

**Minutes  
Special Service Area #6  
3:00 p.m.**

**SPECIAL MEETING**

**Wednesday, April 17, 2019**

**McDermott Construction  
415 14<sup>th</sup> Street,  
Moline, IL**

*The Special Service Area #6 meeting came to order at 3:00 p.m. The Board met in regular session in the McDermott Construction offices.*

**Board Members Present:**

Ajay Singh, Heart of America (HOA)  
Chelsey Hohensee, Metrolink  
Larry Anderson, Moline Glass  
Pete McDermott, McDermott Construction

**Board Members Absent**

Mark Roemer, Property Owner  
Lora Adams, Black Box Theatre

**Staff Members Present**

Geoff Manis  
Tara Osborne

**Visitors Present**

No visitors present.

**AGENDA ITEM #1 – Public Comment**

No public comment.

**AGENDA ITEM #2 – Approval of Minutes**

Minutes from the January 16<sup>th</sup>, 2019 meeting were reviewed. A motion to accept the minutes was made by Chelsey Hohensee. Larry Anderson seconded the motion. Motion was approved unanimously.

**AGENDA ITEM #3 – Introduction of Geoff Manis**

Geoff provided a personal and professional background of his history as a Moline resident, former Operations Manager for the Downtown Davenport Partnership, and Crew Leader for Living Lands & Waters. He indicated that one of his many initiatives as Moline's Main Street

Program Manager would be to begin to have all future Moline Centre Main Street Board Commission Meetings facilitated throughout the many Downtown board meeting room locations.

#### **AGENDA ITEM #4 – 04/02/2019 City Council Work Session**

The SSA 6 discussed the maintenance and beautification related issues that were brought up by both the public and Moline's City Council at the April 2nd, 2019 Committee of the Whole Main Street Work Session. The Commission prioritized the generated list of Downtown Moline beautification and maintenance related issues.

The list is as follows:

1. Perform audit of all deteriorating/unleveled streetscaping Ongoing
2. River House garbage enclosure and patio storage enclosure Work to begin on 5/13/19.
3. Begin to replace all empty or dying tree pits throughout downtown Ongoing
4. Establish a long term maintenance solution for the area behind the U parking lot near the dumpster corrals Ongoing
5. Reevaluate downtown parking signage Ongoing
6. Perform soil inspections on all downtown planters Completed  Replace as needed Ongoing
7. Explore the idea of implementing banners to the decorative streetlamps Ongoing
8. Install a permanent LED sign along River Drive for traffic direction during events, and advertisements on non-event days Ongoing
9. Improve upon Moline Centre's communication database Ongoing
10. Incorporate a possible merchant friendly summertime programming event  Similar to the Holiday Hop Ongoing
11. Consider an alternate outdoor venue besides Bass Street Landing to incorporate programming between the hours of 4:00 pm – 6:00 pm Ongoing
12. Develop a possible train communications plan Ongoing
13. Encourage & foster merchants to use alternative forms of marketing strategies -Waze, Blujaket, Tap-on-it, ect... Ongoing. Held meeting on 4/5/19 with Blujaket President/CEO. More to come.
14. Social media video campaigns Ongoing. 11,679 people reached and 613 engagements since March 19th.
15. Address maintenance issues on the parking lot along River Drive, across from the Bass Street Landing Ongoing
16. Better communicate the GORrequest mobile app to the Downtown Moline stakeholders Ongoing. Posted through social media on April 12th
17. Establish better management techniques for blocking intersections during periods of high bridge construction traffic - "Don't block the box" signage Ongoing
18. Replace dated QC Mallards hockey sign on the City owned Spiegel Building with a "Downtown Moline... Open for Business"/Pardon Our Progress vinyl banner. Ongoing – Dimensions sent to graphic designer for production. Working with Moline Public works partners to develop an installation plan.

#### **AGENDA ITEM #5 – I 74 Bridge Construction Update**

Geoff Manis briefly talked about the status of the I 74 Bridge construction, and the delays that are being faced due to the flooding of the Mississippi River.

#### **AGENDA ITEM #6 – Other Business**

Tara Osborne provide budgetary and financial information to the SSA 6 Board.

#### **AGENDA ITEM # – Adjournment**

The meeting was adjourned at 4:00 pm.

Respectfully submitted by Geoff Manis

Our next meeting is scheduled for July 17, 2019.

DRAFT-SUBJECT TO APPROVAL