded by Alderman Wendt. Motion passed unanimously.

5. **A Resolution authorizing the Mayor and City Clerk to execute a Temporary Construction Easement at 3409 40th Street with Jammie L. Jamieson fka Jammie L. Barron, on Tax Parcel No. 07-14714.** (J.D. Schulte, Director of Public Works, advised that a Temporary Construction Easement is necessary to allow construction to proceed on Project #1211, 40th Street Reconstruction South of 32nd Avenue. A motion was made by Alderman Parker to approve. Seconded by Alderman Acri. Motion passed unanimously.
6. **A Resolution authorizing the Mayor and City Clerk to execute a Deed of Dedication for Street Right-of-Way at 3409 40th Street with Jammie L. Jamieson fka Jammie L. Barron, on Tax Parcel No. 07-14714.** J.D. Schulte, Director of Public Works, indicated that a Deed of Dedication for Street Right-of-Way is necessary to allow construction to proceed on Project #1211, 40th Street Reconstruction South of 32nd Avenue. A motion was made by Alderman Turner to approve. Seconded by Alderman Parker. Motion passed unanimously.
7. **A Resolution authorizing the Mayor and City Clerk to sign surrounding property owners consent forms granting the City's consent for a Class F – Hotel/Motel liquor license to be issued for The Element Hotel, 316 12th Street, Moline.** Maureen Riggs, City Attorney, explained that pursuant to Section 4-3202(a) of the Moline Code of Ordinances, no liquor license of any class, except a special event license, shall be issued unless a majority of the surrounding property owners within a 150 foot radius from the center of the front of the premises for which the license is sought provides consent to the issuance of the license. Owners of The Element Hotel, 316 12th Street, seek a Class F – Hotel/Motel liquor license from the City, and the only surrounding properties within the 150 foot radius are three City-owned properties. The City's approval of two consents is necessary to meet the majority requirement. A motion was made by Alderman Parker to approve. Seconded by Alderman Zelnio. Motion passed unanimously.
8. **A Resolution authorizing the Mayor and City Clerk to execute a surrounding property owners consent form granting the City's consent for a Class B - Tavern liquor license to be issued for The Other Bar, 1522 River Drive, Moline.** Maureen Riggs, City Attorney, explained that owners of property at 1522 River Drive, Moline, are in the process of applying for a Class B – Tavern liquor license for a business to be named The Other Bar. Pursuant to Section 4-3202(a) of the Moline Code of Ordinances, no liquor license of any class, except a special event license, shall be issued unless a majority of the surrounding property owners within a 150 foot radius from the center of the front of the premises for which the license is sought provides consent to the issuance of the license. The City owns an adjacent property (1520 River Drive) to 1522 River Drive, and the City's consent will fulfill the majority requirement. A motion was made by Alderman Parker to approve. Seconded by Alderman Turner. Motion passed unanimously.
9. **An Ordinance amending the Development Agreement between the City of Moline and S.J. Russell L.C. for The Point redevelopment project.** Maureen Riggs, City Attorney, advised that the City and S.J. Russell executed a Development Agreement and Amendment to the Development for sale and redevelopment of the property located at 635 10th Avenue, along with Lot 2 of Hawk Hollow Addition, now known as The Point Subdivision, for 135 units of senior housing. The purchase of the property was delayed but did occur on February 10, 2017, and the parties seek to amend the Development Agreement to reflect same. Further, S.J. Russell seeks to assign its interest in the Development Agreement to Dial Point at Moline Phase I, LLC, and Dial Point at Moline Phase II, LLC, both Delaware limited liability companies, to move forward with the

project as planned. The Development Agreement requires the City's consent for such assignment, such consent not to be reasonably withheld. A motion was made by Alderman Parker to approve. Seconded by Alderman Zelnio. Motion passed unanimously.

10. Special Ordinance consenting to the Assignment of Collateral by Dial Point at Moline Phase I to Synovus Bank. Maureen Riggs, City Attorney, explained that once Dial Point at Moline Phase I becomes the Developer of Phase I of The Point redevelopment project, it seeks to assign its rights pursuant to the Development Agreement to its lender, Synovus Bank, a Georgia state banking corporation, as collateral for its loan from Synovus Bank. The Development Agreement requires the City's consent for such assignment, such consent not to be reasonably withheld. A motion was made by Alderman Parker to approve. Seconded by Alderman Wendt. Motion passed unanimously.

Informational

Update on Special Events Committee Charter. Lori Wilson, Parks Recreation Director, gave an update on the Special Events Committee Charter. A copy of the Charter is attached. After discussion of the Charter, Lori Wilson asked that the Licensing Agreements for 2017 Special Events item, that was tabled at the February 14, 2017 Committee-of-the-Whole meeting, be removed from the table. A motion to remove this item from the table was made by Alderman Wendt. Seconded by Alderman Waldron. Motion passed unanimously. A vote on the item was then made which passed unanimously.

Alderman Acri made a motion to approve the Special Events Committee Charter. Seconded by Alderman Parker. Motion carried with Alderman Rodriguez voting nay.

Public Comment

Ron Miller, 2812 32nd Avenue Drive, commented that he heard about the results of the investigation. He mentioned it involved a failed system. Mr. Miller said that he used to work at the Fire Department, and this same system worked for years, and this was the first time it was misused. Mr. Miller requested that when the City hires a new City Administrator, to please get the Fire Department running in the way it should. He asked the City to look for someone with real integrity.

Brian Vyncke, Fire Captain, shared that the Fire Pension Seminar is coming up. There will be invitations sent out with an RSVP on them. They are offering two sessions; one in the morning and one in the evening. Mr. Vyncke is also going to be contacting all aldermen personally to invite them to the Fire Station for a ride-along and visit.

The meeting adjourned at 7:05 p.m.

Respectfully submitted,



Amy J. Saunders
Deputy City Clerk

City of Moline
Special Events Committee Charter

Scope: This document sets out the charter of the City of Moline Special Events Committee. This committee exists to ensure that special events held in the City of Moline are successful, safe, and in compliance with City ordinances. This committee understands that funding allocated for special events is to be used to promote new events and enhance current events.

Membership:

Parks Recreation Director- Committee Chair
Special Events/Marketing Specialist
Municipal Services General Manager
Traffic Sergeant
Construction Manager
Risk Management Specialist
Finance Manager
Property Management Coordinator
QC Chamber
Liquor/Permitting
Code Enforcement

The Committee consists of those individuals who have expertise and knowledge of the City's code in areas that are vital to the safe and successful operation of a special event.

Representatives from the iwireless Center and Western Illinois University will be consulted if there are special event applications received by the City that would impact the area surrounding each entity. If street closures are requested, the Committee will also consult with MetroLink to determine their position prior to committee approval of an event.

Responsibilities and Authority:

- Ensure good customer service is provided to every applicant.
- Receive applications for special events. The applications would then be circulated to all of the committee members for review. The committee then meets to discuss any and all concerns or questions that arise. The Committee Chair would then contact the applicant to discuss any and all issues. Upon resolution of all outstanding issues, the event is approved.
- Approve requests for special events if such events meet all City codes, all applicable state and federal laws and regulations, and if there are no concerns about the safety of the public, residents, or attendees.
- Approve requests for available allocated funds based upon specific criteria established by the committee.

- Assist event coordinators with questions and all aspects of the special event process, including but not limited to application, location, insurance, invoicing, licensing, and all other required City services.
- The Committee's primary concern is the health, safety, and welfare of residents, attendees, and businesses in the City. The committee can deny an application for an event or may place reasonable restrictions, such as time, place, and manner, on events if there are concerns for health, safety, and welfare.
- If the committee denies the application for the special event, the event coordinator may request that the city council review the denial.
- If required fees and insurance certificates are not received by the committee chair 14 days before the event, then the chair shall notify the event coordinator and all committee members that the event is administratively canceled due to failure to provide required documentation.
- Special Events include, but are not limited to: races, parades, street festivals, block parties, rentals of Bass Street Landing Plaza, use of the Heritage Block Courtyard, use of city parking lots, and any other events utilizing right-of-way or City owned property; except for events held in any City park which use shall be governed by the Park Board.