

Committee-of-the-Whole Minutes

Tuesday, March 7, 2017

PRESENT: Mayor Scott Raes (*Chair*)
Alderman Quentin Rodriguez (*Ward 1*)
Alderman David Parker, Jr. (*Ward 2*)
Alderman John Zelnio (*Ward 4*)
Alderman Lori Turner (*Ward 5*)
Alderman Kevin Schoonmaker (*Ward 6*)
Alderman Mike Waldron (*Ward 7*)
Alderman Stephanie Acri (*Alderman At-Large*)

ABSENT: Alderman Mike Wendt (*Ward 3*)

STAFF: J.D. Schulte, Public Works Director/Interim City Administrator
Maureen Riggs, City Attorney
Amy Saunders, Deputy City Clerk
Ray Forsythe, Planning & Development Director
Alison Fleming, Human Resources Manager
Lori Wilson, Parks Recreation Director
Bryon Lear, Library Director
Kim Hankins, Public Safety Director
Todd Allen, Battalion Chief
Kevin Irby, Battalion Chief
Jeff Snyder, Battalion Chief
Scott Hinton, City Engineer
Kathy Carr, Finance Director
Keith Verbeke, Finance Manager
Jeff Anderson, City Planner
Todd Green, GIS Administrator
Trevor Fisk, Police Captain
Kevin Ott, Police Officer
Tyler Hoogerwerf, Police Officer
Dan Beaudry, Police Officer
Eric Brown, Police Officer
Nicholas Jansen, Emergency Communications Dispatcher
Brian Vyncke Fire Captain
Mick Dochterman, Fire Captain
Kris Johnson, Fire Engineer
Bob Fielding, Fire Engineer
Neil Anderson, Firefighter/Paramedic
Michael Luksetich, Firefighter/Paramedic
Austin Rands, Firefighter/Paramedic
Anthony Brown, Firefighter/Paramedic
Luke Guyton, Firefighter/Paramedic
Mike Herrick, Firefighter/Paramedic

Shawn Christ, Land Development Manager
Rodd Schick, Municipal Services General Manager
Dave Mallum, Fleet Manager
Tony Loete, Utilities General Manager

OTHERS: Barbara VenHorst, Junior Achievement President
Douglas Nelson, Junior Achievement Vice President of Development
Nicholas and Kristen Ziegler, Residents
Robert and Mavis Dare, Residents
Indre Virsinkaite, Planning & Development Intern
Ron Miller, Resident
Greg Swanson, Resident
Friends and Family of Police and Fire Personnel

Mayor Raes called the meeting to order at 6:30 p.m. in Council Chambers.

Presentations

Kim Hankins, Chief of Police/Public Safety Director and Trevor Fisk, Police Captain, presented Life Saving Awards to Police Officers Kevin Ott, Tyler Hoogerwerf, Dan Beaudry and Eric Brown, and Emergency Communications Dispatcher Nicholas Jansen.

Kim Hankins, Chief of Police/Public Safety Director and Trevor Fisk, Police Captain, presented Life Saving Awards to Fire Captains, Brian Vyncke and Mick Dochterman, Fire Engineers, Kris Johnson and Bob Fielding, and Firefighter/Paramedics, Neil Anderson, Michael Luksetich, Austin Rands, Anthony Brown, Luke Guyton, and Mike Herrick.

Proclamation

A Proclamation from Junior Achievement of the Heartland to declare April 6, 2017, as “Junior Achievement Day.”

Questions on the Agenda

There were no questions.

Agenda Items

Prior to presenting Agenda Item No. 1, Scott Hinton, City Engineer, gave a brief presentation concerning the history of vehicle detection devices. The history included brief explanations of inductors, cameras and the newest technology, microwaves.

- 1. A Resolution authorizing the Mayor and City Clerk to execute a Contract with Davenport Electric Contract Company, for Project #1261, Traffic Signals: 7th Street and Valley View Drive, in the amount of \$174,557.30.** Scott Hinton, City Engineer, explained that bids were opened and publicly read on February 21, 2017, for Project #1261 with the following results:

\$174,557.30 Davenport Electric Contract Company

Davenport Electric Contract Company submitted the lowest responsible and responsive bid. A motion was made by Alderman Parker to approve. Seconded by Alderman Waldron. Motion passed unanimously.

2. **A Resolution authorizing the Mayor and City Clerk to execute a Contract with Emery Construction Group, Inc. for Project #1263, 2017 Sidewalk Replacement Program, in the amount of \$291,940.** Scott Hinton, City Engineer, indicated that bids were opened and publicly read on February 21, 2017, for Project #1263 with the following results:

\$291,940	Emery Construction Group, Inc.
\$292,580	Centennial Contractors
\$318,825	Walter D. Laud, Inc.

Emery Construction Group, Inc. submitted the lowest responsible and responsive bid. A motion was made by Alderman Parker to approve. Seconded by Alderman Waldron. Motion passed unanimously. Alderman Schoonmaker abstained for business reasons.

Other

Rodd Schick, Municipal Services General Manager, shared that due to the unusually mild winter, Public Works crews are seeing lots of yard waste bags sitting outside. The Municipal Services Sanitation Department would like to start picking up yard waste bags and carts on Monday, March 13, 2017, and would like said pickup to be a free-pickup service wherein no stickers are required for three weeks. Mr. Schick requested approval. A motion to approve was made by Alderman Turner. Seconded by Alderman Aciri. Motion passed unanimously.

Jeff Anderson, City Planner, shared that in November 2016, City staff asked for permission to submit a grant application to the Illinois Housing and Development Authority (IHDA) for the Single-Family Rehabilitation Program. The City received an award of \$236,250.00. City staff received the grant Agreement from IHDA on March 6, 2017. IHDA would like the City to sign the Agreement and return it next week. Mr. Anderson asked for Council approval of this item and for approval to put this item on the March 14, 2017 Council Agenda as a resolution. A motion to approve was made by Alderman Parker. Seconded by Alderman Zelnio. Motion passed unanimously.

Informational

Demonstration of the updated payment site on the City of Moline website. Keith Verbeke gave an online demonstration of the new payment site. The new site will allow one-time payment (with no user account needed), single login for access to all of a user's accounts, e-bill service managed by the customer and greater ease to access account information.

Committees, Boards, and Commissions Overview. City Staff presented the following overviews:

Kathy Carr, Finance Director – Police Pension Board and Firefighters' Pension Board

Scott Hinton, City Engineer – Traffic Engineering Committee

Lori Wilson, Parks Recreation Director – Quad Cities Convention & Visitors Bureau and Park and Recreation Board

Bryon Lear, Library Director – Library Board

See attached board summaries.

Public Comment

Ron Miller, 2812 32nd Avenue Drive, congratulated Kim Hankins, Public Safety Director, on the Police and Fire awards that were received this evening. He shared that this is why he attends Council meetings on a regular basis. He is an advocate for public safety.

Ed Johnson, 1575 29th Avenue, commented that the original traffic sensor systems were made by Eagle Signal and Harrington Signal; local companies. He also shared that he would like the Council to go back to the original action of waiting until the new Council is assembled before selecting a new City Administrator. He believes that the newly-elected officials from the April 4, 2017 election should be included in the selection process.

The meeting adjourned at 7:28 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Amy J. Saunders".

Amy J. Saunders
Deputy City Clerk

Police Pension Board

Created by Article 3 of the Illinois Pension Code

The Police Pension Board is composed of five (5) members. Two members are appointed by the Mayor with the advice and consent of the City Council. Two members are elected from the active participants in the Fund and one member is elected from the beneficiaries of the Fund. The term of office for Police Pension Board members is two years.

Current Members of the Police Pension Board:

Scott Williams, President (Active Elected)
Brian Johnson, Assistant Secretary (Active Elected)
Craig Sommers, Secretary (Retiree)
Kevin Schoonmaker, Vice President (Appointed)
Kathleen Carr, Treasurer (Appointed)

The purpose of the Police Pension Board: To administer a police pension fund for the benefit of its police officers and of their surviving spouses and children.

Highlights of duties (summary only):

- Control and manage the Police Pension Fund and all of its investments, expenditures and revenues;
- Enforce the statutory requirement that all active police officers contribute to the fund;
- Hear and determine applications for retirement benefits and to order the payment of benefits to qualified beneficiaries;
- Hear and determine applications for and order the payment of disability benefits, and to conduct periodic examinations of claimants or recipients to confirm the continuing existence of the disability;
- Invest funds in accordance with the requirements of the Illinois Pension Code;
- Determine an annual budget amount sufficient to meet actuarial requirements of the Police Pension Fund;
- Annually report to the City on the condition of the Police Pension Fund, certifying the assets on hand and their current value, estimating receipts and expenditures, and estimating the amounts required to meet the annual requirements of the fund and to amortize the fund's unfunded accrued liabilities over a period of 40 years from July 1, 2000.

The regularly scheduled meeting dates for 2017 are January 26, April 27, July 27 and October 26.

Questions

Firefighters' Pension Board

Created by Article 4 of the Illinois Pension Code

The Firefighters' Pension Board is composed of five (5) members. Two members are appointed by the Mayor with the advice and consent of the City Council. Two members are elected from the active participants in the Fund and one member is elected from the beneficiaries of the Fund. The term of office for Firefighters' Pension Board members is three years.

Current Members of the Firefighters' Pension Board:

Brian Vyncke, President (Active Elected)
Eric Becker, Secretary (Active Elected)
Mikel Strandlund, Trustee (Retiree)
Scott Raes, Trustee (Appointed)
Kathleen Carr, Treasurer (Appointed)

The purpose of the Firefighters' Pension Board: To administer a firefighters' pension fund for the benefit of its firefighters and of their surviving spouses and children.

Highlights of duties (summary only):

- Control and manage the Firefighters' Pension Fund and all of its investments, expenditures and revenues;
- Enforce the statutory requirement that all active firefighters contribute to the fund;
- Hear and determine applications for retirement benefits and to order the payment of benefits to qualified beneficiaries;
- Hear and determine applications for and order the payment of disability benefits, and to conduct periodic examinations of claimants or recipients to confirm the continuing existence of the disability;
- Invest funds in accordance with the requirements of the Illinois Pension Code;
- Determine an annual budget amount sufficient to meet actuarial requirements of the Firefighters' Pension Fund;
- Annually report to the City on the condition of the Firefighters' Pension Fund, certifying the assets on hand and their current value, estimating receipts and expenditures, and estimating the amounts required to meet the annual requirements of the fund and to amortize the fund's unfunded accrued liabilities over a period of 40 years from July 1, 2000.

The regularly scheduled meeting dates for 2017 are January 26, April 27, July 27 and October 26.

Questions

Traffic Engineering Committee

Created by Ordinance – Chapter 2 Administration, Division 4. Committees, Sec. 2-2400

The Traffic Engineering Committee consists of one (1) member from each of the following departments: Police, Fire, Planning and Development; and two (2) members from Public Works. The respective Department Head will hold responsibility in appointing a Department Representative as the member to the committee. The meeting is considered to be open in nature with anyone recognized by the Chairman participating in discussion.

Current Members of the Traffic Engineering Committee: Scott Hinton, Public Works –
Engineering Division
Laura Klauer, Public Works –
Engineering Division
Shawn Christ, Planning Department
Chris Pickens, Police Department
Todd Allen, Fire Department

The purpose of the Traffic Engineering Committee: To make recommendations to Council and the Parking Committee in the use of traffic signals, traffic signs, parking lots, and traffic studies in accordance with the Uniform Manual on Traffic Control Devices (MUTCD).

Highlights of duties (summary only):

- To receive concerns regarding traffic matters;
- To recommend to Council official ways and means for improving traffic conditions;
- To enforce traffic regulations;
- To design or review traffic flow systems;
- To determine the location and installment of official traffic control devices, including stop signs and traffic signals;
- To conduct analyses of traffic accidents and traffic investigations;
- To carry out such additional duties as may be imposed by ordinances of the city.

Questions

Quad Cities Convention & Visitors Bureau

The Quad Cities Convention and Visitors Bureau was organized to promote tourism in the Quad Cities metropolitan area. The organization was incorporated under the laws of the State of Illinois on January 3, 1985, and certified to do business in the State of Iowa on September 9, 1991. The QCCVB is a nonprofit organization, exempt from federal income taxes under provisions of Section 501 (c) (6) of the Internal Revenue Code.

The Bureau is composed of fourteen (14) members who comprise the Board of Directors. There are seven (7) public sector members appointed by the Mayor(s) with the advice and consent of the City Council(s). The term of office for the public sector board members is three years. There are also seven (7) private sector members appointed from tourism related private entities.

Current public sector members of the Bureau:

- Tim Huey, Scott County Representative
- Lori Wilson, City of Moline Representative
- Kai Swanson, RI County Representative
- Nick Jannes, East Moline Representative
- Rick Palmer, Davenport Representative
- Jeff Reiter, Bettendorf Representative
- Open, City of Rock Island Representative

- In fiscal year 2017 the City of Moline contributes/budgets \$260,570 to the Bureau.
- The City's seat on the Board is appointed by the Mayor.
- The Bureau and the City of Moline work jointly on tourism related events, as an example the Bureau hosts softball tournaments at our Green Valley Sports Complex.
- To attract new visitors to the area, the Bureau works with planners to bring sports tournament, meetings, car shows, reunions, and tour groups to the QC to host their events.
- In 2017, \$15.5 million dollars will come into the area through events brought in by the Bureau.
- The Bureau produces marketing materials and advertising to showcase the area. Important pieces include: the website, annual Activity Guide, social media, video, articles and news stories.
- The bureau has an office and Visitors Center in Moline.

Questions

Park and Recreation Board

Created by Ordinance – Chapter 23

The Park Board is composed of Seven (7) members appointed by the Mayor with the advice and consent of the City Council. The term of office for Park Board members is five years.

Current Members of the Park Board: Roger Clawson
John Knaack
Dave Navarro
Lauren Schrier
Carrie Bull
Mike Waldron
Don Welvaert

The purpose of the Park Board: To take charge of and operate all parks, playgrounds, cemeteries, park and recreational facilities, and other property entrusted to it by resolution or ordinance and to have care, custody, and supervision thereof.

Highlights of duties (summary only):

- To acquire in the name of the City, and following all related purchasing ordinances, either within or beyond the corporate limits of the City, real or personal property, which is necessary, advisable, or useful for the purposes of said board by purchase, gift, exchange, provided said acquisition of real property is first approved by the City Council;
- To sell or dispose of real and personal property no longer needed or useful;
- To adopt rules and regulations for the control and government of facilities, properties, and institutions entrusted to the Board;
- To appoint and employ, subject to the personnel code of the City. The Parks Recreation Director shall be appointed by the Board;
- To provide for the maintenance and improvement of the facilities, properties, and institutions. To procure such material, supplies, and equipment as is needed for the operation of the facilities, properties, and institutions entrusted to it;
- To enter into operating, exchange of property, or sharing of property and facilities agreements with other public and private organizations for the purpose of furthering public recreation, open space, and burial needs;
- To establish fees and charges for use of properties, facilities, and institutions entrusted to it and to assess the value of interment rights.

Questions

Library Board

Created by Ordinance – Chapter 16

The Library Board of Directors is composed of nine (9) members appointed by the Mayor with the consent of the City Council. Members of the Library Board are chosen from the citizens of the City of Moline at large. The term of office for Library Board members is three (3) years. Meetings are held monthly on the second Thursday of each month at Noon.

Current Members of the Library Board:

- Wayne Smith, President
- Gary Koeller, Vice-President
- Sue Blackall, Secretary
- Scott Bull
- Regina Nelson
- Colleen Rafferty
- Dee Runnels
- Diane Sommers
- JoAnn Waldron

The purpose of the Library Board: Support growth of library services to the community; advocate for excellence and adequate funding; build policies and procedures for library services; hire a competent library director and conduct a formal evaluation of that director every year; assist in strategic plan development for library services; approve library expenditures and assist in the development of an annual budget.

Highlights of duties:

- Establish, support, review, and approve policy related to the Moline Public Library and the bylaws of the Board of Directors.
- Maintain exclusive control of the expenditure of all moneys collected to the credit of the library fund.
- Monitor an annual budget for the Library, review monthly financial reports to ensure accountability to budget, and approve monthly expenditures.
- Hire a qualified librarian and evaluate performance, at minimum, annually.
- Support maintenance of library grounds and buildings and authorize purchase of lands or construction of new buildings when necessary and appropriate.
- Review monthly and annual reports from the Library Director.
- Promote the Library in the community.

Questions