

Committee-of-the-Whole Minutes

Tuesday, February 12, 2013

PRESENT: Mayor Don Welvaert (*Chair*)
Alderman John Knaack (*Ward 1*)
Alderman Scott Raes (*Ward 3*)
Alderman Lori Turner (*Ward 5*)
Alderman Kevin Schoonmaker (*Ward 6*)
Alderman Sean Liddell (*Ward 7*)
Alderman Stephanie Acri (*Alderman At-Large*)

ABSENT: Alderman David Parker, Jr. (*Ward 2*)

STAFF: Lew Steinbrecher, City Administrator
Maureen Riggs, City Attorney
Tracy Koranda, City Clerk
Ray Forsythe, Planning & Development Director
Alison Fleming, Human Resources Manager
Laura Duran, Parks Recreation Director
Nate Scott, IT Manager
Bryon Lear, Library Coordinator
Kim Hankins, Public Safety Director
Scott Hinton, City Engineer
Kathy Carr, Finance Director
Jeff Anderson, City Planner
Mike Waldron, Public Works Director
Steve LeMaster, Fire Engineer

OTHERS: Members of the Press

Mayor Welvaert called the meeting to order at 6:30 p.m. in Council Chambers.

Questions on the Agenda

Mayor Welvaert indicated that item #8, Council Bill 1022-2013, will be moved from the Consent Agenda of the formal Council Agenda to the Non-Consent Agenda.

Agenda Items

- 1. Temporary Increase in Authorized Strength.** Kim Hankins, Public Safety Director, stated that staff is asking to temporarily increase the authorized strength in the police department by one additional police officer position. The department currently has one officer who has been on extended disability leave due to an injury, and anticipates the retirement of another officer in June. Hiring an additional officer now will allow enrollment in the next 12-week basic police academy session beginning April 7, 2013. A six-month training period is required to prepare a newly hired officer to assume solo patrol duties and become part of the manpower level available for use on the shifts. The cost will be absorbed in the current budget; no additional funding is requested at this time. A motion was made by Alderman Raes to approve. Seconded by Alderman Schoonmaker. Motion passed unanimously.
- 2. A Resolution authorizing the Mayor and City Clerk to enter into an agreement with PMA Management Corp (PMAMC) for Third Party Administration (TPA) services for workers' compensation claims administration for a period of three years commencing on March 1, 2013**

through December 31, 2015. Alison Fleming, Human Resources Manager, explained that a Request for Proposal was published and PMAMC provided the proposal that was most advantageous to the City and in the City's best interest at a cost of: \$775 for each indemnity claim, \$140 for each medical only claim and \$40 for each incident claim, based upon an approximate annual claims cost of \$32,790. A one-time fee of \$2,875 to assume control over pre-existing claims (up to 15 claims), and an administration fee of \$3,500 in the first year and \$4,000 for each year thereafter. The proposal also provides for medical bill review services of \$6.95 per bill and a 24% fee on Preferred Provider Organization savings. A motion was made by Alderman Knaack to approve. Seconded by Alderman Turner. Motion passed unanimously.

3. A Resolution considering all Rules and Regulations adopted by the Board of Fire and Police Commissioners (Board) concerning "Chapter VII – Promotions – Fire" and "Chapter VIII – Order of Rank, Classification and Oath of Office," and approving same as an exercise of the City's Home Rule Powers. Alison Fleming, Human Resources Manager, indicated that the promotional process for Battalion Chiefs in the Fire Department was reviewed to ensure the most qualified candidates for the position are promoted. The rank structure outlined in the Board's Rules and Regulations was also reviewed to ensure it accurately reflects the current rank structure in place at the Fire Department. The Board approved the changes at the February 12, 2013, meeting and, both "Chapter VII – Promotions – Fire" and "Chapter VIII – Order of Rank, Classification and Oath of Office" have been revised. A motion was made by Alderman Raes to approve. Seconded by Alderman Knaack. Motion passed unanimously. Alderman Acri requested that future amendments to the rules be presented as a "red-line" version rather than the final version.

4. An Ordinance amending Chapter 11, "FIRE PREVENTION AND PROTECTION" of the Moline Code of Ordinances, Section 11-2101, "ORDER OF RANKING," by repealing said section in its entirety and enacting in lieu thereof one new Section 11-2101, "ORDER OF RANKING," dealing with the same subject matter. Alison Fleming, Human Resources Manager, said that the Board of Fire and Police Commissioners approved the changes at the February 12, 2013, meeting and, this amendment brings the Moline Code of Ordinances in line with the Board's Rules and Regulations and reflects the current rank structure in the Moline Fire Department. A motion was made by Alderman Raes to approve. Seconded by Alderman Turner. Motion passed unanimously.

5. Approval of a Contract with Settle, Inc. for Project #1172, 2013 Sealcoat Program. Scott Hinton, City Engineer, indicated that bids were opened and publicly read on February 5, 2013, for Project #1172 with the following results; Settle - \$77,072.50 and Brandt Construction - \$93,200.00. A motion was made by Alderman Knaack to approve. Seconded by Alderman Raes. Motion passed unanimously.

6. Approval of a Contract with AJ Excavating for Project #1173, 2013 Sidewalk Replacement Program. Scott Hinton, City Engineer, explained that bids were opened and publicly read on February 5, 2013, for Project #1173 with the following results:

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|--------------|------------------------|
| \$97,225.00 | A.J. Excavating |
| \$98,775.03 | BWC Excavating |
| \$107,285.00 | Centennial Contractors |
| \$113,443.00 | CPI of the Midwest |
| \$122,586.50 | Valley Construction |
| \$146,530.00 | Walter D Laud |

A motion was made by Alderman Raes to approve. Seconded by Alderman Knaack. Motion passed unanimously.

7. Approval of an Amendment to the Local Agency Agreement for Participation for Motor Fuel Tax Section 06-0233-00-BT, West Rock River Bridge – North Trail Connection. Scott Hinton, City

Engineer, stated that construction for MFT Section 233 was completed in 2010, the contractor has been paid in full, and the project has been closed out. IDOT has offered to allocate \$141,802.24 of unspent, Federal ARRA stimulus funds to the City of Moline and desires to use this project as the vehicle to distribute the funds. Staff will determine the best use of the additional funds at a later date and will present the idea to Council for approval once the determination has been made. A motion was made by Alderman Liddell to approve. Seconded by Alderman Acri. Motion passed unanimously.

- 8. Approval of Temporary Technical Assistance Agreements to Assist in the Implementation of the 2013 Capital Improvement Program.** Scott Hinton, City Engineer, indicated that the City enters into several "Temporary Technical Assistance" agreements annually with local engineering firms to establish hourly rates for engineering services. These services are used to handle overflow engineering work and provide expertise that staff does not possess. A motion was made by Alderman Knaack to approve. Seconded by Alderman Turner. Motion passed unanimously.

The meeting adjourned at 6:42 p.m.

Respectfully submitted,



Tracy A. Koranda
City Clerk