

**SPECIAL SERVICE AREA NUMBER SIX
ADVISORY BOARD OF DIRECTORS**

SPECIAL MEETING

Wednesday, November 8, 2017
3:00 pm

Quad Cities Chamber of Commerce
1601 River Drive, Suite 310
Moline, IL 61265

Minutes

BOARD MEMBERS PRESENT

Mark Roemer, Barrel House
Chelsey Hohensee, Metrolink
Ajay Singh, Heart of America
Pete McDermott, McDermott Construction
Amy Trimble, WaterMark Corners

BOARD MEMBERS ABSENT

Chris Schram, ConStruct Services
Larry Anderson, E. Moline Glass

STAFF MEMBERS PRESENT

Adam Holland, Moline Centre
Terri Smith, Moline Centre

PUBLIC MEMBERS PRESENT

Betsy Brandsgard, Quad Cities Chamber

The meeting was called to order at 3:05.

AGENDA ITEM#1 – Public Comment

There were no public comments.

AGENDA ITEM #2 – Approval of Minutes

Minutes from the October 18, 2017 meeting were reviewed. A motion to accept these minutes was made by Pete McDermott. Ajay Singh seconded the motion. Motion was approved unanimously.

AGENDA ITEM #3 – Review of 2018 Work Plan

A draft of the 2018 work plan was distributed to the Board. Amy Trimble indicated that SSA #5 and SSA #6 responsibilities had been separated. Adam Holland stated that this was done to make the 2018 budget items easier to identify and to help distinguish priorities. He also said that we do not have an updated allocation at this time. City staff has made changes to the budget.

A brief discussion regarding the work plan ensued. Comments as follows:

1. Amy Trimble stated that the Main Street focus on businesses and promotions makes sense along with property maintenance and beautification, which ties into development opportunities and education with commercial brokers.
2. Chelsea Hohensee asked if we were going to delve into project planning for the future or just look at achieving small projects. Adam Holland stated that we have specified in the work plan to develop and implement an annual work plan and budget, tied to long range goals in conjunction with the other SSA Board and city plans.
3. There is an additional \$22,000 in the budget this year, and approximately \$100,000 in SSA funds. Adam Holland asked everyone where they would like to see these funds allocated.
4. Amy Trimble said that she would like to see work done on the downtown trash corals, dangerous crosswalks and landscaping. Adam Holland stated that we will not address the trash coral situation until March or April because we are waiting for a design to be completed.
5. Mark Roemer said that he would like to see our RAN debt paid down so that we might be able to complete another big project in future years. Other members agreed.
6. Pete McDermott asked for clarity on what the SSA owes towards the RAN. Adam Holland stated that the balance to-date is \$713,857. There was some discussion over this number. Adam Holland contacted Annaka Whiting during the meeting and she confirmed the balance due.

After further review Ajay Singh made a motion to approve the 2018 work plan as submitted. Mark Roemer seconded the motion. Motion was approved unanimously.

Additionally, Ajay Singh made a motion to take \$50,000 currently in SSA #6 reserves and make a (principal) payment to the City of Moline towards the RAN (Revenue Anticipation Note), with a stipulation that there will not be any ramification to SSA #6 for a premature payment. Chelsea Hohensee seconded the motion. Motion was approved unanimously.

Amy Trimble stated that she would like to see the exact amount that we have in reserves reflected in future budget numbers. Adam Holland indicated that he would obtain that number and send out a revised budget to the group before the annual meeting in January.

Adam Holland advised the Board that Moline Centre did receive a cash sponsor (First Midwest Bank) for the upcoming Holiday Hop event in the amount of \$3,000. We have approximately 44 businesses participating.

There was no further discussion. The meeting was adjourned at 3:45 p.m.

Respectfully submitted by Terri Smith.