

Committee-of-the-Whole Special Minutes

Tuesday, August 24, 2021

- PRESENT:** Mayor Sangeetha Rayapati (*Chair*)
Alderman Scott Williams (*Ward 1*)
Alderman Alvaro Macias (*Ward 2*)
Alderman Mike Wendt (*Ward 3*)
Alderman Matt Timion (*Ward 4*)
Alderman Sam Moyer (*Ward 5*)
Alderman Pat O'Brien (*Ward 6*)
Alderman Mike Waldron (*Ward 7*)
Alderman James Patrick Schmidt (*Alderman At-Large*)
- ABSENT:** None.
- STAFF:** Bob Vitas, City Administrator
Janine Hollembaek Parr, City Clerk
Joe Kuhlenbeck, Interim Public Works Director
Leah Miller, Human Resources Director
David Rowatt, Information Technology Manager
Bryon Lear, Library Director (*electronically*)
Darren Gault, Chief of Police
Jeff Snyder, Fire Chief
Carol Barnes, Finance Director
Tony Loete, Director of Utilities
Keith Verbeke, Finance Manager
Rodd Schick, Municipal Services General Manager (*electronically*)
K.J. Whitley, Community Development Program Manager (*electronically*)
Todd Noe, Deputy Chief of Police
Brian Johnson, Deputy Chief of Police
Police personnel, friends and family
- OTHERS:** Margaret Kostopulos, Corporation Counsel
Alexandra Elias, Renew Moline (*electronically*)

Mayor Rayapati called the meeting to order at 6:00 p.m. in Council Chambers.

Oath of Office

Oath of office for appointment of Brian Johnson to the rank of Police Deputy Chief, effective July 19, 2021.

Oath of office for promotional appointment of Todd Noe to the rank of Police Deputy Chief, effective July 19, 2021.

Mayor's Board Appointments

The correction of a scrivener's error on the July 13, 2021, Committee-of-the-Whole Agenda was noted; the term length for appointments to the Moline Housing Authority is 5 years.

Mayor's appointment of Nick Bowes, business owner at 1413 5th Avenue, to the Main Street Commission and SSA #6 Board for a full 3-year term to expire September 30, 2023.

Mayor's appointment of Natividad Keim to the Human Rights Commission for a full 2-year term to expire August 31, 2022.

Mayor's appointment of Betsy Zmuda-Swanson to the Human Rights Commission for a full 1-year term to expire August 31, 2022.

Mayor's appointment of Djokiell Gning to the Human Rights Commission for a full 1-year term to expire August 31, 2022.

Mayor's appointment of Adrian Ritchie to the Human Rights Commission for a full 2-year term to expire August 31, 2023.

Mayor's appointment of Jake Montague to the Youth Commission for a full 3-year term to expire March 31, 2024.

Mayor's appointment of Brian Vyncke to the Firefighters Pension Board for a full 2-year term to expire April 30, 2023.

Mayor's appointment of Wendi Harrell to the Police Pension Board for a full 2-year term to expire April 30, 2023.

Mayor's reappointment of Rick Jennings to the Police Pension Board for a full 2-year term to expire April 30, 2023.

Mayor's reappointment of Leslie Stange-Crotty to the Moline Housing Authority Board of Trustees for a full 5-year term to expire July 31, 2025.

Mayor's reappointment of Diane Fox to the Moline Housing Authority Board of Trustees for a full 5-year term to expire July 31, 2025.

Mayor's reappointment of Dee Runnels to the Library Board of Trustees for a full 3-year term to expire May 31, 2023.

Mayor's reappointment of Sue Blackall to the Library Board of Trustees for a full 3-year term to expire May 31, 2024.

Mayor's reappointment of Scott Bull to the Library Board of Trustees for a full 3-year term to expire May 31, 2023.

Mayor's reappointment of Regina Nelson to the Library Board of Trustees for a full 3-year term to expire May 31, 2023.

Mayor's reappointment of Ajay Singh, business owner at 1506 6th Avenue, to the Main Street Commission and SSA #6 Board for a full 3-year term to expire September 30, 2023.

Mayor's reappointment of Chelsey Hohensee, representing MetroLINK, 1515 River Drive, to the Main Street Commission and SSA #6 Board for a full 3-year term to expire September 30, 2023.

Mayor's reappointment of Lora Adams, business owner at 1623 5th Avenue, to the Main Street Commission and SSA #6 Board for a full 3-year term to expire September 30, 2024.

Public Comment

There was no public comment.

Proclamation

A Proclamation submitted by Alderman Matt Timion declaring August 26, 2021, "National Women's Equality Day." Alderman Timion read the Proclamation.

Questions on the Agenda

There were no questions on the agenda.

Agenda Items

1. A Resolution authorizing the Mayor and City Clerk to renew a Security Officer Services Contract with Per Mar Security & Research Corp., for parking enforcement services. Staff is seeking approval to renew the two-year security officer services contract with Per Mar Security & Research Corp. First year cost is approximately \$49,455.00 and the second year cost is approximately \$52,034.00. At the end of this term, the contract will automatically renew on a month-to-month basis. A motion was made by Alderman Moyer to approve. Seconded by Alderman Waldron. Carol Barnes, Finance Director, verified that issuance of a warning ticket will continue to be the City's practice and that the purpose of the agreement is to support downtown businesses. It is a service, not a revenue stream. There was discussion. Alderman Wendt, seconded by Alderman Schmidt, moved to table indefinitely. Motion passed with Alderman Waldron voting nay.

2. A Resolution authorizing the Fleet and Facilities Manager to purchase a V-Box from Bonnell Industries, Inc., for the amount of \$34,680.20. Staff is seeking approval for the Fleet and Facilities Manager to purchase a V-Box from Bonnell Industries, Inc., for the amount of \$34,680.20. Staff would like to order a new V-box as soon as possible, as the lead time is 90-100 days. The existing 613V was substantially damaged by a power line fell; as a concrete truck exited the Public Works gravel lot, it struck a communication cable, pulling the poles. A motion was made by Alderman O'Brien to approve. Seconded by Alderman Wendt. There was discussion. Insurance is expected to cover this cost. Motion passed unanimously.

3. An Ordinance amending Chapter 26, "POLICE," of the Moline Code of Ordinances, Sections 2101-2319, to reflect the replacement of the position of Captain with the position of Deputy Chief and remove all instances of the term "Captain". Staff seeks approval from City Council to amend Chapter 26, "POLICE," of the Moline Code of Ordinances, Sections 2101-2319, to remove the rank of Captain. In lieu of the Captain positions, the Moline Police Department now has a Deputy Chief of Neighborhood Policing and a Deputy Chief of Support Services. A motion was made by Alderman Wendt to approve. Seconded by Alderman Macias. Motion passed unanimously.

4. A Resolution authorizing a variance to Chapter 34, "WATER AND SEWERS," Section 3300, "When Required," of the Moline Code of Ordinances, waiving the requirement at this time that 3720 40th Street Court connect to the public sanitary sewer; granting the petitioner/property owner permission to repair or replace the septic system until such time as the sanitary sewer is extended to serve properties on 40th Street Court; and, as a condition of approval, requiring the petitioner/property owner (and successors and assigns) to agree to connect to the sanitary sewer at such time as the sanitary sewer is so extended to said property and to pay at that time the equitable share of such public main extension attributable to said property and to record these obligations against the property. Mr. John Reid owns the property located at 3720 40th Street Court. His home on said property is served by a septic tank. Mr. Reid is requesting a variance, to the 'When Required' section of the Code, to allow the replacement of the septic tank in lieu of connecting to the City sewer main. Due to the distance and topography, Mr. Reid is reporting a bid of \$40,000, to install a pumped lateral to the City sewer main. Alternatively, the cost to replace the septic tank is \$14,000. Due to the financial disparity, Mr. Reid is requesting the variance. A motion was made by Alderman O'Brien to approve. Seconded by Alderman Wendt. Motion passed unanimously.

5. An Ordinance amending Chapter 4, "ALCOHOLIC LIQUOR," of the Moline Code of Ordinances, to create a license classification for artistic or personal service establishments. Based on discussions with City officials and staff, in response to requests from local businesses, proposed code amendments creating a no-fee liquor license classification allowing limited sales at artistic and personal service businesses was presented. A motion was made by Alderman Wendt to approve. Seconded by Alderman Timion. Alderman Wendt made a motion to amend and require licensure of only establishments engaged in the sale of alcoholic liquor. Seconded by Alderman Moyer. Discussion had. Motion passed unanimously. There was discussion. Alderman Schmidt expressed concern that prohibiting any reference to the availability of alcoholic liquor in the establishment's

signage may be restrictive. Margaret Kostopulos, Corporation Counsel, explained that signage should not entice the public to seek alcoholic beverage service. Alderman Wendt noted that this is true for video gaming parlors; only business name, and identifying signage, may include such reference, but no other promotional signage. Alderman Wendt moved to amend to add that video gaming licensure is prohibited under the new classification. Seconded by Alderman O'Brien. Motion passed unanimously. Alderman Schmidt moved to table until which time staff returns to Council with the amended ordinance for further review. Seconded by Alderman O'Brien. Motion passed with Alderman Waldron voting nay.

6. A Resolution supporting a Food Truck Event with Western Illinois University. The City will promote the event, scheduled for September 17, 2021, and provide a booth at the event, with information about City employment opportunities and activities. A motion was made by Alderman O'Brien to approve. Seconded by Alderman Wendt. Motion passed unanimously.

7. A Resolution amending Budget Resolution No. 1148-2020, by authorizing various changes to line items in the FY 2021 Budget; and authorizing the Finance Director to do all things necessary to complete said changes. Staff seeks approval of the August 2021 amendments to Budget Resolution No. 1148-2020, by authorizing various changes to the line items adopted in the FY 2021 Budget and authorizing the Finance Director to do all things necessary to complete said changes. Carol Barnes, Finance Director, reported that the City is on path to end the year in an excellent financial position. Typically, the budget is amended twice a year, in August and November, to adopt Council action that has already been taken throughout the year by resolution, and include revisions to personnel and revenue. This year, the City is upgrading to new budgeting standards that will mirror the audit, so there will be consistency between budgeted and audited figures. This is necessary to the City's goal to apply, within two years, for the Distinguished Budget Award. Barnes shared highlights of the amended budget. The net increase of revenue over expenditures is anticipated to be \$13,193,859, compared to the originally adopted budget with a drawn down of over \$5 million. The net increase in fund balances is \$18,578,000, with \$10.4 million from American Recovery Plan Act (ARPA) funding. Barnes noted significant increases of approximately \$7.5 million across all intergovernmental revenues. Fund balances were reviewed in more detail. General Fund expenses over revenue are \$530,000 as compared to \$1.4 million originally anticipated. Barnes indicated that she does not anticipate that ARPA funds will be needed to help balance FY2021 or FY2022, and that, once qualified, about 55% of the allocation may be used flexibly. To maintain the integrity of these funds, Barnes recommends a fee review, sharing that some fees have not been raised since 2006. The TIF summary does not include the application of past expenditures, as previously discussed. Discussion had. Alderman Waldron encouraged staff to delegate Motor Fuel Tax (MFT) funding to maintenance for easy approval. A motion was made by Alderman Wendt to approve. Seconded by Alderman Schmidt. Motion passed unanimously. Bob Vitas, City Administrator, led the work session and complimented the work of Finance Director Carol Barnes in preparing financials.

Work Session

2022-2024 Strategic Plan. Bob Vitas, City Administrator, led the work session. Through community feedback, the five pillars of the Plan were derived from core values set by the City Council. Vitas suggested prioritizing those pillars according to community feedback: 1) Infrastructure; 2) Safe Place; 3) Quality of Place; 4) The Economy; 5) The Built Environment. Vitas explained the strategic process, stating that attainable, quantifiable goals are prioritized and become part of the action plan. Council was asked if there is anything they wish to change about pillar descriptions and associated objectives.

Discussion:

Pillar #1 – The Built Environment: Alderman Schmidt, with consensus of Council, suggested omitting Pillar #1, merging corresponding objectives into the other 4 Pillars.

Pillar #2 – A Safe Place: Alderman Williams suggested moving Objective 2.2 - Holistic Health Awareness, to Pillar #4: Alderman Wendt suggested moving the entirety of Pillar 2 under Pillar 4. Discussion had. Consensus of Council was to move Objective 2.1 and 2.2 to Quality of Place and Objective 2.3 to Infrastructure.

Pillar #3 – The Economy: Objective 1.4, Corridors of Opportunity, moves over to this pillar. Mayor Rayapati discussed alternate language, which she will provide to staff.

Pillar #4 – Quality of Place: merging of Pillar #2 and parts of Pillar #1, as noted, here.

Pillar #5 – Infrastructure: Add Broadband to Objective 5.1 goals/strategies; add “adherence to best practices: to Objective 5.2. Mayor Rayapati suggested removing or consolidating some objectives within this pillar, such as Objectives 5.4 and 5.2.

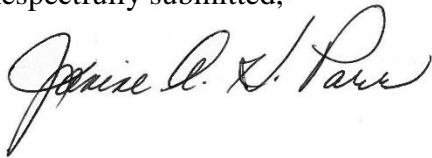
Vitas will circulate suggestions for alternative language and additional strategic goals/strategies, as well as solicit others from Council before the next meeting. All objectives and goals will be included under 3 Pillars: 1) Infrastructure; 2) Quality of Place; 3) The Economy. Council will have the opportunity to prioritize goals in the next few weeks.

Public Comment

There was no public comment.

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Janine A. H. Parr". The signature is written in a cursive style with a large initial "J".

Janine A. H. Parr
City Clerk