

Committee-of-the-Whole Minutes

Tuesday, January 24, 2012

PRESENT: Mayor Don Welvaert (*Chair*)
Alderman John Knaack (*Ward 1*)
Alderman Rick Meredith (*Ward 2*)
Alderman Scott Raes (*Ward 3*)
Alderman Ted Ronk (*Ward 4*)
Alderman Lori Turner (*Ward 5*)
Alderman Kevin Schoonmaker (*Ward 6*)
Alderman Sean Liddell (*Ward 7*)
Alderman Stephanie Acri (*Alderman At-Large*)

STAFF: Lew Steinbrecher, City Administrator
Maureen Riggs, City Attorney
Tracy Koranda, City Clerk
Ray Forsythe, Planning & Development Director
Alison Fleming, Human Resources Manager
Laura Duran, Parks Recreation Director
Bob Hafeman, Library Director
Kim Hankins, Interim Public Safety Director
Scott Hinton, City Engineer
Kathy Carr, Finance Director
Jeff Anderson, City Planner
Mike Waldron, Public Works Director
Don Goff, Network & Database Administrator
Greg Swanson, Utilities General Manager
Members of the Fire Department

OTHERS: Members of the Press

Mayor Welvaert called the meeting to order at 6:30 p.m. in Council Chambers.

Proclamations

Proclamation from the Big Brothers-Big Sisters that declared January as “Mentoring Month.”

Informational

Scott Hinton, City Engineer, gave an overview of the procedure for Contracting of Professional Services.

Agenda Items

- 1. Request for acceptance of a Deed of Dedication granting a permanent utility easement at 8805 Knoxville Road, Parcels 11-64, 11-64-C, and 11-68.** Scott Hinton, City Engineer, explained that the City of Moline requests acceptance of a deed of dedication granting a permanent utility easement at 8805 Knoxville Road, Parcels 11-64, 11-64-C, 11-68. The Village of Milan has already installed sanitary sewer mains across the property. This easement is required to allow the municipalities to

maintain the sanitary sewer in the future, as well as any other future utilities that are placed in the easement. A motion was made by Alderman Raes to approve. Seconded by Alderman Knaack. Motion passed unanimously.

- 2. 17th Avenue Tank Rehab Project - Engineering Services.** Greg Swanson, Utilities General Manager, stated that major rehabilitation of Moline's 750,000 gallon welded steel elevated water storage tank is scheduled to occur in 2012. This storage tank was previously inspected and evaluated by Tank Industry Consultants Inc. (TIC). TIC is a professional engineering firm that provides specialized technical services relating to the construction, evaluation and rehabilitation of water storage tanks. Staff recommends that the City retain TIC professional engineering services for subsequent phases of this project. TIC prepared the comprehensive written evaluation report that preceded the planned work and possesses thorough understanding of the project goals and requirements. TIC has previously demonstrated its technical competence to the City when it provided comparable professional engineering services for the 42nd Street tank rehabilitation project. This project was completed in 2008 with excellent results. The specific professional engineering services required for the current project include preparation of specifications, bidding services, resident inspection services and contract administration. Tank Industry Consultants Inc. (TIC) has submitted a proposal to provide the required engineering services for an amount not-to-exceed \$60,000.00. Chapter 27, PURCHASING, of the Moline Code of Ordinances provides for the selection of professional engineering services based on an existing satisfactory relationship. If the City has a satisfactory relationship with a qualified engineering firm, City staff is allowed to negotiate terms of a contract with that firm without soliciting qualifications from other firms for the service. TIC meets this requirement and, therefore, staff proposes to enter a contract with TIC without soliciting qualifications from other potentially qualified firms. A motion was made by Alderman Knaack to approve. Seconded by Alderman Meredith. Motion passed unanimously.
- 3. Extension of TIF #2.** Ray Forsythe, Planning & Development Director, indicated that on February 8, 2011, Senator Jacobs submitted SB 165 related to the extension of One Moline Place TIF District. The Bill amends the Tax Increment Allocation Redevelopment Act in the Illinois Municipal Code. It provides that the redevelopment project in the TIF district created by an ordinance that was adopted on October 27, 1998, by the City of Moline must be completed by December 31 of the 35th year (now, the 23rd year) after the year in which the ordinance was adopted. The Bill passed the Senate on March 3, 2011. Representative Verschoore submitted a similar bill on March 3, 2011, which was approved and sent to the Governor. The Governor signed the Bill on December 16, 2011. As part of the request to extend the TIF, the City obtained a letter of support from all the taxing districts that are affected. The City Council must now approve an Ordinance extending the TIF from its current expiration of October 27, 2021 to 2033. The purpose of the extension is to allow the City to recoup funds that have been expended on the project. A motion was made by Alderman Ronk to approve. Seconded by Alderman Meredith. Motion passed unanimously.
- 4. Equitable Sharing Agreement and Certification.** Kim Hankins, Police Chief, explained that the Federal Government requires that the Police Department annually enter into a formal Equitable Sharing Agreement and Certification within 60 days of the end of the fiscal year in order to participate in the federal equitable sharing program. The agreement sets forth the restrictions on the use of federally forfeited cash, property, proceeds, and any interest earned thereon, and certifies the amount of receipts and expenditures during the past fiscal year. A motion was made by Alderman Knaack to approve. Seconded by Alderman Schoonmaker. Motion passed unanimously.
- 5. Other-Temporary Increase in Authorized Strength.** Kim Hankins, Police Chief, stated that Staff is requesting to temporarily increase the authorized strength in the police department by one additional police officer position to replace an officer who has submitted a letter of intent to retire. Hiring the

replacement officer will allow enrollment in the next basic police academy session. The cost will be absorbed in the current budget; no additional funding is requested. A motion was made by Alderman Raes to approve. Seconded by Alderman Schoonmaker. Motion passed unanimously.

The meeting adjourned at 6:50 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tracy A. Koranda".

Tracy A. Koranda
City Clerk