

**CITY OF MOLINE
CITIZENS ADVISORY COUNCIL ON URBAN POLICY (CACUP)
"SPECIAL" MEETING MINUTES
WEDNESDAY, APRIL 29, 2020**

Present: Teresa Camarillo Martinez, Brian Heffernan, Carol Triebel, Janet Zam

Absent: Mark Evans

Staff: K.J. Whitley (Community Development Program Manager), Jeff Anderson (City Planner), Tara Osborne (Grant & Project Accountant), Fawn Schultz (Administrative Assistant)

Others: None

K.J. Whitley called the meeting to order at 4:30 pm in the Moline City Committee of the Whole Room.

1. CACUP Introductions/Roll call

K.J. Whitley went through the CACUP introduction and roll call of those attending the meeting.

2. Approval of the temporarily amended April 29, 2020 CDBG Policy & Procedures Citizen Participation Plan. Adding Appendix J – Illinois Executive Order 2020-07, Dated March 16, 2017; Executive Order In Response to COVID-19 (COVID-19 Executive Order No. 5) and U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT MEMORANDUM (Dated) April 9, 2020 - SUBJECT: All Fiscal Year 2020 and 2019 CDBG and CDBG-CV Grantees and All CPD Field Office Directors - CARES Act Flexibilities for CDBG Funds Used to Support Coronavirus Response and plan amendment waiver

K.J. Whitley informed the Members that this special meeting was called to update our Policies and Procedures Citizen Participation Plan to include the Governor's Order to allow the meetings to occur remotely during the COVID-19 pandemic and to approve the US Department of Housing and Urban Development (HUD) giving 5 days for citizen participation instead of the 30 days that is currently in the Policies and Procedures Citizen Participation Plan. Citizens will have 5 days to comment on any activity, project and/or budget to expedite use of CDBG Funds used to support the Coronavirus Response. This will be a substantial amendment that would need to be passed by City Council and sent to HUD in order to start delivery on programs. These measures will only be taken during the Governor's Order during the pandemic. Once the pandemic is over, meetings will be held in person again and citizen participation will go back to 20 days.

Motion made by Member Triebel, seconded by Member Zam, to accept Appendix J in the Citizen Participation Plan. Motion carried unanimously.

3. Other

No other business.

4. Adjournment

There being no further business, Motion made by Member Triebel; seconded by Member Camarillo Martinez to adjourn the Meeting at 4:34 pm. Motion passed unanimously.

Respectfully Submitted,
Fawn Schultz, Administrative Assistant