

**Special Service Area #6 Minutes
3:30 p.m.**

SPECIAL MEETING

Tuesday, May 22, 2018

**Quad Cities Chamber of Commerce
1601 River Drive, Suite 310
Moline, IL**

The Special Service Area #6 meeting came to order at 3:30 p.m. The Board met in regular session in the Quad Cities Chamber of Commerce offices.

Board Members Present:

Larry Anderson, Moline Glass
Chelsey Hohensee, Metrolink
Amy Trimble, WaterMark Corners
Pete McDermott, McDermott Construction
Mark Roemer, Property Owner
Chris Schram, ConStruct Serives

Board Members Absent

Ajay Singh, Heart of America (HOA)

Staff Members Present

Adam Holland
Terri Smith

Visitors Present

Annaka Whiting, City of Moline

AGENDA ITEM #1 – Public Comment

There was no public comment at this time.

AGENDA ITEM #2 – Approval of Minutes

Minutes from the April 18, 2018 meeting were reviewed. Larry Anderson made a motion to approve. Chelsey Hohensee seconded the motion. Motion was approved unanimously.

AGENDA ITEM #3 – Historic Block Stage Enclosure Review

Adam Holland announced that an RFP was posted for fencing repair on the Historic Block Stage. Three bids came back meeting all of the qualifications. They were as follows:

1. General Contractors Inc. - \$10,915
2. McDermott Construction - \$8,980

3. Quality Construction Services - \$5,233

General Contractors Inc. was eliminated due to their high bid.

Bidder materials varied between the two remaining entities. Amy Trimble asked what the difference was between materials. Pete McDermott indicated that composites are more wood flour and glue, while plastic is recycled plastic materials.

Amy Trimble indicated that we would need at least a 15 year warranty on the product that was chosen.

Chris Schram asked if the bidders had provided samples. Amy indicated that Peter McDermott did provide the Board with samples. Chris Schram felt it was important to see materials from all bidders.

After a brief discussion it was decided that Adam Holland would check with Quality Construction on material criteria for this project and cost differentials. He will report back to the board on his findings.

Amy Trimble suggested that they take a vote via email after Adam has reported his results. She felt that we should get this project moving before our next meeting.

Amy Trimble made a motion to approve up to \$6,000 on this project pending further investigation on the bids. Chelsey Hohensee seconded the motion. Motion was approved unanimously.

AGENDA ITEM #4 – 2019 Budget Review

The 2019 budget reflects a gap of \$16,330 which needs to be closed. We can lower the current levy by that dollar amount or increase spending by \$16,330. Annaka Whiting said that the current budget number is what the county gave to us. It does not include monies from the Element Hotel in these figures.

Chris Schram asked if there was an increase in money for this year's Lighting on the Commons (LOC). Adam Holland stated that we will not be spending more. He stated that he wants to work more closely with the LOC and Holiday Hop and maybe combine them in the future. Amy Trimble indicated that last year \$5,000 was contributed to the Holiday Hop by bringing in First Midwest Bank as the presenting sponsor.

Amy Trimble asked why the Operating Supplies line item dropped to \$1,600. Adam Holland explained that we didn't use those dollars in the prior year. She also stated that we need to decide how much is to be paid in Interest Expense this year, so that we can determine how much money we will have for other projects. Adam Holland said that one item to consider is repairing the second enclosure in the historic block area, which is in desperate need of repair.

Chelsey Hohensee asked if we had heard back from Chris Mathias (City of Moline) with regard to his request at our last meeting for maintenance responsibilities in SSA #6. Adam Holland stated that he has not heard back from him.

Additional comments/statements:

1. Annaka stated that a budget needs to be approved by August. She also reminded the board that not all property taxes have been paid this year; that is why the YTD budget reflects a negative dollar figure of \$82,809.
2. Amy Trimble reminded everyone that we paid an additional \$50,000 towards the RAN payment in 2017.
3. There was a sidebar discussion regarding the corals in the Historic Courtyard. Adam Holland received a quote to clean up the coral in the parking lot. For approximately \$1,200 the company will come in and clean it out, pressure wash, scrape and degrease the entire area. It will take around 4 – 5 days. He will keep the board

- apprised of this project. Larry Anderson asked if the company would be willing to come out and clean it a couple of times a year.
4. Larry Anderson thought it would be a good idea to have each member of the commission make a laundry list of projects that they would like to see repaired and bring to our next meeting.
 5. Larry Anderson also indicated that he would like to know more about the Holiday Hop and Lighting on the Commons (LOC) events.

After a brief discussion Larry Anderson stated that he would like to further contemplate the budget numbers and wait until the June 20th meeting to make a final decision. The commission members agreed to wait until that meeting to reach a final conclusion on the budget numbers.

AGENDA ITEM #6 – Other Business

There was no other business to discuss

AGENDA ITEM # 7 – Adjournment

The meeting was adjourned at 4:45 p.m.

Our next meeting will be held on June 20, 2018.

Respectfully submitted by Terri Smith