

Committee-of-the-Whole Minutes

Tuesday, December 4, 2012

PRESENT: Mayor Don Welvaert (*Chair*)
Alderman John Knaack (*Ward 1*)
Alderman David Parker, Jr. (*Ward 2*)
Alderman Scott Raes (*Ward 3*)
Alderman Ted Ronk (*Ward 4*)
Alderman Lori Turner (*Ward 5*)
Alderman Kevin Schoonmaker (*Ward 6*)
Alderman Sean Liddell (*Ward 7*)
Alderman Stephanie Acri (*Alderman At-Large*)

STAFF: Lew Steinbrecher, City Administrator
Maureen Riggs, City Attorney
Tracy Koranda, City Clerk
Ray Forsythe, Planning & Development Director
Alison Fleming, Human Resources Manager
Laura Duran, Parks Recreation Director
Don Goff, Network & Database Administrator
Bryon Lear, Library Coordinator
Kim Hankins, Interim Public Safety Director
Scott Hinton, City Engineer
Kathy Carr, Finance Director
Jeff Anderson, City Planner
Mike Waldron, Public Works Director
Greg Swanson, Utilities General Manager
Amy Keys, Deputy City Attorney
Erik Brown, Firefighter/Paramedic

OTHERS: Members of the Press
Troy Stinson, Consultant, Strand Associates
Members of Genesis Medical Group

Mayor Welvaert called the meeting to order at 6:33 p.m. in Council Chambers.

Agenda Items

- 1. North Slope Treatment Plant Improvements Project – Professional Services Contract.** Greg Swanson, Utilities General Manager, indicated that staff is seeking authorization to execute a contract with Strand Associates Inc. for professional engineering services relating to the design of the North Slope Wastewater Treatment Plant Improvements Project. City staff has determined that Strand Associates Inc. is best qualified to provide the required professional services for this important infrastructure improvement project. Copies of Strand's design services proposal and contract are attached. The need for this improvement project and the recommended project plan were discussed in a Committee-of-the-Whole

work session on November 27, 2012. A motion was made by Alderman Turner to approve. Seconded by Alderman Knaack. Motion passed unanimously.

2. **A Resolution amending Budget Resolution #1198-2010 by authorizing changes to various line items in the budget for FY 2012.** Kathy Carr, Finance Director, stated that budget amendments are compiled periodically throughout the fiscal year and presented to City Council for approval. These amendments are proposed to reflect recent changes to the current budget that avoid any adverse affect to the City's legal budgetary compliance. A motion was made by Alderman Ronk to approve. Seconded by Alderman Parker. Motion passed unanimously.
3. **SouthPark Liaison Officers Staffing Agreement.** Kim Hankins, Interim Public Safety Director, presented the annual agreement between the City of Moline and AlliedBarton Security Services LLC, setting forth the terms for assignment of three police officers to the SouthPark Mall complex for calendar year 2013. AlliedBarton will reimburse \$129,986 of the projected salary and benefit costs. A motion was made by Alderman Raes to approve. Seconded by Alderman Knaack. Motion passed unanimously.
4. **Amendment to Chapter 34, "WATER AND SEWERS," of the Moline Code of Ordinances, Section 34-2119, "APPLICATION FOR SERVICE," pertaining to the return of required deposits for water, sewer and stormwater drainage service.** Amy Keys, Deputy City Attorney, explained that Section 34-2119(b) of the Moline Code of Ordinances requires all applicants for water, sewer and stormwater drainage service to provide a cash deposit in an amount reasonably commensurate with the size of the applicant's water meter and average consumption history. The Code is silent on whether these deposits are to be returned. Staff recommends amending Section 34-2119 to add subsections that detail the requirements for the return of the required deposit. The new subsections will provide that an owner who establishes a record for prompt and timely payments at a property for two consecutive years, which constitutes eight consecutive bills, receive a refund of their deposit. The return of the deposit will be shown as a credit on the owner's next bill. The subsections will also clarify that if service is terminated before the return of the required deposit above, then the deposit will be returned as a credit on the applicant's account. If an owner moves from one property to another, the deposit can be transferred to the new residence. If an owner moves and already had a deposit returned because of the owner's established record for prompt and timely payments, the owner will not be required to pay a new deposit at their new residence. The amendment will also specifically state that it is the obligation of the owner to notify the City of any changes to the service or billing on the property in writing. Failure to notify the City of the changes results in the owner remaining liable on the account for the property until the City receives written notice of change. A motion was made by Alderman Knaack to approve. Seconded by Alderman Ronk. Motion passed unanimously.
5. **Annual Meetings Schedule for 2013.** Tracy Koranda, City Clerk, stated that Pursuant to Ordinance, Staff is required to notify media of the 2013 City Council and Boards & Committee Meetings Schedule. This Ordinance would authorize that notification. A motion was made by Alderman Ronk to approve. Seconded by Alderman Liddell. Motion passed unanimously.
6. **Other – Acceptance of IKE Planning Grant.** Jeff Anderson, City Planner, indicated that in March 2012, the City Council authorized the Mayor and City Clerk to submit a grant application to the Illinois Department of Commerce and Economic Opportunity (DCEO) under the IKE Planning and Technical Assistance Grant Program. The City recently received a funding grant agreement in the amount of \$100,000.00 for updating the Moline Centre Plan and adjacent Floreciente and Edgewater Neighborhood Plans. This resolution will authorize the Mayor and City Clerk to execute said grant agreement with the Illinois DCEO. A motion was made by Alderman Knaack to approve. Seconded by Alderman Turner. Motion passed unanimously.

The meeting adjourned at 6:46 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Tracy A. Koranda".

Tracy A. Koranda
City Clerk