

# Committee-of-the-Whole Minutes

Tuesday, February 1, 2022

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**PRESENT:** Mayor Sangeetha Rayapati (*Chair*)  
Alderman Alvaro Macias (*Ward 2*)  
Alderman Mike Wendt (*Ward 3*)  
Alderman Matt Timion (*Ward 4*)  
Alderman Sam Moyer (*Ward 5*)  
Alderman Pat O'Brien (*Ward 6*)  
Alderman Mike Waldron (*Ward 7*)  
Alderman James Patrick Schmidt (*Alderman At-Large*)

**ABSENT:** Alderman Scott Williams (*Ward 1*)

**STAFF:** Bob Vitas, City Administrator  
Janine Hollembaek Parr, City Clerk  
Brad Fink, Interim Public Works Director *~electronically*  
Joe Kuhlenbeck, Building Official *~electronically*  
Michael Schenk, Interim City Engineer *~electronically*  
Leah Miller, Human Resources Director *~electronically*  
Eric Griffith, Parks Recreation Director *~electronically*  
David Rowatt, Information Technology Manager  
Bryon Lear, Library Director *~electronically*  
Darren Gault, Chief of Police  
Jeff Snyder, Fire Chief *~electronically*  
Carol Barnes, Finance Director *~electronically*  
Tony Loete, Director of Utilities *~electronically*  
Charles Graves, Interim Director of Community and Economic Development *~electronically*  
K.J. Whitley, Community Development Program Manager *~electronically*

**OTHERS:** Margaret Kostopulos, Corporation Counsel *~electronically*

Mayor Rayapati called the meeting to order at 6:00 p.m. in Council Chambers.

## Public Comment

None.

## Presentation

**U.S. Department of Justice Office of Community Oriented Policing Services for the 2021 COPS Office School Violence Prevention Program Grant.** Darren Gault, Chief of Police, provided a follow-up to previous Council action approving application, in partnership with the Board of Education of Moline School District No. 40, of the grant. The City has been awarded the U.S. Department of Justice Office of Community Oriented Policing Services for the 2021 COPS Office School Violence Prevention Program (SVPP) Grant in the amount of \$111,744, with a 25 percent match requirement. Chief Gault explained how the funds will be used.

## Questions on the Agenda

None.

**Agenda Items**

**1. Annual Equitable Sharing Agreement and Certification.** Darren Gault, Chief of Police, explained that the Department of Justice and Department of the Treasury mandate that any law enforcement agency, participating in the federal forfeiture equitable sharing program, enter into a formal Equitable Sharing Agreement and Certification on an annual basis. The Equitable Sharing Agreement and Certification between the Federal Government and the Moline Police Department sets forth program requirements and certifies all receipts and expenditures of federal forfeiture funds, property and interest during the last fiscal year. A motion was made by Alderman Wendt to approve. Seconded by Alderman O'Brien. Motion passed unanimously.

**2. Amendments to the Community Development Block Grant Policies and Procedures Manual.** KJ Whitley, Community Development Program Manager, indicated that staff seeks approval of amendments made to the City of Moline Community Development Block Grant Policies and Procedures Manual. A motion was made by Alderman Wendt to approve. Seconded by Alderman Moyer. Motion passed unanimously.

**3. 2022 Seasonal Staffing.** Leah Miller, Human Resources Director, stated that staff seeks approval from City Council to renew the contract with Express Employment Professionals to provide administrative services to fulfill temporary and seasonal staffing needs of City departments and also provide the insurance and liability coverage requested. For the 2022-2023 contract year, Express Employment has proposed no increase to the current mark-up rate. A motion was made by Alderman Wendt to approve. Seconded by Alderman Waldron. Motion passed unanimously.

**Informational**

**Public Works Internships.** Leah Miller, Human Resources Director, explained that the proposed program supports Strategic Objective 3.1, "Talent Attraction," of the 2022-2024 Strategic Plan. The three tiers of the internship program were described. Tony Loete, Director of Utilities, explained that a similar program was administered previously with college students. He feels that this is a win-win for the City and students/potential employees. The Council was in support of the program.

**2021 Goal Report.** Bob Vitas, City Administrator, presented the 2021 bi-annual goal report, explaining that this tool supports public education and government transparency.

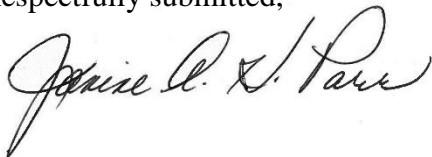
**Public Comment**

None.

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The meeting adjourned at 6:17 p.m.

Respectfully submitted,



Janine A. H. Parr  
City Clerk