

Committee-of-the-Whole Minutes

Tuesday, August 18, 2020

- PRESENT:** Mayor Stephanie Acri (*Chair*)
Alderman Scott Williams (*Ward 1*)
Alderman David Parker, Jr. (*Ward 2*) *~electronically*
Alderman Mike Wendt (*Ward 3*) *~electronically*
Alderman Richard “Dick” Potter (*Ward 4*)
Alderman Sam Moyer (*Ward 5*)
Alderman Kevin Schoonmaker (*Ward 6*) *~electronically*
Alderman Mike Waldron (*Ward 7*)
Alderman Sonia Berg (*Alderman At-Large*) *~electronically*
- ABSENT:** None.
- STAFF:** Marty Vanags, Interim City Administrator
Janine Hollembaek Parr, City Clerk
J.D. Schulte, Public Works Director
Alison Fleming, Human Resources Manager *~electronically*
Eric Griffith, Parks Recreation Director *~electronically*
Don Goff, Information Technology Manager
Bryon Lear, Library Director *~electronically*
Darren Gault, Chief of Police
Jeff Snyder, Fire Chief
Carol Barnes, Finance Director *~electronically*
Jeff Anderson, City Planner
K.J. Whitley, Community Development Program Manager
Tara Osborne, Grant and Program Accountant
Rodd Schick, Municipal Services General Manager *~electronically*
- OTHERS:** Derke Price, Ancel Glink

Mayor Acri called the meeting to order at 6:01 p.m. in Council Chambers.

Remote Electronic Attendance

Alderman Moyer, seconded by Alderman Waldron, moved to approve the remote electronic attendance of Aldermen Parker, Wendt, Schoonmaker and Berg. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

Questions on the Agenda

There were no questions on the agenda.

Agenda Items

1. 2020-2024 Consolidated Plan and 2020 Annual Action Plan. K.J. Whitley, Community Development Program Manager, explained that the Consolidated Plan is a Housing and Urban Development (HUD) requirement. The 2020 Annual Action Plan is simply the first chapter of the Consolidated Plan. The City has participated in HUD programs for 46 years, and it has been very good for the community. To establish the five-

year strategic plan, staff assessed the available resources and identified housing and community development needs. Resources used include:

- 2016/2021/2031 City of Moline's Strategic Plan
- 2018-2022 HUD's Strategic Plan
- 2019 Regional Analysis of Impediments to Fair Housing Choice
- 2020 Regional Housing Needs Assessment
- Consultation/Citizen Participation

Priority Needs Identified:

- Safe, Affordable, Housing Stock
- Public Infrastructure
- Public Facilities
- Public Services
- Promote, Increase and Maintain Homeownership
- Economic Development and Job Creation

Priority goals of the 2020-2024 Consolidated Plan focus on continuing neighborhood revitalization efforts, providing affordable housing and assisting low to moderate income residents with supportive services. A motion was made by Alderman Waldron to approve. Seconded by Alderman Potter. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

2. FMB Change in Terms Note 61379. Carol Barnes, Finance Director explained that staff has negotiated a Change in Terms to the City's outstanding Note #61379 with First Midwest Bank from a fixed interest rate of 4.20% to a variable rate of zero percentage points over the Prime Rate (currently 3.25%) as published in the Wall Street Journal (the "Index") for Council's consideration. The outstanding principal on the note is currently \$610,549.42, and the maturity date will remain the same at 10/1/23. Future savings are estimated at \$10,000. All savings will be realized by the Water Fund over the term of the note. The Note does not have a pre-payment penalty. A motion was made by Alderman Potter to approve. Seconded by Alderman Waldron. There was discussion. Alderman Schoonmaker, seconded by Alderman Moyer, moved to amend and authorized staff to direct \$300,000 of Water Fund Reserves to the reduction of the loan principal. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none. The amended motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

Informational

Administrator's Update. Marty Vanags, Interim City Administrator, reported that:

- City crews are currently out picking up storm debris, and the cleanup priority is being shifted to address the main routes through the City and areas around schools, since classes are scheduled to begin on Monday. Crews will clear sidewalks and boulevards along high traffic routes to ensure the safety of students walking to school. Public Works crews are assisting in removing trees that have fallen from the right-of-way onto private property. Yard waste stickers are waived through the end of the month. Vanags stated that mowing is as paramount as clean-up. In April, Council approved a hiring freeze, including seasonal staff, and directed staff to provide a bi-weekly accounting of overtime. Public Works Director J.D. Schulte explained that overtime has only been used in the case of emergency; this includes approximately two hours per day last week due to Monday's storm. Staff will develop a plan to address maintenance needs; resulting overtime and seasonal staffing needs will be considered. Leaf vacuuming has not been cut from the budget. The plan will be shared with Council next week. The City Council also requested that Vanags identify the number of seasonal staff reduced due to the hiring freeze. There was discussion. Vanags will report back on the status of Emerald Ash Borer tree removal. It was noted that the City's Arborist does not inspect trees on private property.

- The generator at the Fire Station has failed and must be replaced. The cost of replacement is estimated at between \$75,000 and \$100,000. The generator powers the Fire and Finance Departments as well as all Internet servers, so it is of critical importance. Vanags will return with specifications and a recommendation. Public Works Director J.D. Schulte indicated that this expense was likely not itemized, but lumped into mechanicals, within the facilities plan, but he would have to verify that with Facilities Director Sarah Mark. It is hoped that a new generator will run on natural gas, rather than diesel. There was discussion. IT Manager Don Goff explained that estimates for replacement of the fuel line are between \$10,000 and \$25,000. **Alderman Parker made a motion authorizing staff to spend up to \$100,000 for replacement of the generator. Seconded by Alderman Berg. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.**
- A Request for Proposals (RFP) went out last week for the Vansh owned property at 2312 5th Avenue. The storm damaged the building even further. The City has \$48,300 in liens against the vacant and blighted building. The winning bidder would need to foreclose on the property within 30 days, then repair or demolish the building.
- Some time ago, this Council approved a resolution to allow more communities to participate in MUNICES, the administrative enforcement arm run by Bi-State Regional Commission, and thereby reduce the cost to each participating municipality. Currently, eleven communities participate, with recent approval for Oak Grove to join.
- On August 12, 2020, Human Resources Specialist Leah Miller delivered Voluntary Retirement Incentive packages to 35 eligible staff. Those employees have until September 17, 2020, to elect to participate, with retirement by October 8, 2020.
- On September 1, 2020, Vanags will report on the timeline for addressing storm water detention and the Bike Ways Plan.

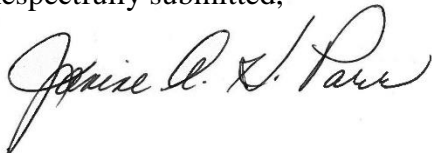
Finance Director's Update. Carol Barnes, Finance Director, shared that July year-to-date General Fund revenue over expenditures (cash basis) is up \$1.3 million. Highlights of August revenues compared to original budget projections: Sales Tax, at \$760,000, is especially promising because its 90-day lag reflects the month of May, which was hit hard by the pandemic; Home Rule Tax continues to lag, down 7.5% or about \$380,000; Income Tax is up about \$5,000; Utility Tax lags 18% or \$388,000; Local Use Tax (Internet Sales) is the highest ever at 19% or \$180,000; and Motor Fuel Tax continues to be strong, up 12% or \$113,000; and Video Gaming is down about 32% or \$62,000. Additional revenue dollars from COVID-19 funding sources, such as REBUILD Illinois funds, will be reviewed during the Capital Improvement Plan (CIP) work session. Barnes is hopeful that the revenue gap will be approximately \$7 million, rather than \$10 million as originally projected.

Public Comment

There was no public comment. View recorded meetings at <http://www.moline.il.us/CivicMedia?CID=9>

The meeting adjourned at 6:50 p.m.

Respectfully submitted,



Janine A. H. Parr
City Clerk