

**CITY OF MOLINE
CITIZENS ADVISORY COUNCIL ON URBAN POLICY (CACUP)
MEETING MINUTES
WEDNESDAY, APRIL 21, 2021**

Board Present: Carol Triebel, Janet Zam (Electronically), Brian Heffernan (Electronically)

Board Absent: Teresa Camarillo Martinez, Mark Evans

Staff: K.J. Whitley (Community Development Program Manager), Tara Osborne (Grant & Project Accountant), Fawn Schultz (Administrative Assistant)

Others: None

The meeting was called to order at 4:35 p.m. by Chairwoman Carol Triebel. Roll call was taken.

1. Approval of the March 17, 2021 CACUP Meeting Minutes

Janet Zam made a motion to approve the March 17, 2021, CACUP Meeting minutes. Brian Heffernan seconded the motion. No additional discussion. Motion carried by all members present: Carol Triebel, Janet Zam (Electronically), Mark Evans (Electronically).

2. 2022 (Anticipated) Community Development Block Grant (CDBG) Annual Action Plan (Budget)

Mrs. Osborne indicated the 2021 CDBG allocation was in the amount of \$854,626 and that is the amount that we will anticipate for 2022. \$100,000 has been set aside for Sub Recipients which is up from \$75,000 that was set aside in 2021. The Downpayment/Closing Cost Assistance Program was removed from the 2022 budget as funding still remains from 2021. Funding from that program was split between Sub Recipients, Code Compliance and Structural Neighborhood Abatement Program (SNAP) for the 2022 budget. Discussion was had. Janet Zam made a motion to approve the 2022 Anticipated Community Development Block Grant CDBG Annual Action Plan Budget. Mark Evans seconded the motion. No additional discussion. Motion carried by all members present: Carol Triebel, Janet Zam (Electronically), Mark Evans (Electronically).

3. 2022 CDBG Sub Recipient Funding Opportunity Update

Mrs. Osborne reported the application process for the 2022 CDBG Sub Recipient Opportunity will open on April 28, 2021. The application will be available online but paper applications can be requested through K.J. Whitley, Community Development Program Manager. The application closes on May 28, 2021. The CACUP Meeting for the Sub Recipients to make their

funding request will be held on June 16, 2021. Consensus from the members was to begin that meeting at 4:00 p.m. instead of 4:30 p.m.

4. CDBG Policy & Procedure Amendments

Mrs. Osborne stated the CDBG Policy & Procedure Amendments will be discussed at the next meeting.

5. Other

Mrs. Osborne requested if any members had anyone that would like to serve on CACUP to get their name and contact information to K.J. Whitley, Community Development Program Manager.

Janet Zam made a motion to adjourn the meeting. Brian Heffernan seconded the motion. No additional discussion. Motion carried by all members present: Carol Triebel, Janet Zam (Electronically), Mark Evans (Electronically).

Meeting adjourned at 4:45 p.m.

Respectfully Submitted,
Fawn Schultz, Community & Economic Development Administrative Assistant