



MOLINE FIREFIGHTERS' PENSION FUND

1630 8th Avenue, Moline, Illinois | 309-524-2250

Brian Vyncke
President

Mike Lucchetti
Secretary

Mike Rasche
Trustee

Scott Raes
Trustee

Kathleen Carr
Treasurer

MINUTES OF THE REGULAR MEETING OF THE MOLINE FIREFIGHTERS' PENSION FUND Thursday, October 22, 2015

A regular meeting of the Board of Trustees of the Moline Firefighters' Pension Fund was held on Thursday, October 22, 2015 at the Moline Fire Department, 1630 8th Avenue, Moline, Illinois for the purpose of conducting regular business, pursuant to notice.

CALL TO ORDER: Trustee Vyncke called the meeting to order at 9:06am.

ROLL CALL:

PRESENT: Trustees Brian Vyncke, Mike Rasche, Mike Lucchetti, Scott Raes and Kathleen Carr

ABSENT: None

ALSO PRESENT: James Nowicki and Bill Yocius, Mitchell, Vaught & Taylor; Sara Williams, Lauterbach & Amen (L&A)

PUBLIC COMMENT: None

INVESTMENT REPORTS: *Mitchell, Vaught & Taylor, Inc.:* James Nowicki and Bill Yocius from Mitchell, Vaught & Taylor, Inc. presented the Board with the quarterly investment report. As of September 30, 2015, the total fund value was \$25,923,706, with a net performance for the third quarter of -4.74% and an investment return of (\$1,269,441). The asset allocation is in accordance with policy guidelines: 58.5% in equities (47.0% Domestic and 11.5% International) and 41.5% in fixed income. The fixed income and equity portfolios were reviewed, along with the Market Commentary and Transactions Report. All questions were answered by Mr. Nowicki and Mr. Yocius. A motion was made by Trustee Carr and seconded by Trustee Raes to accept the investment transactions on pages 9, 13, and 15 and the report as presented by Mitchell, Vaught & Taylor, Inc. for the quarter. Motion carried unanimously by voice vote.

Mr. Nowicki and Mr. Yocius left the meeting at 9:46am.

APPROVAL OF MINUTES: The Board reviewed the regular meeting minutes from July 23, 2015. A motion was made by Trustee Carr and seconded by Trustee Rasche to approve the regular meeting minutes from July 23, 2015 as written. Motion carried unanimously by voice vote.

Semi-Annual Review of Closed Session Minutes: The Board has tabled the review

TREASURER'S REPORT: *Monthly Financial Report:* Lauterbach & Amen presented the Monthly Financial Report for the period ending August 31, 2015. The plan net assets held in trust for pension benefits are \$26,074,071.13, with a net change in position for the eight month period of (\$1,316,634.44). The cash analysis report, revenue report, expense report, member contribution report and payroll journal were reviewed with the Board. The vendor checks report itemized expenditures from 06/01/2015 through 08/31/2015 for an amount of \$83,092.64. All questions were answered by Lauterbach & Amen. A motion was made by Trustee Carr and seconded by Trustee Rasche to accept the Monthly Financial Report as presented by Lauterbach & Amen. Motion carried by unanimous voice vote.

Presentation and Approval of Bills: The Board reviewed the following invoices for approval:

- Reimer Dobrovolny & Karlson invoice #20168 in the amount of \$2,620.87 for legal services rendered.
- IPPFA invoice in the amount of \$795.00 for 2016 Membership Dues.
- Trustee Training reimbursement in the amount of \$231.99 for expenses related to the 2015 IPPFA MidAmerican Conference to be paid to the City of Moline.
- Trustee Brian Vyncke reimbursement in the amount of \$231.48 for mileage and tolls related to the 2015 IPPFA MidAmerican Conference.
- Trustee Mike Lucchetti reimbursement in the amount of \$216.85 for mileage and tolls related to the 2015 IPPFA MidAmerican Conference.

A motion was made by Trustee Carr and seconded by Trustee Raes to approve all invoices and reimbursements as presented. Motion carried by roll call vote.

AYES: Trustees Vyncke, Rasche, Lucchetti, Raes & Carr
NAYS: None
ABSENT: None

COMMUNICATIONS AND REPORTS: *Affidavits of Continued Eligibility:* Lauterbach & Amen reported to the Board that there are three pensioners with outstanding Affidavits. At the Board's direction, a third request has been sent to all non-compliant pensioners via certified return receipt mail. Receipts have been received from two of the three outstanding Pensioners. An update will be presented at the next regular meeting.

Accept 2014 Audit: The Board reviewed the 2014 Audit as presented. A motion was made by Trustee Raes and seconded by Trustee Lucchetti to accept the 2014 Audit report as presented. Motion carried unanimously by voice vote.

Actuary Report and Tax Levy: The Board reviewed the final Actuary Report as prepared by Lauterbach & Amen. Based on data and assumptions, the current valuation is \$27,428,623 and the recommended contribution amount from the City of Moline is \$4,574,174. This is a \$1,085,423 increase from prior year. The statutory minimum contribution requirement is \$3,341,266. A motion was made by Trustee Raes and seconded by Trustee Lucchetti to accept the actuary report as prepared by Lauterbach & Amen. Motion carried by voice vote.

A motion was made by Trustee Rasche and seconded by Trustee Raes to request a tax levy in the amount of \$4,574,174, per the recommendation of Todd Schroeder. Motion carried by roll call vote.

AYES: Trustees Vyncke, Rasche, Lucchetti, Raes & Carr
NAYS: None
ABSENT: None

Municipal Compliance Report: The Board reviewed the Municipal Compliance Report. A motion was made by Trustee Lucchetti and seconded by Trustee Rasche to accept the Municipal Compliance Report as presented and authorize signature by Board President and Secretary. Motion carried by voice vote.

APPLICATIONS/WITHDRAWALS FROM THE FUND: *Austin Rands – New Hire:* The Board reviewed the Application for Membership for Austin Rands. Mr. Rands was hired August 31, 2015 as a Tier II participant with no prior creditable service. A motion was made by Trustee Lucchetti and seconded by Trustee Carr to accept the Membership Application of Austin Rands as of August 31, 2015 as a Tier II participant with no prior creditable service to the Moline Firefighters' Pension Fund. Motion carried unanimously by voice vote.

Kevin Sorby – New Hire: The Board reviewed the Application for Membership for Austin Rands. Mr. Rands was hired August 31, 2015 as a Tier II participant with no prior creditable service. A motion was made by Trustee Raes and seconded by Trustee Lucchetti to accept the Membership Application of

Austin Rands as of August 31, 2015 as a Tier II participant with no prior creditable service into the Moline Firefighters' Pension Fund. Motion carried unanimously by voice vote.

APPLICATION FOR RETIREMENT/DISABILITY BENEFITS: *Daniel Gerlich – Duty Disability:* The Board reviewed the Decision and Order for the Daniel Gerlich Disability as prepared by Reimer Dobrovolny & Karlson, LLC. A motion was made by Trustee Carr and seconded by Trustee Raes to approve, adopt and publish the decision and order pertaining to the Disability of Daniel Gerlich. Motion carried by roll call vote.

AYES: Trustees Vyncke, Rasche, Lucchetti & Carr
NAYS: None
ABSENT: None
PRESENT: Trustee Raes

OLD BUSINESS: *Annual Medical Examination – Jerry Sottos:* The Board discussed the Annual Medical Examination of Jerry Sotos. Mr. Sotos is schedule for his examination on November 12, 2015. An update will be provided at the next regular meeting.

NEW BUSINESS: *IPPAC Membership:* The Board discussed registering as Members of the IPPAC. The Board has tabled further discussion of Membership until the next regular meeting.

Board Officer Elections: The Board discussed the Board Officer positions for election. A motion was made by Trustee Carr and seconded by Trustee Raes to maintain the slate of Trustee Brian Vyncke as Board President and Trustee Mike Lucchetti as Board Secretary. Motion carried unanimously by voice vote.

Establish 2016 Regular Meeting Dates: The Board reviewed dates for the 2016 regular Board meeting dates. A motion was made by Trustee Raes and seconded by Trustee Lucchetti to set the regular meeting dates as January 28th, April 28th, July 28th, and October 27th, 2016 at 9:00am to be held at 1630 8th Avenue, 2nd Floor Conference Room, Moline, Illinois. Motion carried unanimously by voice vote.

TRUSTEE TRAINING: The Board was presented with upcoming Trustee training opportunities to satisfy the 16 hours of annually required Continuing Education. Trustees were reminded to send any certificates of training completion to L&A for recordkeeping.

ATTORNEY'S REPORT: The Board reviewed the third quarter *Legal and Legislative Updates* newsletter from Reimer Dobrovolny & Karlson, LLC.

CLOSED SESSION, IF REQUIRED: None

ADJOURNMENT: A motion was made by Trustee Raes and seconded by Trustee Carr to adjourn the meeting at 10:52am. Motion carried unanimously by voice vote.

The next regular meeting of the Moline Firefighters' Pension Fund will be held on **Thursday, January 28, 2016 at 9:00am.**

Brian Vyncke, Board President

Minutes prepared by Sara Williams, Pension Services Administrator