

**CITY OF MOLINE
CITIZENS ADVISORY COUNCIL ON URBAN POLICY (CACUP)
MEETING MINUTES
WEDNESDAY, February 17, 2021**

Present: Janet Zam, Carol Triebel, Brian Heffernan

Absent: Mark Evans, Teresa Camarillo Martinez

Staff: K.J. Whitley (Community Development Program Manager), Tara Osborne (Grant & Project Accountant), Fawn Schultz (Administrative Assistant)

Others: None

The meeting was called to order at 4:35 p.m. Roll call was taken.

1. Approval of the September 23, 2020 CACUP Meeting Minutes

Janet Zam made a motion to approve the September 23, 2020, CACUP Meeting minutes. Brian Heffernan seconded the motion. Motion carried and was approved by all members.

2. Re-Approval of the 2019 CDBG Substantial Amendment 3, COVID-19 CARES Act Round 3 Budget

Ms. Whitley stated that we are requesting a reconsideration of the proposed 2020 COVID-19 Round 3 Activities. We had initially allocated funding for school supplies, cleaning supplies, food vouchers/donation and business loans. After going through the first round of business loans, we are asking CACUP to reallocate the school supplies and cleaning supplies funding to business loans and food vouchers.

Janet Zam made a motion to re-approve the 2019 CDBG Substantial Amendment 3, COVID-19 CARES Act Round 3 Budget to reallocate the funding for school supplies and cleaning supplies to business loans and food vouchers. Brian Heffernan seconded the motion. Motion carried and was approved by all members.

3. 2021 CDBG Subrecipient Funding Recommendation Clarification – Moline Community Development Corporation, \$5,000.00

Ms. Whitley reported when CACUP approved the 2021 CDBG Subrecipient Funding Recommendation for the Moline Community Development Corporation (MCDC), MCDC had requested \$33,000 and \$5,000 was approved. After going over the meeting recording, we noticed the \$5,000 was not designated to a certain project. MCDC had requested funding for

repairing sidewalks and installing curb ramps on selected sidewalks in Stephens Park, Floreciente and the Bluffs and installation of a welcome sign in Uptown. Ms. Whitley indicated we do have a Neighborhood Infrastructure Program that can address sidewalks in Stephens Park, Floreciente and the Bluffs.

Carol Triebel made a motion to designate the 2021 CDBG Subrecipient Funding of \$5,000 for the Moline Community Development Corporation to repairing sidewalks and installing curb ramps on selected sidewalks in Stephens Park, Floreciente and the Bluffs. Janet Zam seconded the motion. Motion carried and was approved by all members.

4. 2021 CACUP Meeting Dates

Ms. Whitley stated for 2021, one CACUP meeting is scheduled on a Wednesday each month from February to October. The dates are listed on the calendar provided in the agenda packet. The next meeting is scheduled for Wednesday, March 17th. An item will be on the agenda for that meeting as we our allocation amount should be received before the end of this month. In that case, we will have a draft plan to bring forward with ideals for budgets and actual budgeted dollars for 2021 instead of the estimated. If anyone has any issues with the scheduled dates, just let Ms. Whitley know and a Special Meeting can be scheduled if needed.

5. Other

Ms. Osborne explained the Boys and Girls Club has reached out regarding their HVAC funding. They are requesting to put HVAC systems in two separate locations instead of just one. Ms. Whitley explained the Boys and Girls Club received estimates for the first building and will have funding left over they would like to use to address a second building. The funding does fit within the parameters.

Brian Heffernan made a motion to allow the Boys and Girls Club to use their HVAC funding to put HVAC systems in two separate locations instead of just one. Carol Triebel seconded the motion. Motion carried and was approved by all members.

Janet Zam made a motion to adjourn the meeting. Carol Triebel seconded the motion. Motion carried and was approved by all members.

Meeting adjourned at 4:52 p.m.

Respectfully Submitted,
Fawn Schultz, Community & Economic Development Administrative Assistant