

Committee-of-the-Whole Minutes

Tuesday, February 13, 2018

- PRESENT:** Mayor Stephanie Acri (*Chair*)
Alderman Quentin Rodriguez (*Ward 1*)
Alderman David Parker, Jr. (*Ward 2*)
Alderman Mike Wendt (*Ward 3*)
Alderman Richard “Dick” Potter (*Ward 4*)
Alderman Lori Turner (*Ward 5*)
Alderman Kevin Schoonmaker (*Ward 6*)
Alderman Mike Waldron (*Ward 7*)
- ABSENT:** Alderman Sonia Berg (*Alderman At-Large*)
- STAFF:** Doug Maxeiner, City Administrator
Maureen Riggs, City Attorney
Janine Hollembaek Parr, City Clerk
Amy Saunders, Deputy City Clerk
Ray Forsythe, Planning & Development Director
Lori Wilson, Parks Recreation Director
David Rowatt, Network/Database Administrator
Bryon Lear, Library Director
John Hitchcock, Chief of Police
Jeff Snyder, Fire Chief
Scott Hinton, City Engineer
Jeff Anderson, City Planner
J.D. Schulte, Public Works Director
Shawn Christ, Land Development Manager
Annaka Whiting, Housing Grant Compliance Analyst
Rodd Schick, Municipal Services General Manager
Dave Mallum, Fleet Manager
Tony Loete, Utilities General Manager
Nick Wade, Moline Police Sergeant/John Deere Middle School Liaison Officer
- OTHERS:** Gary Koeller, Library Board President
Regina Nelson, Library Board Secretary
Marty Davis, Midland Davis Corporation
Ron Miller, Resident
Gerold Shelton, The Dispatch
Members of the Press

Mayor Acri called the meeting to order at 6:00 p.m. in Council Chambers.

Appointment & Oath of Office

Appointment and Oath of Office of Janine Hollembaek Parr to City Clerk effective February 14, 2018.

Presentation

John Deere Middle School Traffic. John Hitchcock, Chief of Police, reminded everyone of the vehicle/pedestrian incident at John Deere Middle School. Several meetings were held that were attended by the CFO, the Principal, the Building and Grounds person for John Deere Middle School, and the Superintendent to discuss traffic solutions. The John Deere Middle School Liaison Officer and the City Engineer were also involved in said meetings. A drone was used to monitor traffic flow, and a traffic counter was placed on 11th Street. The main area of concern is the kids crossing to and from school between 10th and 12th Streets on 19th Avenue. As such, the group's recommendations are as follows:

- (1) Signalize the 11th Street and 19th Avenue intersection and provide a marked pedestrian crossing for students. A crossing guard is recommended for this intersection. The estimated cost is \$100,000-\$125,000.
- (2) Convert the area from 9th Street to 13th Street on 19th Avenue into a 20mph speed zone.
- (3) Remove the crosswalk at the intersection of 11th Street and 21st Avenue. This would avoid the problem of kids crossing in front of traffic and make a more efficient flow of traffic. The estimated cost is \$3,000.
- (4) Provide concrete bump outs at the crosswalk at 21st Avenue and 12th Street. This would prevent any parking within 20 feet of the crosswalk, which would increase visibility for both drivers and pedestrians. The estimated cost is \$75,000. A less expensive and possibly less effective option would be to use pavement markings and plastic flexible delineators instead of concrete. The estimated cost is \$7,500. The crosswalk would also be removed at 12th Street and 21st Avenue, and solar-powered flashing crosswalk signals would be installed at this intersection. The estimated cost for two solar-powered signals is \$6,500. A crossing guard is also recommended at this intersection.
- (5) Lengthen the drop-off lane on 11th Street across from John Deere Middle School. The estimated cost is \$22,500.
- (6) Install a driving drop off lane on the west side of John Deere Middle School. This lane would connect to 21st Avenue. Said driving lane would require changing some one-ways in the area. The estimated cost would be in excess of \$300,000.

The Group has also had discussions with MetroLINK regarding dropping off kids on 11th Street where there is no crosswalk. The City has asked them to drop kids off east of 12th Street, so the kids can use signals and crosswalks when crossing the street.

Per Chief Hitchcock, options 1-6 above are in order of recommendation.

Doug Maxeiner, City Administrator, mentioned that options 2-4 are low-cost strategies. Option 1 can be programmed into CIP. Option 5 is currently in the planning stages, and City staff simply needs to work with the school to implement this option. In summary, options 1-5 could be implemented within 6-12 months.

Alderman Parker made a motion to move forward with options 2-4 as presented by Chief Hitchcock. Seconded by Alderman Wendt. Motion passed unanimously.

Alderman Wendt asked City Engineer Hinton to obtain a cost estimate for completing option 6 with asphalt millings. Scott Hinton agreed to do so.

Chief Hitchcock will address options 1-5 with City Administrator Maxeiner and City Engineer Hinton.

Questions on the Agenda

Mayor Acri mentioned that Item #15 on the Council Agenda will be moved from the Consent Agenda to the Non-Consent Agenda for consideration due to an abstention.

Agenda Items

1. A Resolution authorizing the Mayor to sign and submit the 2018 Community Rating System Annual Recertification to the Federal Emergency Management Agency's National Flood Insurance Program for floodplain management. Shawn Christ, Land Development Manager, indicated that since 2010, the City of Moline has participated in the National Flood Insurance Program's (NFIP) Community Rating System (CRS), a voluntary program offered by the Federal Emergency Management Agency (FEMA), to encourage advanced floodplain management activities. As a class 8 community, the City's participation earns property owners in flood hazard areas a 10% cost reduction on flood insurance premiums. To maintain participation, the Mayor must annually certify that the City continues to perform its stated activities. A motion was made by Alderman Wendt to approve. Seconded by Alderman Schoonmaker. Motion passed unanimously.

2. A Resolution authorizing the Mayor and City Clerk to execute a Subordination Agreement for a Mortgage held against 1514-1518 5th Avenue, Moline, through the Façade Program; and authorizing City staff to do any and all things necessary to fulfill the terms of the Mortgage held against 1514-1518 5th Avenue, Moline. Annaka Whiting, Housing Grant Compliance Analyst, shared that the City currently has a recorded Mortgage against that property for a façade grant that was given to Perry Stewart. Through the Façade Program, the loan is forgivable after 20 years with the condition that the property stay maintained until 2024, when the loan is expected to be forgiven. Staff is comfortable with subordinating given the fact that the City will remain in second position, while taking into consideration that there is still sufficient equity in the building in the event the loan defaults prior to 2024. Approval of this item would authorize execution of the Subordination Agreement for 1514-1518 5th Avenue and allow staff to do any and all things necessary to fulfill the terms of the period of the Mortgage. This item also appeared on the City Council Agenda on February 13, 2018, under "Items Not on Consent." A motion was made by Alderman Schoonmaker to approve. Seconded by Alderman Turner. Motion passed unanimously.

3. A Resolution authorizing the Mayor and City Clerk to enter into an Agreement for Residential Single-Stream Curbside Recyclable Waste Services with Midland Davis Corporation for the amount of \$6,233,152 and authorize the Municipal Services General Manager to purchase recycling carts by method that is most advantageous to the City. Rodd Schick, Municipal Services General Manager, stated that the current agreement for Curbside Recyclable Waste Services with Midland Davis Corporation will expire March 31, 2018. Staff prepared a bid document to solicit new contract terms including adding glass and aseptic packaging to recycling collectibles. In addition, the bid specifications called for the lowest bidder to purchase 95-gallon recycling carts with the cost of the carts to be built into the bid price. Two bids were received with the bid from Midland Davis being the lowest responsive and responsible bid for \$3.53 per residential recycling account per month in the first year.

Subsequent to opening bids, staff became aware of an opportunity to pursue a Closed Loop Fund Grant that would provide the opportunity for the City to purchase the carts at 0% interest. With the City providing the recycling carts, the combined cart purchase (City purchase) and monthly rate for Midland Davis would drop to \$3.37 (first year) if successful on the Closed Loop Grant Purchase or to \$3.45 (first year) if the grant application is not successful.

Staff is recommending: 1) the award of bid to Midland Davis for the curbside recycling collection services; and 2) authorizing staff to pursue the Closed Loop Fund Grant for the purchase of 95-gallon recycling carts for the curbside recycling collection program.

A motion was made by Alderman Turner to approve. Seconded by Alderman Potter. A representative from Midland Davis fielded questions from the Committee. Alderman Waldron would like to see the business plan to handle this service in house for a \$234,000 savings over a 10-year period before voting on this item. Alderman Waldron made a motion to table this item for two weeks to examine the business plan for handling

this service internally. Seconded by Alderman Wendt. The motion to table passed unanimously.

4. A Resolution considering all Rules and Regulations adopted by the Board of Fire and Police Commissioners (Board) concerning “Chapter V – Applications for Original Appointment – Fire and Chapter VI – Examinations for Original Appointment – Fire;” and approving same as an exercise of the City’s Home Rule Powers. John Hitchcock, Chief of Police, explained that the Board of Fire and Police Commissioners approved changes to its Rules and Regulations at its February 6, 2018 meeting. Said changes allow for a more efficient and productive hiring process for firefighter/paramedics, as well as remove barriers for candidates and promote diversity in the department. A motion was made by Alderman Parker to approve. Seconded by Alderman Wendt. Motion passed unanimously.

5. An Ordinance amending Chapter 11, “FIRE PREVENTION AND PROTECTION,” of the Moline Code of Ordinances, by repealing Section 11-3106, “COSTS AND PENALTIES,” in its entirety and enacting in lieu thereof one new Section 11-3106, “COSTS AND PENALTIES,” relating to the same subject matter. Maureen Riggs, City Attorney, indicated that the City has a “Spiller Pays Ordinance” that sets forth the procedures for handling incidents involving the release of hazardous materials that occur within the City. For large scale incidents, members of Mutual Aid Box Alarm System (“MABAS”) 43 provide mutual aid and respond to such incidents. MABAS 43 seeks to streamline billing and collection of costs and penalties for hazardous materials incidents involving responding MABAS agencies. This ordinance would amend the cost and penalties provision of the current ordinance to provide for the MABAS fee schedule to be imposed where applicable and to adopt the existing MABAS fee schedule for hazardous materials incidents. The attachment to this item includes a red-lined amendment to show the drafted changes to Section 11-3106 and a draft MABAS fee schedule. A motion was made by Alderman Schoonmaker to approve. Seconded by Alderman Turner. Motion passed unanimously.

6. An Ordinance amending Chapter 35, “ZONING AND LAND DEVELOPMENT,” of the Moline Code of Ordinances, Section 35-4218, “SIDEWALKS,” by repealing subsections (a) and (b) in their entirety and enacting in lieu thereof new subsections (a) and (b) dealing with the same subject matter. Scott Hinton, City Engineer, shared that Council directed staff to revise the Moline Code of Ordinances to require the width of new sidewalks in infill locations to be the same width as the existing sidewalks. This Ordinance also revises the Code to allow sidewalks to only be installed on one side of a street.

The Committee directed staff to break sidewalk projects down between new construction and infill. For infill projects where four-foot sidewalks are already present, Staff will stick with four-foot sidewalks. A five-foot bump out is required every 200 feet. Staff will determine where those bump outs are needed most. Alderman Wendt made a motion to direct staff to amend the City Code to, in certain circumstances, do everything discussed above, not absolutely be required when we rebuild a street, but maybe come back to the Committee as part of the CIP process. Motion failed for lack of second. Scott Hinton said that he will revise this item and bring it back to the Committee-of-the-Whole in a future meeting.

7. A Resolution authorizing the Mayor and City Clerk to accept two (2) Deeds of Dedication for Street Right-of-Way, more particularly described herein, to allow construction to proceed on Project #1280, 46th Street Reconstruction, North of 21st Avenue. Scott Hinton, City Engineer, stated that a Deed of Dedication for Street Right-of-Way is necessary and has been executed by James Dennis and Kathleen A. Carr, 1700 46th Street; and William Leo Howard and Catherine E. Thordsen-Howard, 1724 46th Street, to allow construction to proceed on Project #1280, 46th Street Reconstruction, North of 21st Avenue. A motion was made by Alderman Waldron to approve. Seconded by Alderman Potter. Motion passed unanimously.

8. A Resolution authorizing the Mayor and City Clerk to execute a Contract with Walter D. Laud, Inc., for Project #1292, 2018 Inlet and Catch Basin Replacement Program. (Scott Hinton, City Engineer)

Explanation: Bids were opened and publicly read on February 6, 2018, for Project #1292, with the following results:

\$149,630.30	Walter D. Laud
\$153,630.30	Centennial Contractors

Walter D. Laud, Inc., submitted the lowest responsible and responsive bid. A motion was made by Alderman Parker to approve. Seconded by Alderman Wendt. Motion passed unanimously.

9. A Resolution authorizing the Mayor and City Clerk to approve an Infrastructure Improvement Policy. Scott Hinton, City Engineer, indicated that Council directed staff to develop an Infrastructure Improvement Policy which reflects how the various funding sources are allocated to infrastructure improvement expenditures and reflects Council's direction that the Water, Water Pollution Control, and Stormwater Utilities shall fund associated pavement replacement costs if the existing pavement was in good condition. A motion was made by Alderman Turner to approve. Seconded by Alderman Waldron. Motion passed unanimously.

10. Other - Lease Agreement with Grind and Dine, L.L.C., dba Java Lab Grind and Dine Cafe. Bryon Lear, Library Director, reminded the Committee that he presented this item last week during the Committee-of-the-Whole meeting. Since then, the Library Board has had a meeting. As a result, the Library Board gave staff direction to conduct a request for proposals (RFP) concerning the coffee shop lease space in the Moline Public Library to issue on February 1, 2020. Library Director Lear requested approval to move the coffee shop lease to the City Council Agenda on February 27, 2018. A motion to approve was made by Alderman Parker. Seconded by Alderman Waldron. Gary Koeller, Library Board President, was present and provided clarification concerning the Library Board's plans for the future RFP. Motion carried with Alderman Schoonmaker voting nay.

Informational

New Website Presentation. David Rowatt, Network/Database Administrator, gave a presentation of the new website to the Committee. The new website is brighter and more mobile device friendly. Photos have been added to newsflash items. City staff now has the ability to embed video in all website pages. There is a new spotlight section for ongoing projects. In addition, the site is now optimized to scale vertically so the site can be seen on mobile devices exactly as it appears on laptops and personal computers. Staff from each City department has been trained to keep all department pages up to date. The new website is also ADA compliant with tags.

19th Street Sidewalk, 7th Street – Avenue of the Cities. Scott Hinton, City Engineer, shared an update concerning this project. Staff met with IDOT recently to discuss the City's request to widen the proposed sidewalk along 19th Street to a bike path. IDOT's 19th Street plans include the installation of a 5' wide sidewalk located either 3' or 5' behind the back of curb (BOC) depending on the location. IDOT's standards require a shared-use path (bike path) to be a minimum of 8' wide and be located at least 5' behind the BOC. IDOT advised that the proposed sidewalk is already located as far from the BOC as possible, and it is unable to modify its plans to accommodate this required 13' dimension. IDOT is not opposed to installing concrete in the 3' or 5' boulevard between the BOC and the sidewalk if the City pays the additional cost. This would result in an 8' or 10' wide concrete area behind the BOC depending on location. IDOT further noted that there will be two locations where a retaining wall will be 10' from the BOC and adjacent to the concrete sidewalk. IDOT's standards recommend a clear zone of at least 3' from a shared use path to an obstruction such as a retaining wall or sign. This means the retaining wall would need to be 16', instead of 10', from the

BOC to meet IDOT's standards for a shared-use path.

If the City chooses to fund the additional concrete, IDOT stressed that it would not be installing a shared-use path. IDOT would merely be paving the area between the sidewalk and the BOC at the City's request. Using the unit prices in IDOT's contract, staff estimates the cost to add concrete in the boulevard and perform the additional grading to be approximately \$225,000.

IDOT is aware that the City submitted an ITEP Grant application that includes this section of 19th Street. IDOT advised that if the City chooses to spend ITEP funds on this section of 19th Street, all work would have to be compliant with IDOT's standards and requirements.

Alderman Wendt would like to see more exact costs concerning the portion IDOT is going to complete with concrete, as well as the cost to complete it with asphalt millings.

Anchor Easement with MidAmerican Energy Company. Scott Hinton, City Engineer, mentioned that Item #8 on the City Council Consent Agenda concerning an Anchor Easement with MidAmerican Energy Company. City Engineer Hinton was asked to discuss adding language to MidAmerican's easement indicating that in the future, MidAmerican would be agreeable to relocating it if the City paid for it. City Engineer Hinton spoke with representatives from MidAmerican and indicated that MidAmerican is not agreeable to amending or modifying its standard easement language that has been used for many years. MidAmerican responded that it is understood, by the nature of an easement, that the City would pay and MidAmerican would move it if necessary in the future.

Public Comment

There was no public comment.

The meeting adjourned at 8:10 p.m.

Respectfully submitted,



Amy J. Saunders
Deputy City Clerk