Right-of-Way Licensing Agreement Application

Non-refundable application Fee: $560
Received___/___/_____

Right-of-way licensing agreements require a hearing at the Committee of the Whole of the Moline City Council and requires 2 readings at the City Council. After City staff review of the application dates of Council action will be set. Any dates discussed before staff review is completed are approximate only.

Applicant Name:_____
Applicant Address:_____
_____
Applicant Phone: _____Applicant Fax:_____
Applicant E-mail:_____

Type of Licensing Agreement: _____Sign overhanging right-of-way
_____Canopy/awning overhanging right-of-way
_____Other

Licensing Agreement Address:_____
_____
_____

Licensing Agreement Location (describe where on building structure is to be installed):
_____
_____
_____

Attachments:

1. Proof of insurance in amount as required by code with City of Moline listed as additional insured
2. Section and elevation drawings of structure to be installed
3. If structure contains any advertising or logo, include a completed sign permit application
4. If project is part of Façade Improvement Program show proof of participation in program for proper tracking
5. Application fee

Please return this application to:
City of Moline Planning Department, 619 16th Street, Moline, IL 61265.
Call (309) 797-0707 for general assistance.

Licensing agreements are not transferable to other owners/tenants without written permission from the City of Moline. A written request to transfer the licensing agreement must be mailed to _____Department at least 21 days prior to date of transfer.

An annual renewal fee of $30.00 is required for each licensing agreement. If an annual fee is not paid and/or an annual copy of adequate insurance coverage is not forwarded to the Accounts and Finance Department the agreement is null and void.