

## MINUTES

Citizens Advisory Council on Urban Policy (CACUP)  
City Hall, Committee-of-the-Whole, 619 16 Street  
Wednesday, August 17, 2022



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**PHYSICAL PRESENT:** Dr. John Schaaf  
Angie Rule  
Carol Triebel  
Janet Zam  
Brett Carter (new member)

**ABSENT:** Mark Evans  
Michael Simlin, Jr.

**STAFF:** KJ Whitley, Community Development Manager  
Tara Osborne, Grant Project Accountant

**OTHERS:** None

### **Call to Order**

CACUP President, Carol Triebel, called the meeting to order at 4:00 p.m. in the City Hall, Committee-of-the-Whole Conference Room.

### **Attendance/Roll Call**

Please see the attendance record above.

### **Public Comment**

None

### **2022 Annual Action Plan Status Update**

Ms. Whitley advised HUD has requested a few minor adjustments before approving the plan. The recommended changes do not affect the proposed 2022 activities. The requested changes would be made this week and resubmitted for final approval.

### **Proposed 2019 Annual Action Plan (CDBG-CV) Proposed Substantial Amendments**

The proposed Cares Act activity amendments were presented and discussed with the Board.

### **Policy & Procedures Proposed Amendments**

The Board discussed eliminating the \$4,999 cap for rehab assistance. Ms. Whitley advised with the cost of contractual services rising and the possibility of lead hazards, bids are coming in much higher. The Board is in favor of this amendment.

### **Old Business**

**Open Meetings Act** - Ms. Whitley reminded the members in attendance of the state requirement to complete the Open Meetings Act training.

### **Public Comment**

None

**Other**

Ms. Whitley reminded the Board of the 2022 Annual Volunteer picnic, August 20, 2022 and the Mayoral luncheon, August 22, 2022. The luncheon will launch the City's weeklong 150-birthday celebration.

A general discussion was held regarding reallocating broadband CDBG-CV funds to an existing food voucher activity. Ms. Rule suggested 4-\$50 vouchers before the holidays. Ms. Triebel suggested 2-\$50 vouchers in the spring (2023).

**Adjournment**

A motion was made by Ms. Zam to adjourn. Seconded by Ms. Rule. Motion passed unanimously. The meeting was adjourned at 5:05 p.m.

Respectfully submitted by,

KJ Whitley  
Community Development Manager