



MOLINE FIREFIGHTERS' PENSION FUND

1630 8th Avenue, Moline, Illinois | 309-524-2250

Brian Vyncke Mike Rasche Mike Lucchetti Scott Raes Kathleen Carr
President Secretary Trustee Trustee Treasurer

MINUTES OF THE REGULAR MEETING OF THE MOLINE FIREFIGHTERS' PENSION FUND Thursday, July 23, 2015

A regular meeting of the Board of Trustees of the Moline Firefighters' Pension Fund was held on Thursday, July 23, 2015 at the Moline Fire Department, 1630 8th Avenue, Moline, Illinois for the purpose of conducting regular business, pursuant to notice.

CALL TO ORDER: Trustee Vyncke called the meeting to order at 9:02am.

ROLL CALL:

PRESENT: Trustees Brian Vyncke, Mike Rasche, Mike Lucchetti, Scott Raes and Kathleen Carr

ABSENT: None

ALSO PRESENT: James Nowicki and Bill Yocius, Mitchell, Vaught & Taylor; Sara Williams, Lauterbach & Amen (L&A); Trent Blaser, City of Moline Intern

PUBLIC COMMENT: None

APPROVAL OF MINUTES: The Board reviewed the regular meeting minutes from April 23, 2015. A motion was made by Trustee Rasche and seconded by Trustee Carr approve the regular meeting minutes from April 23, 2015 as written. Motion carried unanimously by voice vote.

Trustee Scott Raes arrived to the meeting at 9:15am.

INVESTMENT REPORTS: *Mitchell, Vaught & Taylor, Inc.:* James Nowicki and Bill Yocius from Mitchell, Vaught & Taylor, Inc. presented the Board with the third quarter investment report. As of June 30, 2015, the total fund value was \$25,772,835. The asset allocation is in accordance with policy guidelines: 65.5% in equities (51.5% Domestic and 14.1% International) and 34.5% in fixed income. The fixed income and equity portfolios were reviewed, along with the Market Commentary and Transactions Report. All questions were answered by Mr. Nowicki and Mr. Yocius. A motion was made by Trustee Carr and seconded by Trustee Lucchetti to accept the investment transactions and report as presented by Mitchell, Vaught & Taylor, Inc. for the quarter. Motion carried unanimously by voice vote.

TREASURER'S REPORT: *Monthly Financial Report:* Lauterbach & Amen presented the Monthly Financial Report for the period ending May 31, 2015. The plan net assets held in trust for pension benefits are \$26,554,747.15, with a net change in position for the five month period of (\$835,958.42). The cash analysis report, revenue report, expense report, member contribution report and payroll journal were reviewed with the Board. The vendor checks report itemized expenditures from 03/01/2015 through 05/31/2015 for an amount of \$88,474.92. All questions were answered by Lauterbach & Amen. A motion was made by Trustee Carr and seconded by Trustee Lucchetti to accept the Monthly Financial Report as presented by Lauterbach & Amen. Motion carried by unanimous voice vote.

Presentation and Approval of Bills: The Board reviewed invoice #2763 from Reimer Dobrovolny & Karlson in the amount of \$1,481.17 for legal services rendered and a reimbursement request from Dan Gerlich in the amount of \$240.33 for expenses related to fulfilling a required medical exam. A motion

was made by Trustee Raes and seconded by Trustee Rasche to approve payment of the RDK invoice in the amount of \$1,481.17 and the Dan Gerlich reimbursement in the amount of \$240.33. Motion carried by roll call vote.

AYES: Trustees Vyncke, Rasche, Lucchetti, Raes & Carr
NAYS: None
ABSENT: None

COMMUNICATIONS AND REPORTS: *Affidavits of Continued Eligibility:* Lauterbach & Amen reported to the Board that the 2015 Affidavits of Continued Eligibility were sent to Pensioners with the June payroll confirmation with a due date of July 31, 2015. The Board directed L&A to send a second request to any Pensioners who do not comply with the 7/31/2015 due date as an independent mailing, if needed. An update on the status of returned affidavits will be provided to the Board at the next regular meeting.

Rules and Regulations: The Board reviewed and discussed changes made on a redline version of the Board's Rules and Regulations. A motion was made by Trustee Carr and seconded by Trustee Rasche to accept and adopt the revised Rules and Regulations as presented. Motion carried unanimously by voice vote.

APPLICATIONS/WITHDRAWALS FROM THE FUND: *Jason Kester – Contribution Refund:* The Board was informed that Jason Kester has received a full contribution refund paid directly to Mr. Kester in the amount of \$2,081.63. Mr. Kester no longer has contributions with the Moline Firefighters' Pension Fund.

APPLICATION FOR RETIREMENT/DISABILITY BENEFITS: *Daniel Gerlich – Duty Disability:* The Board was informed that Mr. Gerlich has been sent out for Independent Medical Evaluations, and a hearing date will be set for some time in late August or early September. Reimer Dobrovolny & Karlson will provide the Board with all medical reports for review prior to the hearing. An update will be provided at the next regular meeting.

OLD BUSINESS: *Brian Vyncke – Reciprocity:* The Board was informed that Trustee Vyncke has completed the combination of four years, two months and ten days of creditable service with Rock Island Firefighters' Pension Fund. Payment in the amount of \$19,977.68 was paid to the Moline Firefighters' Pension Fund. A motion was made by Trustee Lucchetti and seconded by Trustee Raes to accept the payment of \$19,977.68 to the Moline Firefighters' Pension Fund and acknowledge the purchase as paid in full. Motion carried by voice vote, Trustee Vyncke abstained.

NEW BUSINESS: *Neil Anderson – Unpaid Breaks in Service:* The Board reviewed a payroll checklist prepared by Leah Miller with the City of Moline which tracks the unpaid breaks in service for Neil Anderson on a per-payroll basis. As Mr. Anderson continues his service as an elected State Representative, L&A will continue to track his unpaid breaks in service and report to the Department of Insurance.

Board Officer Elections: The Board discussed the Board Officer positions for election. A motion was made by Trustee Carr and seconded by Trustee Raes to maintain the slate of Trustee Brian Vyncke as Board President and Trustee Mike Lucchetti as Board Secretary. Motion carried unanimously by voice vote.

Annual Medical Examination – Jerry Sotos: The Board discussed the requirement of Annual Medical Examinations for all disabled Pensioners under the age of 50. The Board will direct Legal Counsel to schedule the annual medical examination for Jerry Sotos. A motion was made by Trustee Carr and

seconded by Trustee Lucchetti to authorize Legal Counsel to schedule the annual medical exam. Motion carried unanimously by voice vote. An update will be provided at the next regular meeting.

TRUSTEE TRAINING: The Board was presented with upcoming Trustee training opportunities to satisfy the 16 hours of annually required Continuing Education. Trustees were reminded to send any certificates of training completion to L&A for recordkeeping.

A motion was made by Trustee Carr and seconded by Trustee Rasche to approve payment for the IPPFA MidAmerican Pension Conference registration and lodging expenses for Trustees Mike Lucchetti, Mike Rasche and Brian Vyncke in an amount not to exceed \$4,000. Motion carried by roll call vote.

AYES:	Trustees Vyncke, Rasche, Lucchetti, Raes & Carr
NAYS:	None
ABSENT:	None

ATTORNEY'S REPORT: The Board reviewed the third quarter *Legal and Legislative Updates* newsletter from Reimer Dobrovlny & Karlson, LLC.

Kathy Carr updated the Board on the status of the Audit and Actuary Services pertaining to the GASB 67/68. Ms. Carr informed the Board that, due to unsatisfactory reporting results, Moline as terminated the service contract with Art Tepfer and will be pursuing a new actuary service provider.

The Board reviewed and discussed the audit results as provided. Trustee Carr explained the audit results, GASB 67 and 68 reports as provided by Art Tepfer and the effects on the Firefighters' Pension Fund moving forward. All questions were answered by Ms. Carr. The Board will accept the audit report at the next regular meeting.

CLOSED SESSION, IF REQUIRED: None

ADJOURNMENT: A motion was made by Trustee Lucchetti and seconded by Trustee Carr to adjourn the meeting at 10:32am. Motion carried unanimously by voice vote.

The next regular meeting of the Moline Firefighters' Pension Fund will be held on **Thursday, October 22, 2015 at 9:00am.**

Brian Vyncke, Board President

Minutes prepared by Sara Williams, Pension Services Administrator