

# Committee-of-the-Whole Minutes

Tuesday, November 10, 2020

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- PRESENT:** Mayor Stephanie Acri (*Chair*)  
Alderman Scott Williams (*Ward 1*)  
Alderman David Parker, Jr. (*Ward 2*) *~electronically*  
Alderman Mike Wendt (*Ward 3*) *~electronically*  
Alderman Richard “Dick” Potter (*Ward 4*)  
Alderman Sam Moyer (*Ward 5*)  
Alderman Kevin Schoonmaker (*Ward 6*) *~electronically*  
Alderman Mike Waldron (*Ward 7*)  
Alderman Sonia Berg (*Alderman At-Large*)
- ABSENT:** None.
- STAFF:** Marty Vanags, Interim City Administrator  
Janine Hollembaek Parr, City Clerk  
J.D. Schulte, Public Works Director  
Alison Fleming, Human Resources Manager *~electronically*  
Eric Griffith, Parks Recreation Director *~electronically*  
David Rowatt, Information Technology Manager  
Bryon Lear, Library Director *~electronically*  
Darren Gault, Chief of Police *~electronically*  
Nick Wade, Police Sergeant  
Jeff Snyder, Fire Chief  
Carol Barnes, Finance Director  
Chris Mathias, Property Management Coordinator  
K.J. Whitley, Community Development Program Manager  
Sarah Mark, Interim Fleet and Facilities Manager *~electronically*  
Tony Loete, Utilities General Manager *~electronically*  
Joe Kuhlenbeck, Building Official *~electronically*  
Holly Jackson, Building Division Administrative Assistant  
Laura Klauer, Civil Engineer  
Matt Moore, Design Engineer  
Erin Bruner, Engineering Technician  
Chad Collins, Engineering Technician  
Brett Marshang, Engineering Technician  
Rick Berry, Engineering Technician  
Joe Puck, Engineering Technician  
Darrel Preston, Construction Manager *~electronically*
- OTHERS:** Derke Price, Ancel Glink  
Mark Peterson and Katy Rush, GovHR

Mayor Acri called the meeting to order at 6:00 p.m. in Council Chambers.

### **Approval of Remote Electronic Attendance**

Alderman Moyer, seconded by Alderman Waldron, moved to approve the remote electronic attendance of Aldermen Parker, Wendt and Schoonmaker. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

### **Questions on the Agenda**

There were no questions on the Agenda

### **Agenda Items**

**1. Other.** Mayor Acri stated that a recent article in the Dispatch/Quad City Times newspapers indicated that the City of Moline is without a health inspector and inspections are piling up. Mayor Acri indicated her belief that this was misreported and J.D. Schulte, Public Works Director, verified that there is not a backlog of inspections and essential duties of the Environmental Health Specialist are temporarily being performed by the County. Mayor Acri stated that the public should be assured that Moline's restaurants are safe and encouraged members of the community to reach out with questions. She explained that employees were notified last spring that they may be subject to a lay-off, and it is her feeling that this caused them unnecessary stress. Alderman Parker, seconded by Alderman Schoonmaker, moved to restrict lay-off notices, whether formal or informal, to the Council floor. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

**2. An Ordinance amending Chapter 35, "ZONING AND LAND DEVELOPMENT," of the Moline Code of Ordinances, Table 35-3401.1, "PERMITTED LAND USES," by removing "Storage, Personal" as a permitted use in the "B-4" (Highway/Intensive Business) District.** Chris Mathias, Property Management Coordinator, explained that as a result of vacant retail spaces transitioning to storage use, Council directed the collaboration of City staff and the Moline Plan Commission in developing an amendment to the Moline Code of Ordinances ("Code") to better regulate personal storage facilities/uses. Staff recommended that a six-month moratorium on new personal storage uses be enacted to allow time for research. At the July 22, 2020, Plan Commission Meeting, staff presented a recommendation to remove personal storage as a permitted use from the B-4 district, only allowing it in the I-1 and I-2 Districts. The B-4 district is primarily located along John Deere Road, with a major cluster near SouthPark Mall. Long-term vacancies in the area raises concern. Consensus of the Plan Commission was to move the recommendation forward for Council consideration. Staff recommends approval of an amendment to Table 35-3401.1 of Chapter 35 of the Moline Code of Ordinances, to change the "Personal Storage" land use to a prohibited land use in the "B-4" (Highway Intensive Business District). Alderman Potter, seconded by Alderman Moyer, moved to approve. There was discussion. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

**3. An Ordinance amending Chapter 35, "ZONING AND LAND DEVELOPMENT," of the Moline Code of Ordinances, by amending Section 35-5209, concerning fences.** Chris Mathias, Property Management Coordinator, stated that Chapter 35 of the Moline Code of Ordinances, concerning fences, has been amended per Council direction on October 27, 2020, to remove the exemption for utilities under Section 35-5209 and add a requirement that any utility chain link fence must be removed within the next 10 years to adhere to City Code, as well as an exemption for property owned by the City or School District. Alderman Berg moved to approve. Seconded by Alderman Moyer. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

**4. A Resolution authorizing the Chief of Police, on behalf of the City of Moline, to execute the Multijurisdictional Law Enforcement Agreement between local law enforcement agencies.** Darren Gault, Chief of Police, stated that per the agreement, the law enforcement agencies of the respective parties are mandated to carry out law enforcement duties and responsibilities within the geographical boundaries of the parties, and the jurisdiction and authority of each party is limited and such limitations are detrimental in combating crime within the geographical boundaries of the parties; and the parties recognize that criminal activity can more effectively be combated by the pooling of resources to provide a more efficient and effective means of law enforcement. The Multijurisdictional Law Enforcement Agreement was last signed in 2009 and is outdated. The goal is to update it every 5 years. Staff recommends approval of this agreement. Alderman Potter, seconded by Alderman Williams, moved to approve. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

**5. Walter D. Laud Change Order – 19<sup>th</sup> Avenue.** Joe Kuhlenbeck, Building Official, shared that staff seeks approval of Change Order #1 and final with Walter D. Laud, Inc. for Project #1335, 19<sup>th</sup> Avenue Reconstruction, for the amount of \$34,783.43. The layout of the storm pipe was changed, because it was discovered in the field that the planned configuration wouldn't work due to the sanitary sewer being directly under the storm sewer. The pavement width was inconsistent throughout the project, so pavement on the south side was added to make it consistent throughout the project limits. Pavement marking removal was added, because the contractor for the road diet project didn't have access to the limits of their project due to 19<sup>th</sup> Avenue reconstruction. A cracked basin that wasn't intended to be replaced ended up needing to be replaced, and the removal and replacement of steps that tied into new sidewalk on the north side of 19th Avenue was necessary to make them ADA compliant. Alderman Waldron, seconded by Alderman Berg, moved to approve. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

**6. Revising the Telework Policy.** Marty Vanags, Interim City Administrator, explained that proposed amendments to the Telework Policy would change it from applying only to the COVID-19 state of emergency to an ongoing policy after the declared state of emergency has concluded. The amendments would allow eligible positions to telework in certain situations, but not as permanent work assignments, with the approval of the Department Director and Human Resources Manager. The amendments would first consider the business and operational needs of the City, while providing flexibility to employees and supervisors in accomplishing their assigned work. The amendment also expands the listing of positions that are suitable and eligible to telework, as well as better clarify the procedure for reimbursement for business-related expenses. To ensure employee safety and investigate reported accidents, the revised policy also includes a provision to allow representatives of the City to conduct remote inspections of workspaces, if necessary. Eligible employees would now be able to telework temporarily for circumstances including inclement weather, special projects or business travel. Other short-term arrangements may be made for employees with personal or family needs which prevent them from reporting to their usual work location. Staff recommends approval. Alderman Moyer, seconded by Alderman Wendt, moved to approve. There was discussion. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

### **Work Session**

**Council Discussion and Direction regarding GovHR Efficiency Study Recommendations.** Mayor Acri introduced Mark Peterson and Katy Rush, GovHR, who presented a summary of recommendations by function, including a timeline for implementation, for Council direction.

### **Building Division**

- Realign the Building Division to fall under the oversight umbrella of the Community Development Department. The building inspection and code enforcement functions of this division are more compatible and complementary of the typical Community Development functions, including planning, housing,

neighborhood services, and economic development, than it is with the functions that are traditionally associated with Public Works.

- Shift the oversight and reporting responsibility for the current Neighborhood Improvement Officer position to the Building Division.

Alderman Wendt, seconded by Alderman Waldron, moved to approve the recommendation to move the Building Division back to the Community and Economic Development Department, and make the Neighborhood Improvement Officer reportable to the Building Division. Alderman Potter moved to amend and leave the Neighborhood Improvement Officer within the Legal Division. Motion was not considered for lack of second. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Moyer, Schoonmaker, Waldron and Berg; nays: Alderman Potter.

- Consider pursuing a collaborative/intergovernmental solution for providing the services of the Environmental Health Inspector position, which is currently vacant, to avoid the need to hire an additional full-time staff member.

There was discussion. Rush explained that environmental health inspection services might be regionalized, with the work being done in-house and creating a cost center by offering this service to neighboring communities. Alderman Waldron moved to fill the Environmental Health Inspector position. Seconded by Alderman Potter. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none. Marty Vanags, Interim City Administrator, will report back on the status of this position by January 6, 2020.

- Consider the acquisition and deployment of a new electronic building permit system which would allow on-line submittals of plans and permit requests. Such a system would increase the productivity and responsiveness of all division staff members, and it would also enhance the convenience of division services to its many customers.

Alderman Wendt moved to approve the recommendation with the caveat that staff review the efficiency of current processes prior to implementation. Seconded by Alderman Moyer. There was discussion. Alderman Potter suggested that this be compatible and in pursuit of regional inspection services. Alderman Waldron indicated this might be added to the expanded levels in need of additional funding. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

### **Recommendations for likely implementation beyond 2021**

- Pursue regional and intergovernmental opportunities for providing building division services during periods of high demand and where regional collaboration can benefit all participating entities via increased efficiency and improved service levels. Related to this recommendation is to lead an effort among neighboring communities to standardize various building and development regulations so as to foster more collaborative service initiatives and to benefit those businesses and individuals that perform construction and development work in all our communities.

Alderman Waldron moved to approve the recommendation. Seconded by Alderman Wendt. There was discussion. Rush will suggest possible funding resources. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

*Mayor Acri called a 5-minute recess at 7:16 p.m.*

### **Engineering**

Mayor Acri welcomed comments from staff during the discussion. Mark Peterson, GovHR, explained that the items included in the Summary rose to the level of a Council policy discussion. Engineering is a complex and complicated division with a lot of moving parts. Some recommended changes may take years to implement with slower transition needed.

**Recommendations for implementation in 2021:**

- Fill the current City Engineer position, which is currently vacant, as the person in this position will assist the City Administrator in overseeing and orchestrating the implementation of the various recommendations contained in the report.

Internal and External posting of the Director of Engineering/City Engineer position was approved on October 27, 2020, with ratification of that action on this evening's Council Agenda.

- Consider shifting the duties and responsibilities of the existing Property Management Coordinator to some other position within either the Engineering, Community Development or Legal Department. For example, the duties of the Property Management Coordinator could possibly be absorbed by the Civil Engineer or the Construction Manager within the Engineering Division. Such a shift in responsibilities could result in either the redeployment or elimination of the Property Manager Coordinator position as it is currently structured.

Alderman Potter made a motion to assign the duties of the Property Management Coordinator to the Construction Manager. Seconded by Alderman Waldron. Marty Vanags, Interim City Administrator, stated that there is a plan for implementation, with property management duties assigned to various staff. Alderman Potter amended his motion to concur with the staff recommendation that the property management functions be divided amongst the engineering staff. Seconded by Alderman Waldron. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none. The amended motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

- Shift the oversight and reporting responsibility for the Land Development Manager position to the Community Development Department to ensure more frequent and effective interaction with staff in the Building, Planning and Economic Development divisions.

Alderman Wendt, seconded by Alderman Parker, moved to approve the recommendation. There was discussion. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

- Evaluate the Traffic cost center expenditure trends and identify why/what is creating expense pressure and consider adjusting budget to reflect the actual needs.

There was discussion. Carol Barnes, Finance Director, indicated that expenditures are within budget this year; however, staff should investigate the reason for overages. Alderman Waldron moved to approve the recommendation and direct staff to investigate this budget line item. Seconded by Alderman Moyer. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

**Recommendations for likely implementation beyond 2021:**

- Transition the basic service model for Engineering services from the current traditional approach of providing design, project management, and inspection services for capital projects to a more discipline-based or project-based model which relies primarily on third party service providers to perform most of those functions. This change would involve the gradual elimination of several Engineering Division employees, including Design Engineers, Inspectors, Construction Managers, etc. However, the City will need to retain some of the existing Engineering staff to manage and oversee contract services as well as to address some more minor / routine engineering activities.

There was discussion. Alderman Wendt, seconded by Alderman Moyer, moved to direct staff to provide, by the November 17, 2020 meeting, a white paper/report explaining the current Engineering model and

alternatives/recommendations for moving design work one year ahead. Supplementing with outsourced design was discussed, as well as earlier adoption of the Capital Improvement Plan.

- Improve and enhance the application of new technologies for engineering services, including an effort to expand the use of GIS applications and technology.

Alderman Berg moved to approve the recommendation and included the purchase of laptops for field staff. Seconded by Alderman Wendt. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

## **Human Resources**

- Consolidate all City-wide payroll functions within the Finance Department, thereby creating a more streamlined and efficient process and reducing some of the workload on the HR staff.

There was discussion. No motion was made. Staff will return with a recommendation for this position.

- More fully utilize the employee services provided by the City's workers' compensation and liability insurer, IPMG, to substantially reduce the workload of the Risk Management Specialist allowing that position to be refocused or redeployed elsewhere in the organization. Note that not all of the current duties of the Risk Management Specialist will be eliminated by relying more heavily on IPMG. Specifically, this position will continue to coordinate with legal staff on disputed workers' compensation cases. Therefore, it might be appropriate to shift this position to the Legal Department to provide the legal staff with a variety of support and assistance, including workers' compensation coordination.

Alderman Wendt, seconded by Alderman Parker, moved to approve. There was discussion. Alderman Wendt, seconded by Alderman Parker, moved to direct staff to return on November 17, 2020, with an explanation of how this transition could be implemented. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker and Berg; nays: Alderman Waldron.

- Consider the creation of an Administrative Services Director position to oversee the three major administrative internal service functions of Finance, Human Resources, and Information Technology. Such a move would likely increase the accountability of all three functions and would alleviate some of the time required of the City Administrator to provide day to day oversight of these activities. As an alternative to creating a separate Administrative Services Director position, the Finance Director could be designated to serve in this role, while maintaining oversight responsibility over the Finance Department, with the added duties of overseeing both the Information Technology and Human Resources Divisions. In this latter option, it would likely be advantageous to provide some additional managerial support for the Finance Director.

There was discussion, including span of control and enhanced accountability. Vanags indicated that the Finance Director position might be changed to Director of Finance and Administrative Services. Alderman Berg moved to approve the recommendation. Seconded by Alderman Moyer. Motion failed with the following vote: ayes: none; nays: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg. Staff will include a recommendation for HR and IT oversight in the November 17, 2020 budget discussion.

## **Recommendations for implementation beyond 2021**

- Pursue participation in a health/dental insurance cooperative, such as the IPBC, to take advantage of likely cost benefits as well as the employee services that are typically provided by public insurance pools. This initiative would likely allow the City to shift many of the responsibilities of the current Benefits Coordinator position to the insurance provider thus allowing for the redeployment of this position for other activities elsewhere within the organization.

Alderman Waldron, seconded by Alderman Berg, moved to approve. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

## Information Technology

### Recommendations for implementation in 2021:

- Eliminate the IT Manager position and reinvest a portion of the resulting annual budgetary savings in the following recommended initiatives.

David Rowatt has been promoted to IT Manager.

- Undertake a comprehensive network/system security review using a third-party company with expertise in municipal network security and protection protocols.

There was discussion. Alderman Wendt moved to direct staff to return with a plan, including what is currently being done and how outside services might be further utilized, including the associated cost. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

- Engage an external third-party to undertake a comprehensive review of the City's current technology infrastructure and to create a five (5) year plan ("Technology Masterplan") outlining priorities for new investment in technology improvements throughout the organization. The masterplan should take into account the myriad of data sources, data generating activities, data storage activities, software utilization, and the use of "apps" among employees in the City of Moline. The masterplan would advise the City on and how to integrate this data in ways that would give management useful tools for operating and implementing policy in the City of Moline.

There was discussion. Marty Vanags, Interim City Administrator, stated that staff will begin developing a Technology-Data Master Plan and will return to Council with more information in June 2021.

- Utilize private third-party IT service providers to supplement, on an as-needed basis, the work of existing IT staff on technology projects requiring special expertise and experience.
- Consider the creation of an Administrative Services Director position to oversee the three major administrative internal service functions of Finance, Human Resources, and Information Technology. Such a move would likely increase the accountability of all three functions and would alleviate some of the time required of the City Administrator to provide day to day oversight of these activities. As an alternative to creating a separate Administrative Services Director position, the Finance Director could be designated to serve in this role while maintaining oversight responsibility over the Finance Department with the added duties of overseeing both the Information Technology and Human Resources Divisions. In this latter option, it would likely be advantageous to provide some additional managerial support for the Finance Director.

Previously discussed. No motion made.

### Recommendations for implementation beyond 2021:

- GIS is a valuable asset to the City and would be further strengthened if regional coordination and a shared data model existed among the municipalities in the region. GovHR did speak with a GIS consortium in the Chicagoland area who is willing to facilitate future conversations among communities and share their data model which may promote regional cooperation.

Alderman Wendt, seconded by Alderman Waldron, moved to direct staff to begin working on implementation. GovHR has identified a resource to provide assistance at no charge. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

*Mayor Acri called a 5-minute recess at 9:03 p.m.*

**Presentation and Review of Proposed 2021 Operating Budget.** Marty Vanags, Interim City Administrator, and Carol Barnes, Finance Director, presented budget highlights and decision points (presentation attached).

In regard to the 2020 budget, Mayor Acri indicated that the revenue gap has been less than expected, and October revenues have come in strong. As a result, she recommended that \$100,000 be allocated to Parks and \$200,000 to the Library to facilitate their work as they move into 2021. Alderman Moyer, seconded by Alderman Berg, moved to approve the recommendation. There was discussion. Expanded Library hours and curbside service on weekends were encouraged. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

Alderman Wendt, seconded by Alderman Waldron, moved to direct staff to apply the remainder of the property tax levy, \$1,078,042, directly to Parks rather than flowing through the General Fund. There was discussion. Derke Price, Corporation Counsel, advised against this change of procedure, explaining that a direct levy to Parks would be irrevocable. Motion failed with the following vote: ayes: Aldermen Wendt, Potter and Waldron; nays: Aldermen Williams, Parker, Moyer, Schoonmaker and Berg.

Alderman Wendt made a motion to set the levy rate as recommended. Seconded by Alderman Parker. There was discussion. Alderman Potter, seconded by Alderman Waldron, moved to increase the recommended levy by \$100,000 to set the rate at the same level as in 2020. Motion failed on roll call with the following vote: ayes: Aldermen Williams, Potter and Waldron; nays: Aldermen Parker, Wendt, Moyer, Schoonmaker and Berg. Discussion had. The original motion carried with the following vote: ayes: Aldermen Williams, Parker, Wendt, Moyer, Schoonmaker and Berg; nays: Aldermen Potter and Waldron.

Alderman Wendt made a motion to accept the SSA 5 and SSA 6 levy as recommended. Seconded by Alderman Moyer. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

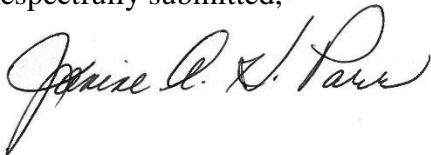
Alderman Wendt, seconded by Alderman Parker, moved to direct staff to make Stephens Park improvements from TIF 2 and TIF 6 funds. Motion passed on roll call with the following vote: ayes: Aldermen Williams, Parker, Wendt, Potter, Moyer, Schoonmaker, Waldron and Berg; nays: none.

### **Public Comment**

There was no public comment. View recorded meetings at <http://www.moline.il.us/CivicMedia?CID=9>

The meeting adjourned at 10:09 p.m.

Respectfully submitted,



Janine A. H. Parr  
City Clerk



# City of Moline Budget Work Session

NOVEMBER 10, 2020

CITY COUNCIL CHAMBERS



# Budget Highlights

- ▶ Balanced budget - \$97.6 million net across all funds
- ▶ Slight decrease in property taxes
- ▶ No increase in utility fees
- ▶ Funds All existing City Services
- ▶ All major funds meet or exceed City's fund balance policy\*  
*(\*exception are the Parks and Library)*



# Conservative assumptions for 2021

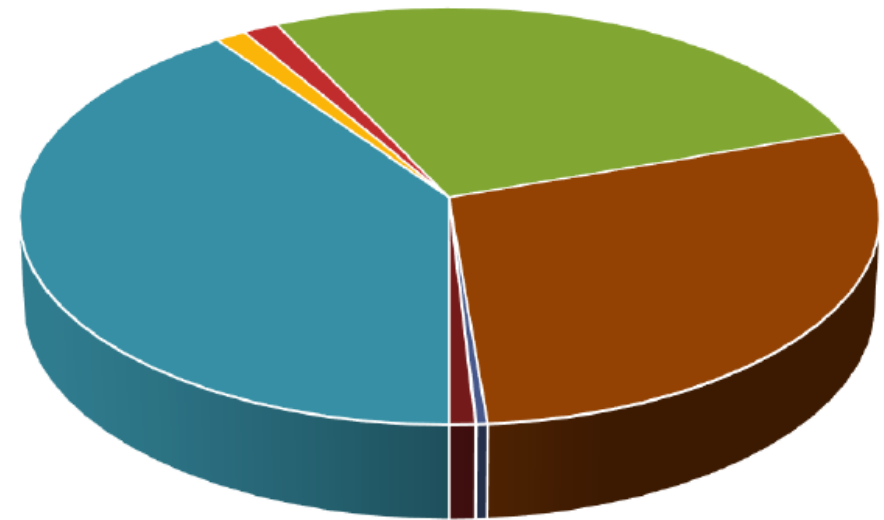
- ▶ Diminished revenue continues due to COVID-19; mirrors 2020
- ▶ Minimal growth in operating budgets
- ▶ Opportunity to restructure management team
- ▶ Realign several departments and functions

**With improved economic conditions, we can make additional changes**



# Where does the money come from?

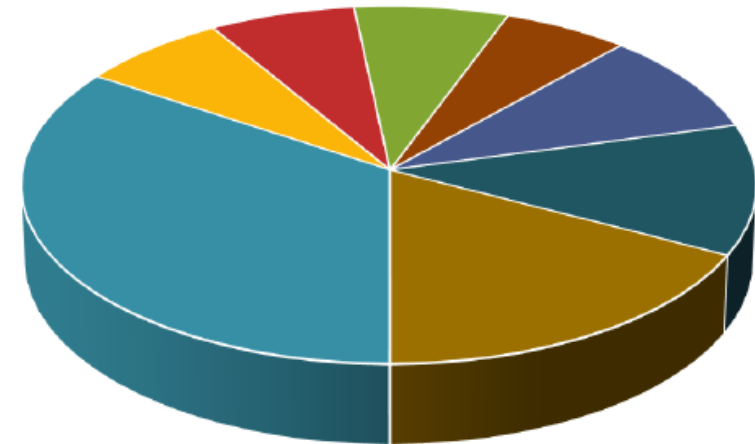
Source	FY21	Percentage
Taxes	\$ 36,109,331	27%
Licenses & permits	\$ 1,146,088	1%
Use of money	\$ 1,302,119	1%
Intergovernmental	\$ 24,277,727	18%
Charges for Services	\$ 26,012,317	20%
Fines & Forfeitures	\$ 338,370	0%
Bond Proceeds	\$ -	0%
Loan Payments	\$ 25,000	0%
Other Financing Sources	\$ 810,829	1%
Police & Fire Pension	\$ 17,775,995	13%
Internal Service Funds	\$ 16,923,102	13%
Transfers In	\$ 3,106,177	2%
Reserves	\$ 4,610,686	3%
<b>Revenues</b>	<b>\$ 132,437,741</b>	<b>100%</b>
Transfers In	\$ (3,106,177)	
Police & Fire Pension	\$ (17,775,995)	
Net Change in Reserves	\$ 2,954,494	
Internal Service Funds	\$ (16,923,102)	
<b>Revenues</b>	<b>\$ 97,586,961</b>	



- Taxes
- Licenses & permits
- Use of money
- Intergovernmental
- Charges for Services
- Fines & Forfeitures
- Bond Proceeds
- Loan Payments
- Other Financing Sources

# Where does it go?

Category	FY21	Percentage
Public Safety	\$ 33,463,527	25%
Public Works	\$ 6,910,792	5%
Culture & Recreation	\$ 6,760,480	5%
Community & Economic Development	\$ 7,149,012	5%
General Government	\$ 5,852,787	4%
Debt Service	\$ 9,020,877	7%
Capital Projects	\$ 11,515,104	9%
Internal Service Funds	\$ 19,708,598	15%
Transfers Out	\$ 3,106,177	2%
Police & Fire Pension	\$ 12,036,005	9%
Business Type/Enterprises	\$ 16,914,382	13%
<b>Expenditures</b>	<b>\$ 132,437,741</b>	<b>100%</b>
Transfers Out	\$ (3,106,177)	
Police & Fire Pension	\$ (12,036,005)	
Internal Service Funds	\$ (19,708,598)	
<b>Expenditures</b>	<b>\$ 97,586,961</b>	



- Public Safety
- Public Works
- Culture & Recreation
- Community & Economic Development
- General Government
- Debt Service
- Capital Projects



# Review of History -- Charts

- ▶ Establish Levy Rates for
  - ▶ Police Pension
  - ▶ Fire Pension
  - ▶ General Fund
  - ▶ Parks Fund
  - ▶ Library Fund
  - ▶ SSA#5
  - ▶ SSA #6



# 2021 Fund Equity Statements

- ▶ Establish & Adopt Total Dollar of 2021 Budget



# Personnel

- ▶ Identified key management leadership
- ▶ Addresses immediate public safety concerns
- ▶ Addressing Purchasing
- ▶ Addressed essential Water & WPC department vacancies
  
- ▶ Consider environmental health specialist -- \$ 84,742 (w/benefits)
- ▶ Consider Fire Marshal (promotion) -- \$ 11,823 (w/benefits)
- ▶ 2<sup>nd</sup> Police Captain (promotion) -- \$ 25,626 (w/benefits)
- ▶ Fleet & Facilities – Combine position;





# Personnel con't.,

Evaluate cost effective alternatives for critical **public** services

- ▶ Leaf Vacuuming
- ▶ Snow Plowing
- ▶ Other public emergencies (Derecho)
  - ▶ 6 Open Positions – \$ 224,986/GF                      \$ 205,035/Parks

Evaluate cost effective alternatives for critical **internal** services

- ▶ Janitorial services
  - ▶ 5 Open Positions – \$282,168 (Facilities fund)



# Restructuring & Realigning 43 vacant positions Long-term Impact

- ▶ Sets City up for long-term fiscal success.
- ▶ Reduces our long-term personnel costs; a majority of our expenses.
- ▶ Creates a more effective and efficient city operation.
- ▶ Allows us to balance the 2021 Budget



# General Fund

- ▶ Levy for Police and Fire Pension Funds – 100% of Actuarial Recommendation.
- ▶ 1% (\$ 440,000) contingency at Council discretion for emergencies.
- ▶ \$750,000 contingency for open positions.



# Debt Summaries



# Capital Improvement Program

- ▶ November 17, 2020 Council meeting consideration.
- ▶ Consideration of additional projects using excess reserves
- ▶ Consideration of funding Parks Capital Improvements-- \$350,000
- ▶ Consideration of additional bonding for infrastructure
  - ▶ Goal: 6 miles of road improvement



# Parks

- ▶ Consideration of \$150,000 for 2020 budget
- ▶ Consideration of ongoing funding that would assist in ongoing operations.



# Library

- ▶ Consideration of \$150,000 for 2020 budget
- ▶ Consideration of ongoing funding that would assist in ongoing operations.

Note: six open positions -- \$450,430 (w/benefits)



# Tax Increment Finance Districts

- ▶ Potential for Two TIF Bond Refinancing





# Special Service Areas

- ▶ Establish Levy Rate for SSA #5 and SSA #6



# General Trust Funds



# Tourism



# Health Insurance Fund

- ▶ Active and Retiree



# Liability Fund



# Information Technology Fund

- ▶ Funding Technology Master Plan
- ▶ Funding \$50,000 Technology Enhancements



# Facilities

- ▶ 2021 Capital Replacement Schedule -- \$143,081
- ▶ Comprehensive Review of identified Building Improvements & Replacement Schedule



# Fleet

- ▶ 2021 Fleet replacement schedule -- \$2,484,685
- ▶ Mechanics-- Two vacancies --\$151,230 (w/benefits)





# Police & Fire Pension Trust Fund

- ▶ Consideration of Pension Obligation Bonds (analyze)



# Utilities

- ▶ Water
- ▶ Water Pollution Control (WPC)
- ▶ Stormwater
- ▶ Sanitation



# Expanded Levels in Need of Additional Funding

- ▶ 7 requests totaling \$232,434



# Benchmark Comparisons

- ▶ Fees & Property Taxes



The End

