

**CITY OF MOLINE
CITIZENS ADVISORY COUNCIL ON URBAN POLICY (CACUP)
MEETING MINUTES
WEDNESDAY, MARCH 17, 2021**

Board Present: Carol Triebel, Janet Zam (Electronically), Mark Evans (Electronically)

Board Absent: Teresa Camarillo Martinez, Brian Heffernan

Staff: K.J. Whitley (Community Development Program Manager), Tara Osborne (Grant & Project Accountant)

Staff Absent: Fawn Schultz (Administrative Assistant)

Others: None

The meeting was called to order at 4:36 p.m. by Chairwoman Carol Triebel. Roll call was taken.

1. Approval of the February 17, 2021 CACUP Meeting Minutes

Janet Zam made a motion to approve the February 17, 2021, CACUP Meeting minutes. Mark Evans seconded the motion. No additional discussion. Motion carried by all members present: Carol Triebel, Janet Zam (Electronically), Mark Evans (Electronically).

2. Re-Approval of the 2021 Actual Annual Action Plan (Budget)

Mrs. Osborne advised last fall, staff estimated the City of Moline's 2021 Community Development Block Grant (CDBG) allocation at \$812,530. HUD officially announced the 2021 actual CDBG allocations on February 25, 2021. Moline's actual 2021 CDBG allocation is \$854,636. A gain of \$42,106. Based on discussion at the September 23, 2020, CACUP meeting, any net gain would be divided equally among the sub-recipients. Janet Zam made a motion to approve the revised 2021 Annual Action Plan budget allocations as discussed at the September 23, 2020, meeting. Mark Evans seconded the motion. No additional discussion. Motion carried by all members present: Carol Triebel, Janet Zam (Electronically), Mark Evans (Electronically).

3. 2020 CAPER Update

Mrs. Osborne reported the 2020 CAPER has been drafted and is currently out for public review/comments until March 10, 2021. The draft is on the City's website, www.moline.il.us. The draft provides an overview of accomplishments and uses of community grant funds that were spent in 2020. A public hearing was held on March 15, 2021. No members of the public were in attendance nor were any questions received. Mrs. Osborne advised she will clean up

some minor wording adjustments and submit it to HUD for their review prior to the March 31, 2021 deadline.

4. Other

Ms. Whitley advised the second round of CARES Act funding budget (2019 Annual Action Plan, Substantial Amendment 3) and activities were approved by the board. Ms. Whitley reminded the Board of the previously approved budget and activities. The previous approved budget and activities are:

Current Approved Budget/Activities

COVID-19 Small Business Assistance	\$158,000
COVID-19 Food Supplemental Assistance	\$ 20,000
COVID-19 Administration	<u>\$ 90,780</u>
	\$268,780

Ms. Whitley advised staff revised the budget by reducing the administration line and adding additional dollars to the small business loans and food supplemental activities. Staff has had several businesses reach out to the Community Programs Division for support during the COVID-19 Pandemic. Staff reviewed the current budget and recommended the revised budget and activities for CACUP's consideration.

Revised Budget/Activities

COVID-19 Small Business Assistance	\$220,000
COVID-19 Food supplemental Assistance	\$ 21,902
COVID-19 Administration	<u>\$ 26,878</u>
	\$268,780

The Board discussed and agreed the need to assist our community with the resources available. Janet Zam made a motion to approve the revised 2019 Annual Action Plan, Substantial Amendment 3 budget allocations as recommended by staff. Mark Evans seconded the motion. No additional discussion. Motion carried by all members present: Carol Triebel, Janet Zam (Electronically), Mark Evans (Electronically).

Janet Zam made a motion to adjourn the meeting. Carol Triebel seconded the motion. Motion carried and was approved by all members.

Meeting adjourned at 4:52 p.m.

Respectfully Submitted,
KJ Whitley, Community Development Program Manager